

## Timaru District Council - Temporary Traffic Management Update – December 2024

**We issue this bulletin to provide the industry with information regarding upcoming changes to TTM and highlight critical points that need to be considered by traffic management operators on Timaru District Council roads.**

*The information below and the requirements outlined are needed to enable Council to fulfil its obligations under the Health and Safety at Work Act (HSWA) 2015. The information below will be updated and confirmed in the Local Operating Procedures currently being developed, which have a target release date of Early 2025.*

### **New Zealand Guide Temporary Traffic Management (NZGTTM) update**

Traffic Management Plan (TMP) submissions to Timaru District Council need to be in accordance with the Code of Practice Temporary Traffic Management (CoPTTM) unless an agreement has been formally accepted between Timaru District Council (TDC) and the traffic management provider. Trials must clearly explain the departure from CoPTTM and provide references to relevant documentation being utilised.

If it is agreed to conduct a trial under the NZGTTM, TDC require, as a minimum, the applicant to use and submit the [relevant NZGTTM forms](#) along with being in alignment with [NZGTTM TMP Form Guidelines](#). Where contractors have additional information or supporting documents that are relevant to the application, they can be submitted in addition to the required forms as part of the TMP. Should the applicant wish to utilise the NZGTTM approach they will also need to ensure that their company policies and procedures have been effectively communicated with any relevant Road Controlling Authorities to outline how safety will be maintained for workers and the public and that they are not put at risk as a result of the business or undertaking being proposed on Council Roads.

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### **Pending changes and retirement of the NZTA warrant card system**

With the pending changes and retirement of the NZTA warrant card system for TTM qualifications, the Council will recognise the current expiry date of the warrant cards held by traffic management staff as proof of competency and training until they expire.



Additional to previous guidance, and to enable Council to fulfil its obligations under HSWA, the minimum requirement for those wishing to undertake activities that vary the normal operating condition of the road, in a TTM supervisory role, on the Council network must hold either a current NZTA warrant or a relevant NZQA framework registered qualification, unit standard or micro-credential. Council is unlikely to accept a company's internal training and competency systems as a measure or certification of training and competency as it is not reasonably practicable for Council to review every companies systems.

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### **Working on the Timaru District Council roading network**

Whether using CoPTTM or NZGTTM, applicants also need to be aware:

- There is a requirement to seek approval to close a road from the person with delegated authority under the Local Government Act 1974.
- There is still a requirement to have any regulatory traffic control devices, including temporary speed limits, approved by the Road Controlling Authority (RCA).
- Any equipment deployed on a roading network must meet specifications when being used to control traffic (Traffic Control Devices Rule 2004).
- There is still a requirement to engage with RCAs on matters of safety and indicate how activities will be managed safely.
- The road controlling authority has obligations under HSWA and, as a result, are able to set minimum standards if parties want to undertake works or vary the normal operating condition of roads that they own or manage.
- The road controlling authority has the ability to undertake site checks or assurance checks/audits of works being undertaken on their roads. This is to ascertain that contractors are undertaking works in the manner that they have stated they would or, if circumstances have changed, that they have assessed risk and communicated to seek further approval or authorisation as required.

For any enquiries or information, please contact the Temporary Traffic Management team via [CAR@timdc.govt.nz](mailto:CAR@timdc.govt.nz) or call (03) 687 7200.

Kā mihi,

Traffic Management Team

