



# AGENDA

## Geraldine Community Board Meeting Wednesday, 3 July 2024

**Date** Wednesday, 3 July 2024

**Time** 6.30pm

**Location** Geraldine Library/Service Centre

**File Reference** 1680379

## **Timaru District Council**

**Notice is hereby given that a meeting of the Geraldine Community Board will be held in the Geraldine Library/Service Centre, on Wednesday 3 July 2024, at 6.30pm.**

### **Geraldine Community Board Members**

Jan Finlayson (Chairperson), Janene Adams (Deputy Chairperson), Wayne O'Donnell, McGregor Simpson, Shane Minnear, Rosemary Woods and Clr Gavin Oliver

### **Local Authorities (Members' Interests) Act 1968**

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Nigel Trainor  
**Chief Executive**

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**

## **7 Confirmation of Minutes**

### **7.1 Minutes of the Geraldine Community Board Meeting held on 22 May 2024**

**Author:** Jessica Kavanaugh, Team Leader Governance

#### **Recommendation**

That the Minutes of the Geraldine Community Board Meeting held on 22 May 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

#### **Attachments**

- 1. Minutes of the Geraldine Community Board Meeting held on 22 May 2024**



# MINUTES

## Geraldine Community Board Meeting Wednesday, 22 May 2024

Ref: 1680379

**Minutes of Timaru District Council  
Geraldine Community Board Meeting  
Held in the Geraldine Library/Service Centre  
on Wednesday, 22 May 2024 at 6.30pm**

**Present:** Jan Finlayson (Chairperson), Wayne O'Donnell, Shane Minnear, Rosemary Woods, Cllr Gavin Oliver (via teams)

**In Attendance:** **Councillors:** Mayor Nigel Bowen

**Officers:** Nigel Trainor (Chief Executive), Stephen Doran (Group Manager Corporate and Communications), Nicole Timney (Group Manager Property), Jessica Kavanaugh (Team Leader Governance)

**Public:** Nigel Davenport (Chief Executive Venture Timaru), Pamela Rafferty, McGregor Simpson

## 1 Apologies

### 1.1 Apologies Received

#### Resolution 2024/193

Moved: Wayne O'Donnell

Seconded: Shane Minnear

That the apology of Janene Adams and Cllr Michelle Pye be received and accepted.

**Carried**

## 2 Public Forum

**Pamela Rafferty** – Spoke to the Geraldine Community Board in regards to the extension to the hours at the Geraldine pool. Pamela advised the Community Board that a submission to the Long Term Plan had been made which will include the suggestion to open the pool at Labour Day weekend and the possibility of having three seasons with different opening hours. Signage for the pool around the area was also discussed to get greater visibility to those travelling through.

**McGregor Simpson** – Attended as a member of the public. Chairperson Jan Finlayson thanked McGregor for his involvement with the Community Board over the years.

McGregor Simpson raised corrections from the previous Community Board meeting minutes. Also his concern for the residents at Kowhai Stream, erosion at the Rangitata River and the Upper Orari bridge.

## 3 Identification of Items of Urgent Business

No items of urgent business were received.

## 4 Identification of Matters of a Minor Nature

The following matters of minor nature were notified:

- Rosie Woods – Cemetery



- Group Manager Corporate and Communications – Bi Election
- Mayor Nigel Bowen - Ākona online training platform
- Clr Gavin Oliver – Geraldine Cinema

## 5 Declaration of Conflicts of Interest

No conflicts of interest were declared.

## 6 Chairperson's Report

### 6.1 Presentation of Chairperson's Report

#### Resolution 2024/194

Moved: Rosemary Woods

Seconded: Wayne O'Donnell

The Chairperson has attended a number of meetings including; Receiving McGregor Simpson's letter of resignation and the due process will be advised by the Group Manager Corporate and Communications. Arowhenua Hui, four Long Term Plan drop-in sessions, four ANZAC services, Geraldine Community Arts Council meeting and supported the Geraldine Community Arts Council show, discussions with Geraldine Pool Committee, the Geraldine Performance and Arts Academy and the cinema leasee, completed the Select Committee Hearing for the fast track approvals bill for the Geraldine Community Board, meetings with various members of the public regarding the Long Term Plan and other issues. Confirmed the speaking time for the Long Term Plan submission on behalf of the Geraldine Community Board.

