



AGENDA

Local Arts Scheme Subcommittee Meeting Thursday, 7 December 2023

Date Thursday, 7 December 2023

Time 12.30pm

Location Meeting Room 2
District Council Building
King George Place
Timaru

File Reference 1633611

Timaru District Council

Notice is hereby given that a meeting of the Local Arts Scheme Subcommittee will be held in Meeting Room 2, District Council Building, King George Place, Timaru, on Thursday 7 December 2023, at 12.30pm.

Local Arts Scheme Subcommittee Members

Stu Piddington, Kera Baker, Alice Sollis, Elaine Taylor, Jan Finlayson, Rosie Staite and Stacey Scott

Quorum – no less than 2 members

Local Authorities (Members' Interests) Act 1968

Subcommittee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Beth Stewart
Group Manager Community Services

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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**

5 Confirmation of Minutes

5.1 Minutes of the Local Arts Scheme Subcommittee Meeting held on 14 September 2023

Author: Naomi Scott, Community Development Officer

Recommendation

That the Minutes of the Local Arts Scheme Subcommittee Meeting held on 14 September 2023 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Local Arts Scheme Subcommittee Meeting held on 14 September 2023**



MINUTES

Local Arts Scheme Subcommittee Meeting Thursday, 14 September 2023

Ref: 1633611

**Minutes of Timaru District Council
Local Arts Scheme Subcommittee Meeting
Held in the Meeting Room 1, District Council Building, King George Place, Timaru
on Thursday, 14 September 2023 at 12.30pm**

Present: Stu Piddington, Alice Sollis, Elaine Taylor, Jan Finlayson, Rosie Staite, Stacey Scott

In Attendance: Grant Hamel (Customer Services Manager), Naomi Scott (Community Development Support Officer)

1 Apologies

Kera Baker

2 Identification of Items of Urgent Business

12:50 Hamish coming to speak to Ignite application

3 Identification of Matters of a Minor Nature

4 Declaration of Conflicts of Interest

Alice Sollis and Stacey Scott declared a conflict for the South Canterbury Drama League application

5 Confirmation of Minutes

5.1 Minutes of the Local Arts Scheme Subcommittee Meeting held on 1 June 2023

Resolution 2023/57

Moved: Ms Jan Finlayson

Seconded: Ms Rosie Staite

That the Minutes of the Local Arts Scheme Subcommittee Meeting held on 1 June 2023 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

6 Reports

6.1 Correspondence Received

Resolution 2023/58

Moved: Clr Stu Piddington

Seconded: Ms Rosie Staite

That the Correspondence Received report be received and noted.

Carried

6.2 Creative Communities Scheme Funding Allocation

- 1 To inform the Local Arts Scheme Subcommittee of the funds available for distribution for Round 1 of the 2023/2024 Creative NZ funding year.

Assessment of Significance

- 2 This matter is deemed to be of low significance under the Council's Significance and Engagement Policy as this has ongoing but limited community interest and affects a small number of people in the community.

Background

- 3 Creative New Zealand allocates approximately \$43,380.00 (excl. GST) annually in six-month instalments to the Timaru District Council to distribute as part of the Creative Community Grants programme.
- 4 For the 2023/2024 year Creative New Zealand have allocated \$13,816.47 to Timaru District Council for Festival Funding.
- 5 The Timaru District Council is contracted annually to Creative New Zealand to distribute funds under the Creative Communities Scheme Guidelines. Council's Local Arts Scheme Subcommittee follows the Guidelines and allocates funds accordingly.
- 6 All funding applications to the Creative Communities Scheme Timaru District are considered by the Local Arts Scheme Subcommittee.
- 7 The Subcommittee meets four times each financial year. This is the first meeting for the 2023/2024 financial year.

Unallocated Funds

- 8 At the end of June each year any unallocated funds in excess of 15% of the annual allocation from Creative New Zealand may be required to be paid back to Creative New Zealand. Creative New Zealand have confirmed that \$11,458.20 can be carried over from 2022/2023.
- 9 As at 28 August 2023, the funds available were \$46,964.67. Creative New Zealand allocate funds twice a year. \$21,690.00 will be allocated in February 2024. Bringing the annual funds available total to \$54,838.20.

