

Waimate District Licensing Committee

Annual Report to the Alcohol Regulatory and Licensing Authority

For the year 2023-2024

Date: 12 August 2024

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Introduction

The purpose of this report is to inform the Alcohol Regulatory and Licensing Authority (the Authority) of the general activity and operation of the Waimate District Licensing Committee (DLC) for the year 2023-2024.

There are three DLC's operating in the South Canterbury area under a single Commissioner, this model having been adopted during the implementation of the Sale and Supply of Alcohol Act 2012 (the Act) in December of 2013. The three DLC's are that of the Timaru, Waimate and Mackenzie Districts.

This report will relate to the activities of all the DLC's in the body of the text and to the Waimate DLC alone in the Annual Return portion of the report at the rear of this document. This satisfies the requirements of the territorial authority set out in section 199 of the Act.

Overview of DLC Workload

DLC Structure and Personnel

The table below shows the current membership of the three DLC's under the Commissioner. No changes occurred during the reporting period.

	Name	Role
Commissioner (Independent of Council Role)	Sharyn Cain	Deputy Mayor - Waimate District Council
Timaru DLC Members	Peter Burt	Deputy Chair, Councillor - Timaru District Council
	Stu Piddington	Councillor – Timaru District Council
	Gavin Oliver	Councillor - Timaru District Council
Mackenzie DLC Members	Anne Munro	Mayor – Mackenzie District Council
	Scott Aronsen	Councillor – Mackenzie District Council
Waimate DLC Members	Craig Rowley	Mayor - Waimate District Council

Total costs for Waimate District Council DLC activities for the period amounted to \$24,001.00. This was made up of elected members allowances, travel costs, administration costs, staff costs and solicitors fees, relating to the DLC.

In terms of Council staff delivering licensing services to the community and the DLC, there are 1.5 FTE licensing inspectors, a 0.5FTE licensing administrator and the secretary to the three DLC's, who also manages the activity, for the 3 councils.

A review of resourcing needs was undertaken with the resultant increase of 0.5FTE liquor licensing role added to the team. This will assist in our ability to undertake more monitoring which will take effect in the next financial year.

Two Manager's Certificates were withdrawn during this period.

Hearings

There were no DLC hearings during the reporting period for Waimate DLC.

Monitoring Visits

Overall, compliance during the 2023/2024 year was excellent. A total of 14 premises were visited equating to 66% of the total licensed premises. Some premises changed hands during this period and no issues arose out of monitoring visits.

Local Alcohol Policy

The Timaru, Mackenzie and Waimate District Councils jointly prepared and developed a Local Alcohol Policy, which originally came in to force on 24 March 2016.

The Joint LAP was reviewed and adopted on 13 February 2024 with two minor amendments namely:

The following was added to clause 56 - "When setting discretionary conditions for special licences, the District Licensing Committee (DLC) must have regard to the previous proven responsible history (if any) of the applicant"

Clause 55(i) was amended as follows - "Sale of Ready to Drink (RTD) alcoholic beverages to be under 5% alcohol" to "Sale of Ready to Drink (RTD) alcoholic beverages to be 5% or under in alcohol content".

Statistical Information

Statistical information about the operation of the DLC for the year 2023 - 2024 is in the prescribed form and follows overleaf.

- Annual return
- Current listing of licenced premises.

Waimate District Licensing Committee

Annual Return

July 2023 – June 2024

On-licence, Off-licence and Club Licence Applications Received						
Application Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence new			1	1		2
On-licence variation						
On-licence renewal			1	1		2
Off-licence new			1			1
Off-licence variation						
Off-licence renewal			1			1
Club licence new						
Club licence variation						
Club licence renewal	2	1				3
Total number	2	1	4	2	0	9
Total fee paid to ARLA (GST incl.)	\$34.50	\$34.50	\$207.00	\$172.50	0	\$448.50

Annual Fees for Existing Licences Received						
Licence Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence			6	2		8
Off-licence		1	5			6
Club licence	4	1				5
Total number	4	2	11	2		19
Total fee paid to ARLA (GST incl.)	\$69.00	\$69.00	\$569.25	\$172.50		\$879.75

Managers' Certificate Applications Received	
Application Type	Number Received
Managers' certificate new	8
Managers' certificate renewal	22
Total number	30
Total fee paid to ARLA (gst incl.)	\$862.50

Special Licence Applications Received			
	Number Received in Category – Class 1	Number Received in Category – Class 2	Number Received in Category – Class 3
Special licence	1	9	10

Temporary Authority Applications Received	
	Number Received
Temporary authority	0

Permanent Club Charter Payments Received	
	Number Received
Permanent club charter payments	0

Total fee paid to ARLA (GST incl.)	
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Total paid to ARLA	\$2190.75
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Number of District Licensing Committee Meetings Held

Date	Number
July 2022	3
August 2022	3
September 2022	4
October 2022	3
November 2022	3
December 2022	3
January 2023	2
February 2023	4
March 2023	2
April 2023	4
May 2023	3
June 2023	6

Waimate District Licensing Committee

List of Licenced Premises

As at 01 July 2024:22

Applicant	Licence Type Desc
Waimate Bowling Club Incorporated	Club Licence
Waimate Golf Club Incorporated	Club Licence
Colvill Shearing Limited	On Licence
Colvill Shearing Limited	Off Licence
Waimate Town & Country Club Incorporated	Off Licence
Point Bush Estates Limited	Endorsed Off/Remote Sellers Licence
Maungati Golf Club Incorporated	Club Licence
Murray Stephen Alan David	On Licence
Glencoe Hotel Limited	On Licence
Glencoe Hotel Limited	Off Licence
Waimate Town & Country Club Incorporated	Club Licence
Waimate Rugby Football Club Incorporated	Club Licence
Gifthouse & Cart Limited	Endorsed Off/Remote Sellers Licence
KSK PVT Limited	Off Licence
The Waimate Limited	On Licence
The Waimate Limited	On Licence
GHP Holdings Limited	Off Licence
Waihao Forks Hotel 2022 Limited	Off Licence
Waihao Forks Hotel 2022 Limited	On Licence
Makikihi Country Hotel Limited	On Licence
Makikihi Country Hotel Limited	Off Licence
T & P Sodhi Holdings Limited	On Licence