**Carried**

## 7 Confirmation of Minutes

### 7.1 Minutes of the Geraldine Community Board Meeting held on 17 April 2024

Amendment to item 2 Public Forum (McGregor Simpson) "Fowley Plantation" corrected to Stowells Reserve and the correct name is Upritchard number one Reserve 1482. Minor spelling errors in the same paragraph. Item 8.4 the correct name is David and Min Mackenzie.

#### Resolution 2024/195

Moved: Shane Minnear

Seconded: Wayne O'Donnell

That the Minutes of the Geraldine Community Board Meeting held on 17 April 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

## 8 Reports

### 8.1 Venture Timaru Economic Update

The Chief Executive Venture Timaru spoke to the report to provide a verbal update to the Geraldine Community Board as the Economic Development and Regional Tourism Organisation (RTO) for Timaru District.

Key points from the update included the economic outlook for the winter, the residential building sector finding it tough, the cost of living and interest rates, labour market. The key focus points for Venture Timaru. Promotions and tourism including Cruise ships and Scoff.

Discussion included the percentage of retirees in Geraldine, the ongoing relationship with Cruise NZ and the advantages of our district when attracting cruise ships. Promotional imagery and other business opportunities that have not yet been explored.

#### Resolution 2024/196

Moved: Wayne O'Donnell

Seconded: Rosemary Woods

That the Geraldine Community Board receive and note the report from Venture Timaru.

**Carried**

### 8.2 Update from Talbot Forest Working Group

The purpose of this report is to update the Geraldine Community Board on the recent activities of the Talbot Forest Working Group.

Shane Minnear added that the Talbot Forest Working Group has submitted and presented to Environment Canterbury on their Long Term Plan and has made a submission and will speak to the Timaru District Council Long Term Plan. The continuation of woody weed control at Talbot Forest.

#### Resolution 2024/197

Moved: Shane Minnear

Seconded: Rosemary Woods

That the Geraldine Community Board receive and note the report of the Talbot Forest Working Group.

**Carried**

## 9 Consideration of Urgent Business Items

No items of urgent business were received.

## 10 Consideration of Minor Nature Matters

- Rosie Woods advised the Community Board of a discussion with a member of the public with concerns about access to the cemetery and the consideration of graveling an area to enable this access the member of the public has made a submission to the Long Term Plan. Whilst

in the Cemetery it was noticeable the amount of old graves that had snapped and fallen over. Discussion included approaching local community groups and volunteers to help with this type of upkeep.

- Group Manager Corporate and Communication spoke to the Community Board regarding the process for a bi-election upon the resignation of McGregor Simpson. It is advised nominations will open 30 May 2024 and close 27 June 2024 this is for the Geraldine Community Board and the Geraldine Licencing Trust. If there are more candidates than seats a postal election will be undertaken which people would have until 23 August 2024 at 12pm to vote with the final results on 27 August 2024. Discussion included if no nominations are received.
- Group Manager Property updated the Geraldine Community Board regarding the Geraldine Cinema. This included the upcoming final lease expiry and the possibility of the lease selling the business. It is highlighted the Earthquake Prone status of the building and the fact the business is operating in the town hall which are two separate issues. The statutory requirement for earthquake-prone buildings, the history of the land

Clr Gavin Oliver left the meeting at 7.38pm.

Further discussion included the risk assessment, the possibility for the cinema to be operated at another location, and the viability of the operations.

- Mayor Nigel Bowen provided a demonstration on Ākōna, which is provided through Local Government New Zealand.

## **11 Public Forum Issues Requiring Consideration**

The Geraldine Community Board discussed the signage for the Geraldine Pool and the NZTA requirements on State highways.

## **12 Board Member's Reports**

The Chairperson and Community Board Members discussed various organisations they have met within the community and meetings they have attended.

**The Meeting closed at 7.51pm.**

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**Jan Finlayson**  
**Chairperson**

## 8 Reports

### 8.1 Geraldine Water Supply Stakeholder Liaison Group Appointment

**Author:** Ashley Harper, Water Reforms Advisor

**Authoriser:** Andrew Dixon, Group Manager Infrastructure

#### Recommendation

That the Geraldine Community Board appoint (member) to the Geraldine Water Supply Stakeholder Liaison Group.