Funds Available

10 Funds available as of 28 August 2023: **\$46,964.67 (excl. GST)**

The \$46,964.67 comprises:

Carry-over funds of from the 2022/2023 \$11,458.20

Plus allocation of funding from Creative NZ \$21,690.00

Sub Total \$33,148.20

Plus Funds to be allocated February 2024 by Creative NZ \$21,690.00

Total **\$54,838.20**

Plus an allocation is available for 2023/2024 for

Festival Funding of \$13,816.47

Resolution 2023/59

Moved: Clr Stacey Scott

Seconded: Clr Stu Piddington

That the Creative Communities Scheme Funding Allocation report be received and noted.

Carried

6.3 Creative Communitites Scheme Festival Funding**Resolution 2023/60**

Moved: Clr Stu Piddington

Seconded: Clr Stacey Scott

That the Creative Communities Scheme Festival Funding report be received and noted.

Carried

7 Consideration of Urgent Business Items**8 Consideration of Minor Nature Matters**

9 Exclusion of the Public**Resolution 2023/61**

Moved: Clr Stu Piddington

Seconded: Ms Jan Finlayson

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
10.1 - Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 1 June 2023	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information
10.2 - Creative Communities Scheme Funding Applications	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy, including the privacy of deceased persons

Carried

10 Public Excluded Reports**10.1 Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 1 June 2023****10.2 Creative Communities Scheme Funding Applications****11 Readmittance of the Public****Resolution 2023/62**

Moved: Clr Stu Piddington

Seconded: Clr Stacey Scott

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

The meeting closed at 1:36 pm.



.....

Chairperson

6 Reports

6.1 Creative Communities Scheme Funding Allocation

Author: Naomi Scott, Community Development Officer

Authoriser: Beth Stewart, Group Manager Community Services

Recommendation

That the Creative Communities Scheme Funding Allocation report be received and noted.

Purpose of Report

- 1 To inform the Local Arts Scheme Subcommittee of the funds available for distribution for Round 2 of the 2023/2024 Creative NZ funding year.

Assessment of Significance

- 2 This matter is deemed to be of low significance under the Council's Significance and Engagement Policy as this has ongoing but limited community interest and affects a small number of people in the community.

Background

- 3 Creative New Zealand allocates approximately \$43,380.00 (excl. GST) annually in six-month instalments to the Timaru District Council to distribute as part of the Creative Community Grants programme.
- 4 For the 2023/2024 year Creative New Zealand have allocated \$13,816.47 to Timaru District Council for Festival Funding.
- 5 The Timaru District Council is contracted annually by Creative New Zealand to distribute funds under the Creative Communities Scheme Guidelines. Council's Local Arts Scheme Subcommittee follows these Guidelines and allocates funds accordingly.
- 6 All funding applications to the Creative Communities Scheme Timaru District are considered by the Local Arts Scheme Subcommittee.
- 7 The Subcommittee meets four times each financial year. This is the second meeting for the 2023/2024 financial year.

Unallocated Funds

- 8 At the end of June each year any unallocated funds in excess of 15% of the annual allocation from Creative New Zealand may be required to be paid back to Creative New Zealand.
- 9 As of 18 September 2023, the funds available were \$35,350.43 with \$8,816.47 available for festival funding.

Funds Available

10	Funds available as of 28 August 2023:	\$35,350.43 (excl. GST)
	Festival funds available	\$8,816.47

This comprises of:

Annual allocation of funding from Creative NZ	\$43,380.00
Carry-over funds of from the 2022/2023	\$11,240.33
<u>Sub Total</u>	<u>\$54,620.33</u>
Less funds allocated at September 2022/23 Meeting	\$19,269.90
Balance	\$35,350.43

Festival one-off payment from Creative NZ for 2023/2024	\$13,816.47
<u>Sub Total</u>	<u>\$13,816.47</u>
Less funds allocated at September 2022/23 Meeting	\$5,000.00
Balance - Festival Funding	\$8,816.47

Relevant Legislation, Council Policy and Plans

- 11 Creative Communities NZ Scheme [Guidelines](#).

Attachments

Nil

7 Consideration of Urgent Business Items

8 Consideration of Minor Nature Matters

9 Exclusion of the Public

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
10.1 - Creative Communities Scheme Funding Applications	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information
10.2 - Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 14 September 2023	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information

10 Public Excluded Reports

10.1 Creative Communities Scheme Funding Applications

10.2 Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 14 September 2023

11 Readmittance of the Public