

Essential features of a producer statement (PS1, 2, 3 & 4)

Information sheet



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The use of Producer Statements are well-established and are a widely utilised method of assisting council in determining compliance with a building consent and or the building code.

A Producer Statement can assist in establishing compliance in a number of ways including PS1 design, PS2 design review, PS3 construction (statement by a contractor/supplier), and PS4 construction review.

Producer Statements (PS1, PS2, PS4 produced by engineers) indicate that a prescribed minimum level of professional indemnity insurance is held by the design firm. However, a Producer Statement is not a product warranty or a guarantee of compliance and may not be automatically accepted (by council) just because one is provided. Producer statements are a professional opinion based on sound engineering, experience, knowledge and judgment relating to a specific project.

Building Consent Authorities (BCA) may refer to Producer Statements when:

- Granting a building consent under section 49 of the Act. Producer Statements may provide additional evidence for the BCA in deciding whether “it is satisfied on reasonable grounds that the provisions of the building code would be met if the building work were properly completed in accordance with the plans and specifications”; or,
- Issuing a code compliance certificate under section 94 of the Act. Producer Statements may provide additional evidence for the BCA in deciding “whether it is satisfied, on reasonable grounds that the building work complies with the building consent.”

Information that should be included on a producer statement falls under four broad categories:

- Information about the author
- Information about the building work to which the producer statement relates
- Information about compliance of building work
- Information to assist the BCA or the local authority to determine the extent of reliance that maybe placed on a producer statement.

The following information is required on each producer statement and will only be accepted if they are completed in full.

Producer Statement PS1, PS2, PS4 forms are available at the following address (only approved members of Engineering NZ can use these forms) and must ensure the following points are complied with:

<https://www.engineeringnz.org/engineer-tools/engineering-documents/producer-statements/>

- Only Engineering NZ forms are to be used.
- Only fully completed forms will be accepted.
- Design working life (eg 50 years or less) must be included.
- A schedule to PS1, PS2 must be provided that references all plans, specs, designs, tests, inspections to be undertaken etc, that design assumptions have been based on.

- A schedule to a PS4 must be provided including all referenced documents, drawings, inspections or other supporting material that supports the PS1 design and or any official changes approved by council.

Producer Statement PS3 (construction statement)

These types of statements are required for the purpose of identifying “who” has completed “what” specific element/s of a project. Sometimes these elements do not form part of the official inspection process, therefore council may request confirmation those elements have been installed in accordance with the building code, consent and or the manufacturers installation instructions. You will find these requirements within you consent documentation.

To be an author (person that signs the statement) of a PS3, you must be approved to do so. This requires you to be either registered as a producer statement author or be a member of a national body or profession, relevant to the work you are providing a statement for (authorising work undertaken by you).

Examples of these registers are, but not limited to:

- Southern Building Controls Group Producer Statement Authors register
- Another councils own producer statement register
- A Licenced Building Practitioner (LBP) with a licence relevant to the work you are undertaking

Please use the Producer Statement PS3 construction, form (link below) for work completed within the Timaru district and ensure you comply with the following points:

- Please ensure the form is completed in full as only a complete form will be accepted
- PS3's relating to building consents and certificates of acceptance (2021 onwards) must be submitted through the consent portal (you must be a “collaborator” within the consent to do this)
- All other PS3's relating to consents (prior to 2021) must be emailed to building@timdc.govt.nz
- A schedule that includes references to all relevant accompanying consent documentation eg plan page numbers, details, dates and versions must be included with your PS3 submission. This is also identified on the form.

https://www.timaru.govt.nz/_data/assets/pdf_file/0007/901879/Building-PS-185-Producer-Statement-Construction-PS3.pdf

Important Note:

- Producer statements (PS3) that are on a template from other councils will not be accepted as they must be specific to Timaru District Council.
- Only fully completed PS3's (as above) will be accepted, however additional information may be requested by council.

Glossary of terms

Description	Term
Ministry of Building, Innovation and Employment	MBIE
Land Information Memorandum	LIM
Project Information Memorandum	PIM
Licensed Building Practitioner	LBP
Building Research Association of New Zealand	BRANZ
Environment Canterbury	ECan
New Zealand Building Code	NZBC
Restricted Building Work	RBW

Other information sheets available

Description	Code
Fees and charges	IS-101
Change of use	IS-105
Demolition	IS-106
Effluent disposal and waste water treatment systems	IS-107
Relocating a dwelling / building	IS-109
Transportable buildings	IS-110
Domestic smoke alarm systems for dwellings	IS-111
Accessible facilities	IS-115
Amusement devices and marquees	IS-116
Essential features of a producer statement	IS-122
Exempt building work	IS-123
Building consent conditions	IS-129