#### Purpose of Report

- 1 To appoint a Geraldine Community Board member to the Geraldine Water Supply Stakeholder Liaison Group.

#### Assessment of Significance

- 2 This matter is considered of low significance in terms of the Timaru District Council Significance and Engagement policy as the project is consistent with Council policies and plans and there is no change to level of service.

#### Background

- 3 The background to the current Geraldine Water Headworks infrastructure components has been extensively researched and the key items and milestone events have been:
  - 3.1 The treated water reservoir holding 2200m<sup>3</sup> (500,000 gallons) located on the Department of Conservation reserve at 59 Tripp Street Geraldine was constructed in 1960 – 62.
  - 3.2 The borefield at 378 Orari Back Road was developed by the installation of three wells in 1978 and by the installation of a fourth well in 2000.
  - 3.3 The single trunk water main made of asbestos cement pipe was constructed from the borefield to the reservoir in 1977.
- 4 There are legislated increases in drinking water standards which requires improved water treatment processes and regular compliance reporting to Taumata Arowai.
- 5 Increasing community service level expectations with respect to the continuity of supply of water are also becoming a focus for some communities.
- 6 Aesthetic parameters are becoming increasingly important to consumers and regulators. Aesthetic values relate to water quality and clarity parameters that are within legislated standards but may provide concern to consumers. The recent manganese issue in Timaru is an example of this. In Geraldine the pH of the water that is becoming more problematic over time and any headworks improvements will need to consider water aesthetic parameters including pH correction.

- 7 The current water reservoir has served the Geraldine urban area extremely well for over 60 years and the trunk pipeline for over 40 years. The borefield was extended in 2000 to meet increased water demand. This infrastructure has met expected design life criteria.
- 8 A key initial step of a strategic infrastructure project is to define the scope and scale of the project and stakeholder involvement needs.
- 9 Included in the 2024-34 Draft Long Term Plan are projects to address the age of the water headworks infrastructure, increasing drinking water standards, increasing community service level expectations and the need to improve resilience.
- 10 The proposed water headworks enhancement needs to consider projected population increases and potential lifestyle changes. Assessing the future population and design life for the proposed new headworks infrastructure will be a key task when determining the content of the resilience strategy.
- 11 Resilience is also an issue to be addressed because consumers are expecting increasing levels of service with respect to water quality, water availability, and continuity of service. To meet these community expectations the water system requires infrastructure components that can be taken out of service for repairs and maintenance while maintaining levels of service to consumers. In Geraldine this is proving to be an issue because there is a single reservoir and single trunk main from the borefield to the reservoir. Often the solution is to duplicate strategic assets.
- 12 An infrastructure strategy will provide a timeline for the installation of key components, noting that some components will be required in the short to medium term and others in the longer term. The overall planning period should be at least 50 years, being the minimum life of new strategic infrastructure components.

### Discussion

- 13 At the Infrastructure Committee meeting on 11 June 2024 the Committee resolved to proceed with the development of a Geraldine water supply headwork resilience strategy.
- 14 That the scope of the Geraldine Water Headwork Resilience Strategy includes the consideration of:
  - Water quantity and availability
  - Water quality, including aesthetic parameters.
  - Water storage volumes and location(s)
  - Water reticulation to connect the borefield and reservoir components of the headworks infrastructure.
- 15 The design period for the Geraldine Water Headworks Resilience Strategy is to be 50 years.
- 16 That a Stakeholder Liaison Group be established to support the development of the Geraldine Water Headworks Resilience Strategy
- 17 That the makeup of the Stakeholders Liaison Group be;
  - The Infrastructure Committee Chair
  - The Geraldine Ward Councillor
  - A Geraldine Community Board member

- A representative of Iwi
- A representative of Department of Conservation
- A representative of Talbot Forest Working Party
- A representative of potentially affected landowners

### **Options and Preferred Option**

- 18 Option 1 is for the Geraldine Community Board to appoint a Board member to the Liaison group.
- 19 Option 2 is that the Geraldine Community Board does not appoint a member and agree that the Ward Councillor represent the Board interests on the Stakeholder Liaison Group.

