



Health and Safety Policy

Health and Safety Policy Statement

Timaru District Council (TDC) is committed to maintaining a safe and healthy working environment for all, whether they are employees, contractors or volunteers working in our district or visitors using any facility in our district. Everyone is expected to share in our commitment to avoid all accidents and incidents, which may cause harm of any kind. Every worker, contractor and volunteer are expected to act safely at all times to ensure their own welfare and that of their fellow workers and others in the workplace.

TDC's vision is: Think Safe + Work Safe = Home Safe

We are committed to continuous improvement through all areas of our business. To achieve this, we will commit and provide the necessary time, energy and resources where reasonably practicable to:

- Deliver safe systems of work and facilities for health and safety.
- Systematically identify all hazards and their associated risks and proactively eliminate or minimise the risks to ensure all workers, visitors and other people at (or in the vicinity of) the place of work is not exposed to unmanaged or uncontrolled hazards or associated risks.
- Ensure that workers are inducted into the workplace and made aware of the hazards and associated risks in their work areas including by providing information, instruction, training and supervision on safety and supporting systems, so they can competently carry out their duties in a safe manner.
- Encourage and provide reasonable opportunities for worker consultation, engagement and participation in all health and safety matters.
- Ensure equipment, plant and structures are maintained and in a safe condition.
- Provide, monitor and maintain systems for the safe use, handling storage and transportation of plant and substances.
- Maintain effective emergency and evacuation procedures and ensure familiarity with these.
- Ensure a robust prequalification, engagement, induction, monitoring and review process is in place for all contractors and continue to facilitate ongoing consultation, cooperation and coordination.
- Ensure accurate and timely reporting and recording of all incidents, accidents and work-related illness, pain or discomfort.
- Investigate all reported incidents, accidents, work related illness, or work-related pain or discomfort to identify all contributing factors and formulate plans for corrective action to prevent reoccurrence of the same or similar events.
- Audit, review and monitor the health and safety system to ensure continuous improvement by carrying out annual reviews, workplace inspections, and health monitoring.
- Ensure timely and relevant information is made available and provided to the Senior Leadership Team and Chief Executive.

He aha te mea nui o te ao? He tangata, He tangata, He tangata.

What is the most important thing in this world? It is people, it is people, it is people.

Signed:  Nigel Trainor, Chief Executive

Dated: 30 April 2024