

LICENCE TO SERVE

ISSUE 034

News from the Liquor Licencing team



This newsletter is jointly produced by the Timaru District Council Alcohol Licensing Team, the Police Alcohol Harm Reduction Officer, Te Whatu Ora Alcohol Licensing Officer and the Fire Risk Management Officer, Fire & Emergency New Zealand.

We encourage all licensees to circulate this newsletter to all staff, especially Duty Managers.

Moving to electronic newsletters

A smarter greener choice

As technology evolves we are moving from paper based newsletters to an all-digital format. This shift allows us to communicate more efficiently, reduce costs, and minimise our environmental impact.

Please note that this change will come into immediate effect with this newsletter being our last paper-based edition.

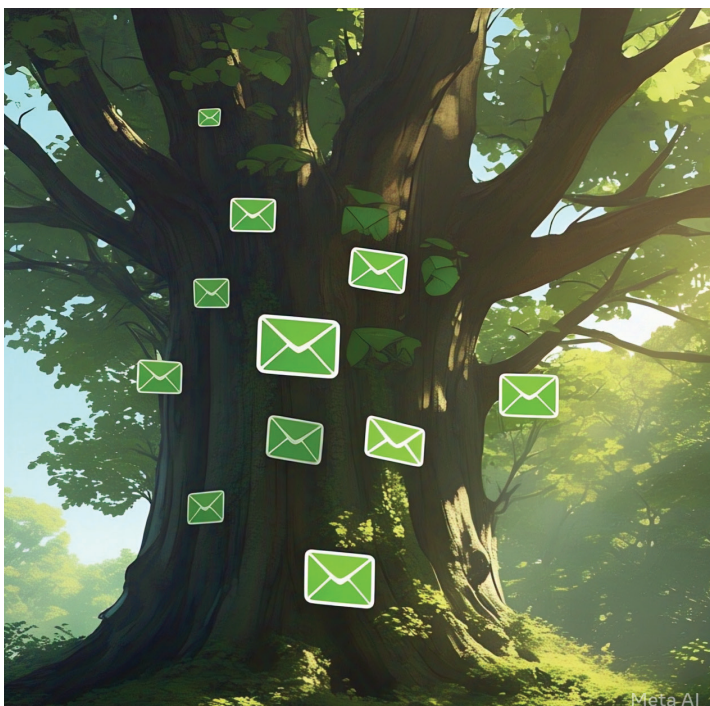
One of the main reasons for this change is sustainability. Printing and mailing newsletters require significant resources including paper, ink, and transportation. By going digital we reduce waste and our carbon footprint, contributing to a more eco-friendly future.

Cost effectiveness is another key factor. Printing, postage and distribution expenses add up quickly. By switching to electronic newsletters we can allocate resources more effectively while ensuring timely and consistent communication.

Digital newsletters also offer greater accessibility and engagement. Readers can access content instantly from any device.

We understand that some may prefer printed materials, but we encourage everyone to embrace this modern approach. If you have not already, please ensure we have your up to date email address to stay informed.

Thank you for your supporting this positive change as we move toward a more efficient and environmentally friendly way of staying connected!



If you have not already, please ensure we have your up-to-date business email address.

Please email it to:

liquoradmin@timdc.govt.nz

to stay informed

ServeWise

It is important that licensees and staff are aware of both your legal obligations and your role in minimising alcohol-related harm.

Good training will help with this by clearly outlining your roles and responsibilities, and provide an understanding of basic interventions to help manage the sale and supply of alcohol. All licensed premises should have a staff training policy in place.

Developed in response to a demand for improved standards of training and the creation of a level playing field across on, off and club licensed premises, ServeWise is a free online training tool for sellers and servers of alcohol that provides a basic understanding of the Sale and Supply of Alcohol Act 2012.

With a strong focus on intoxication, minors, server intervention and host responsibility, the training is tailored to meet the needs of both sellers of alcohol in off-licensed scenarios and servers of alcohol in on-licensed settings.

It is strongly recommended that all new staff undertake basic training as a prerequisite before selling alcohol behind the bar AND that all staff complete refresher training.

Access ServeWise training at servewise.alcohol.org.nz

Once you finish the course, certificates of completion can be printed off and copies placed on file in the staff training register.

If you don't already have a staff training register set up for this, I recommend using the Licensed premises toolkit provided by Te Whatu Ora.

If you would like a new or replacement toolkit, or other resources e.g. required signage, please contact me at the public health unit on:

PH: 027 537 2321 / 03 687 2600

Email: Cameron.Duff@TeWhatuOra.govt.nz

ServeWise offers you:

- ✓ Increased knowledge of legislation and personal liability
- ✓ Development of practical competencies and interventions
- ✓ Free – no cost to you
- ✓ Can be accessed at any time – when it suits you
- ✓ Increased compliance with the Act



Health New Zealand
Te Whatu Ora

LCQ Training Dates

In the Timaru / Waimate / Mackenzie district there are three providers that offer NZQA Unit Standards 4646 and 16705 training.

The 2025 dates have just been released and are as follows:

Session	Assessment
19 May	3 June
28 July	11 August
20 October	3 November

Please contact ARA directly to register on 0800 242 476.