### **Consultation**

- 20 The purpose of this Stakeholder Liaison Group is to initiate consultation in the Geraldine Community on the future resilience of the Geraldine water supply and options available for potential upgrades.
- 21 The Stakeholder Liaison Group would meet approximately 6 times over the remainder of the calendar year with its terms of reference being:
- 21.1 Become familiar with the current Geraldine Water Headworks Infrastructure and the future issues as detailed in this report.
- 21.2 Identify opportunities to improve and make resilient the Geraldine Water Headworks Infrastructure.
- 21.3 After an evaluation of options, prepare a final draft Geraldine Water Headworks Resilience Strategy for consideration by the Infrastructure Committee.

### **Relevant Legislation, Council Policy and Plans**

- 22 The 2024-34 Draft Long Term Plan includes this project and consideration of this report is a key step in defining the scope of the project and the community involvement to identify options for investigation and making recommendations.
- 23 The Drinking Water Standards are being regularly updated and consideration of the known future initiatives by the drinking water regulator, Taumata Arowai, will be part of the scope of the project.

### **Financial and Funding Implications**

- 24 The 2024-34 Draft Long Term Plan includes the following funding:
- 2024-25 \$8,300,984
  - 2025-26 \$3,066,000
- 25 These timeframes are very optimistic and now that the scope and scale of the project is being refined the updated timeframes that would be appropriate are:
- 2024-25 \$250,000
  - 2025-26 \$4,000,000

- 2026-27 \$7,110,000

26 The funding for this capital expenditure will be by both depreciation funds, as available, and by loan with the annual costs being met from the Urban Water budget.

### **Other Considerations**

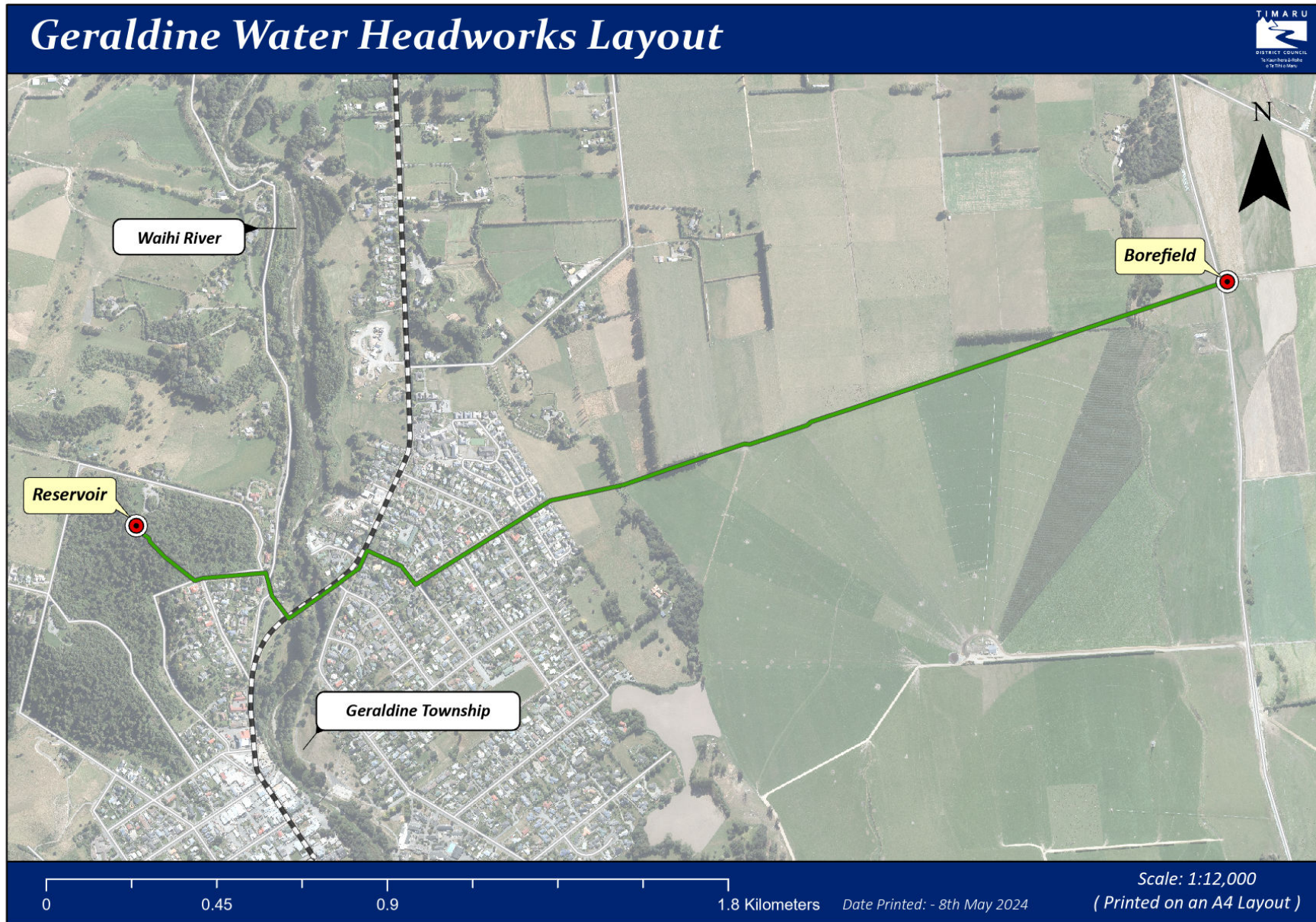
27 The current reservoir is situated on Department of Conservation land. There is a risk that the occupancy arrangement cannot be extended. Consideration of this issue will be a key task of the Stakeholder Liaison Group.

28 The reporting process for the work of the proposed Stakeholder Liaison Group is initially via the Infrastructure Committee followed by referring the report to the Geraldine Community Board. This is the reporting hierarchy because the Infrastructure Committee has delegated authority to oversee infrastructure activities on a district wide basis.

### **Attachments**

1. **Geraldine Water Headworks Layout Map** [↓](#) 







## 8.2 Strategic Framework Community Projects

**Author:** Rosie Oliver, Development Manager

**Authoriser:** Andrew Dixon, Group Manager Infrastructure

### Recommendation

1. That the Geraldine Community Board receive and note the Strategic Framework Community Projects Update; and
2. That the Geraldine Community Board identify a time and date to review and workshop their Strategic Framework refresh and FY 2024 – 25 project priorities.

### Purpose of Report

- 1 The purpose of this report is to provide a progress update on the community projects approved in accordance with the Strategic Framework, and to determine next steps for implementation and review of the Strategic Framework pending the next funding allocation.

### Assessment of Significance

- 2 This matter is of low significance in terms of the Timaru District Council Significance and Engagement policy because associated projects have been previously consulted on and approved in the Annual Plan, and no change to funding or level of services is proposed as a result of this report.
- 3 Details of individual projects remain of interest to community users and associated groups, and ongoing engagement with those affected is undertaken by the Board members leading each project.

### Background

- 4 In late 2023 the Geraldine Community Board adopted the Geraldine, Woodbury, Peel Forest, Orari and Surrounds Strategic Framework and Year 1 – 3 Action Plan (the Strategic Framework) and a suite of community projects corresponding with this Strategic Framework.
- 5 In their deliberations on 29 May 2024, Council resolved to provide confirmed funding of \$70,000 per annum to a total value of \$210,000 every three years.
- 6 Council also discussed the proposed approach for the annual review of the Strategic Framework, and for iterative project selection/prioritisation for the annual funding provision. It was agreed that Council would provide officer support to facilitate this process internally, avoiding the cost impact of re-engaging consultants on a regular basis.

### Discussion

- 7 The status and next steps for these project as at June 2024 is outlined in the Table below.
- 8 The Board may review the scope of each project to clarify if the allocated budget is required and/or sufficient. The Board may then consider whether reallocation of budget across their suite of projects is required to facilitate project delivery within FY24 – 25 budgets (including carry forwards).

- 9 For example, the Board may choose to reduce the budget allocation for the Geraldine Cinema Ramp project and allocate this funding to another existing project.
- 10 It is also proposed that the Board workshop its Strategic Framework and revise the linked project suite and desired budget allocations, at the beginning of each financial year (see **Options**).
- 11 Following this workshop officers will review the refreshed project suite proposed by the Board with relevant council unit managers. The Board Chair or other delegated members will review with relevant external partner agencies. Feedback from internal and external stakeholders will be collated to refine the scope and any parameters or dependencies for each project, and to confirm whether initial budget allocations are realistic and sufficient.
- 12 This information will then be collated into a report to be presented to the Geraldine Community Board which will recommend a finalised project suite and budget that balances both the priorities identified at the workshop, and any logistical or funding parameters identified through the review process.
- 13 Once the Geraldine Community Board has reviewed and adopted its FY2024 -25 Strategic Framework work programme, this would be finalised as an appendix to the Geraldine Strategic Framework.