Also to note is that ARA do offer the ability to carry out night sessions if demand is sufficient so speak to them if this may be something you wish to pursue.

As well as the ARA courses there are also the following options online:

GetLCQ
www.getlcq.co.nz (0800 800 415)

Industry Training Solutions
www.its.ac.nz (0800 GO4 ITS)



Police alcohol harm reduction

I imagine everyone is back to business after the Christmas and New Year break, feeling as though the holiday season went far too fast.

I travelled to the Mackenzie District for several days with extra staff over the New Year period. As well as general Policing and checking licensed premises, we also policed the Mackenzie Summer Sounds and were fortunate enough to have a meal with the performing acts, such as Dragon and Hello Sailor. I was incredibly impressed with how well organised the event was. The organisers created a safe, family friendly, fun environment and party goers seemed to enjoy themselves. I'm sure in the coming years this event will attract more interest and become an asset for Twizel.

Recently I worked a weekend in Twizel which was during the National Rowing Championships. As some of you may be aware the behaviour displayed by some of the rowers and supporters was incredibly disappointing. This led to a multi-agency meeting with South Island Rowing. The meeting was very productive, positive and it was clear we all wanted the same outcomes.

We're slowly easing into the 'Be a Hero try Zero Campaign'. The focus is around South Canterbury Rugby season with players, staff and supporters taking and encouraging the Low / Zero

alcohol options. I will be discussing this during a Club Connect meeting which will be held next month.

This is just a timely reminder of host responsibilities. Unfortunately, we are still seeing a reasonable number of drink drivers on our roads. Please encourage the transport options or phone Police if you have major concerns. We all want great outcomes and can achieve this by working together.

Please feel free to contact me if you have any concerns, queries, or positive information.

Sergeant Samantha Stewart, Alcohol Harm Reduction – Aoraki



Annual Fee Reminder

Just a friendly reminder not to leave your annual fee payments until it is too late.



Unfortunately we have recently had to send out 'Notice of Suspension' emails to licensees due to unpaid annual fees which is automatically suspended if not paid within 30 days of the due date.

Invoices are sent out a few months before the anniversary of the licence to ensure that there is plenty of time to plan for the payment.

On the right is a guide as to when invoices/renewals are sent out.

October- November

Invoices and renewals sent out August/September

December-January

Invoices and renewals sent out October/November

February-March

Invoices and renewals sent December/January

April-May

Invoices and renewals sent February/March

June-July

Invoices and renewals sent April/May

August-September

Invoices and renewals sent June/July

Easter and ANZAC trading hours

This is a friendly reminder regarding Easter Weekend and ANZAC Day to ensure compliance with the Sale and Supply of Alcohol Act 2012 as it relates to alcohol sales.

The law is clear that 'casual drinking' is not permitted under any circumstances however if customers are dining they can have a drink to accompany their meal.



The Act states:

- 47 Sale and supply on Anzac Day morning, Good Friday, Easter Sunday, and Christmas Day restricted: on-licences**
- (1) The holder of an on-licence must ensure that no alcohol is sold or supplied on the premises on Good Friday, Easter Sunday, or Christmas Day, or before 1pm on Anzac Day, unless –
 - (a) it is sold or supplied while the holder also holds a special licence for the premises; or
 - (b) the buyer is a person of a kind described in subsection (2).
 - (2) The kinds of person referred to in subsection (1) are –
 - (a) people residing or lodging on the premises;
 - (b) people who are present on the premises to dine.
 - (3) For the purposes of subsection (2), –
 - (a) a person resides or lodges on licensed premises if he or she resides or lodges in the building in which the premises are situated as the guest, lodger, tenant, or employee of the licensee;
 - (b) a person is not present on licensed premises to dine if he or she is there at a time –
 - (i) more than an hour before he or she starts (or is due to start) eating a meal; or
 - (ii) more than an hour after he or she finishes eating a meal.
 - (4) Subsection (1) is subject to section 173 of the Gambling Act 2003.

Food and drink

Just to clarify that dining does not mean a bowl of chips in the middle of the table for everyone to share and we would be expecting people to have ordered before obtaining a drink to ensure people don't just sit drinking saying "oh I haven't decided what I want yet" for 2-3 hours.

We are aware that in recent years there has been considerable pressure applied by a few casual drinkers to be served and we expect licensees to have good systems in place to prevent this occurring.

From the Secretary's Desk

Kia ora koutou

The year has started with a hiss and a roar. The New Year has brought a new face to the team and I have the pleasure of welcoming Rachel to our fold, fulfilling the critical role of administration officer for our team.

Hearings will no doubt become more common place, with the inception of the Sale and Supply of Alcohol (community participation) Amendment Bill 2023, which has provided for broader participation in terms of community objections to license applications. The result of this is that we have encountered large numbers of submissions to recent license applications.

In addition to this, the bill also outlines the changes to how hearings are conducted making them more community friendly encouraging greater community engagement.

Hearings are open to the public and the DLC decisions are published on our website should you be interested in viewing past licensing decisions, you can do so at the following link: www.timaru.govt.nz/services/environment/liquor-control/district-licensing-committee

Apart from this, it is business as usual, with the team focussing on get out and about doing monitoring visits.

Until next time.....

Ngā mihi,

Debbie Fortuin, Secretary