### **Options and Preferred Option**

- 14 The board must decide on the preferred approach to determine its strategic priorities and funding allocation to projects for FY2024-25.
- 15 The Preferred Option is for the Board to identify a time and date to workshop its Strategic Framework and revise the linked project suite and desired budget allocations. Following this meeting a revised, costed proposal can be brought to a meeting of the Geraldine Community Board for subsequent endorsement.
- 16 A second Option is for the Board to defer any workshop (and subsequent decision on priorities and budget allocations for FY2024-25) until completion of the FY2023-24 project suite, however this is not recommended as it will compromise planning, procurement and delivery timelines for the relevant project suite once identified, and would set a precedent for ongoing reliance on carry forwards rather than work programmes linked to relevant financial years.

### **Consultation**

- 17 The details of individual projects remain of interest to community users and associated groups, and ongoing engagement with those affected is undertaken by the Board members leading each project.

### **Relevant Legislation, Council Policy and Plans**

- 18 Council's Long Term Plan 2021-31 and Long Term Plan 2024-34 identify this project.

### **Financial and Funding Implications**

- 19 This suite of projects is funded under the Long Term Plan 2021-31 with additional funding identified under the Long Term Plan 2024-34.

<b>Project</b>	<b>Budget</b>	<b>Planned Completion Date</b>	<b>Current Status</b>	<b>Next Steps</b>
<b>Sculpture Trail –</b> Landscape elements and trail (Loop 2)	\$50,000	30-Jun-24	Tracks nearly completed other than the entrance to the Licensing Trust Car Park (supported by LTU). Some work invoiced to date, some costs yet to be reimbursed, awaiting receipt of contractor invoices.	Upon trail completion Parks and Recreation unit will be responsible for ongoing track maintenance, sculpture and signage remain under the direction of the Geraldine Nature Sculpture Trail Group.
<b>Totara Square –</b> Multi use space	\$40,000	30-Jun-24	Concept with costings to be reported at July meeting for board to confirm support. Officers working through process for resource consent for working on and around a Significant Tree. (there are cost implications).	Once concept and consents are in place budget will need to be reviewed and confirmed as present allocation is likely insufficient (consider FY2024 – 25 funding). Following confirmation, a contractor may be engaged.
<b>Cox St Market Square –</b> Beautification	\$50,000	30-Jun-25	Concept with costings to be reported at July meeting for board to confirm support. Officers working through process for resource consent for working on and around multiple Significant Trees(NB there are cost implications)	Once concept and consents are in place budget will need to be reviewed and confirmed as present allocation is likely insufficient, possible cost closer to \$80k (consider FY2024 – 25 funding). Following confirmation, a contractor may be engaged.
<b>District Active Transport Strategy</b>	\$50,000	Jun-25	A range of desirable active transport improvements in the Geraldine Area have been put forward as opportunities via the Active Transport Strategy, similar to other community boards, and these recommendations will be formalised when	Following 3 separate requests for Active Transport linkage improvements from the board and its members, future reporting will be holistic rather than in isolation to support meaningful discussion and decision making relative to available funding.

			LTU bring a report to each community board to refine their priorities.	
<b>Geraldine Cinema Ramp</b>	\$10,000	Jun-25	Funding in reserve for an alternative accessibility project. Parks organising removal of the barrier staple behind the gate at the Domain/playground next to the swimming pool to create an accessible entry point.	Board to confirm alternative project or reallocate funding (Cox Street?).
<b>EV Park Signage – Charging etiquette</b>	\$0	Jun-24	No additional signage required.	Additional monitoring/enforcement has been directed.

**Attachments**

**Nil**

- 9      Consideration of Urgent Business Items**
- 10     Consideration of Minor Nature Matters**
- 11     Public Forum Issues Requiring Consideration**
  
- 12     Board Member's Reports**