



AGENDA

Environmental Services Committee Meeting Tuesday, 11 June 2024

Date Tuesday, 11 June 2024

Time 10.00am

Location Council Chamber
District Council Building
King George Place
Timaru

File Reference 1676474

Timaru District Council

Notice is hereby given that a meeting of the Environmental Services Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 11 June 2024, at 10.00am.

Environmental Services Committee Members

Clrs Michelle Pye (Chairperson), Owen Jackson (Deputy Chairperson), Sally Parker, Gavin Oliver, Stu Piddington, Allan Booth, Peter Burt, Tewera King (Mana Whenua), Stacey Scott, Scott Shannon and Mayor Nigel Bowen

Quorum – no less than 5 members

Local Authorities (Members' Interests) Act 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Paul Cooper

Group Manager Environmental Services

Order Of Business

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**

7 Confirmation of Minutes

7.1 Minutes of the Environmental Services Committee Meeting held on 16 April 2024

Author: Rachel Scarlett, Governance Advisor

Recommendation

That the Minutes of the Environmental Services Committee Meeting held on 16 April 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Environmental Services Committee Meeting held on 16 April 2024**



MINUTES

Environmental Services Committee Meeting Tuesday, 16 April 2024

Ref: 1676474

**Minutes of Timaru District Council
Environmental Services Committee Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 16 April 2024 at 10.02am**

Present: Clrs Michelle Pye (Chairperson), Owen Jackson (Deputy Chairperson), Gavin Oliver, Stu Piddington, Allan Booth, Peter Burt, Stacey Scott, Scott Shannon and Mayor Nigel Bowen

In Attendance: **Community Board Members:** Charles Scarsbrook (Temuka Community Board)

Officers: Nigel Trainor (Chief Executive), Paul Cooper (Group Manager Environmental Services), Andrea Rankin (Chief Financial Officer), Andrew Dixon (Group Manager Infrastructure), Beth Stewart (Group Manager Community Services) Stephen Doran (Group Manager Corporate and Communications), Nicole Timney (Manager of Property Services and Client Representative), Debbie Fortuin (Environmental Compliance Manager), Steph Forde (LTP Project Officer), Rhys Taylor (Climate Change Advisor), Jessica Kavanaugh (Team Leader Governance), Rachel Scarlett (Governance Advisor)

Public: Bridget Lange (Principal Strategy Advisor), Chris Fauth (Senior Scientist) of Canterbury Regional Council (Environment Canterbury) for item 8.2 (Waitarakao Project Update)

1 Apologies

1.1 Apologies Received

Resolution 2024/11

Moved: Clr Scott Shannon

Seconded: Mayor Nigel Bowen

That the apology of Clr Sally Parker be received and accepted.

Carried

2 Public Forum

There were no public forum items.

3 Identification of Items of Urgent Business

No items of urgent business were received.

4 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

5 Declaration of Conflicts of Interest

- Mayor Nigel Bowen declared a conflict of interest in item 13.1 (Environmental Health Services - Section 17a report) and will remove himself for this item.
- Clr Peter Burt declared a conflict of interest in item 8.2 (Waitarakao Project Update) and will remove himself for this item.

6 Chairperson's Report

6.1 Presentation of Chair Person's Report

The Chairperson has attended a number of meetings including: Council meetings and Workshops. Noting a review being led by Environment Canterbury (ECAN) regarding the Water Zones Committees. Discussion included the Councillors giving thought to objectives they want to come out of the Water Zone Committee.

Resolution 2024/12

Moved: Chairperson Michelle Pye

Seconded: Clr Gavin Oliver

Carried

7 Confirmation of Minutes

7.1 Minutes of the Environmental Services Committee Meeting held on 12 March 2024

Resolution 2024/13

Moved: Clr Scott Shannon

Seconded: Mayor Nigel Bowen

That the Minutes of the Environmental Services Committee Meeting held on 12 March 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Reports

8.1 Actions Register Update

The Chairperson spoke to this report to provide the Environmental Services Committee with an update on the status of the action requests raised by councillors at previous Environmental Services Committee meetings.

Update included:

- 1) To note that the Vehicle Fleet has been addressed and to remove from the Action Register.

Resolution 2024/14

Moved: Chairperson Michelle Pye

Seconded: Clr Allan Booth

That the Environmental Services Committee receives and notes the updates to the Actions Register.

Carried

8.2 Waitarakao Project Update

Clr Peter Burt withdrew from the table.

Bridget Lange (Principal Strategy Advisor) and Chris Fauth (Senior Scientist) of Canterbury Regional Council (Environment Canterbury) presented to Council to update the Committee members on the development of a strategy, the process to date, and the proposed approach and actions.

Discussion included, issues occurring in the coastal part of Catchment, environmental health and the catchments ecosystem. Media advertisements, community events, community engagement and working relationships with stakeholders and organisations was also discussed. The group concluded they have received positive community responses and are currently discussing expenditure plans.

Discussion also included their alignment to storm water management plans, water monitoring and effects from flood events.

Resolution 2024/15

Moved: Mayor Nigel Bowen

Seconded: Clr Owen Jackson

1. That the Environment Services Committee receives the Our Waitarakao Project Update and;
 - (a) Notes a draft Our Waitarakao Strategy will be provided to Committee members for comment.
 - (b) Notes public engagement on the draft Our Waitarakao Strategy will be undertaken in June 2024.

Carried

8.3 Climate Change Partnership

The Climate Change Advisor spoke to the report to present the collaborative work on the draft Climate Change Partnership Programme for 2024-2027 from the Canterbury Mayoral Forum.

Discussion included, ways to reduce spend whilst still achieving outcomes, funding from Central Government, and the need for collaboration with the coastal community.

Further discussion included, working on the value of leadership within the district, the purpose of the report and the importance of leveraging financial opportunities.

Resolution 2024/16

Moved: Clr Stacey Scott

Seconded: Mayor Nigel Bowen

That the Environment Services Committee

1. Receive and note the 20 March 2024 draft Climate Change Partnership Programme for 2024-2027 from its Mayoral Forum representatives.
2. Confirm Timaru District Council (TDC) participation in the partnership programme 2024-2027 as budgeted for in draft LTP.

In Favour: Clrs Michelle Pye, Owen Jackson, Gavin Oliver, Stu Piddington, Peter Burt, Stacey Scott, Scott Shannon and Nigel Bowen

Against: Clr Allan Booth

Carried 8/1

8.4 Timaru District Council Vehicle Fleet

The Climate Change Advisor spoke to the report to present the current status of the vehicle fleet and on potential options for the future.

Discussion included, options of staff commuting to work to lower carbon emissions. With a request from councillors to provide additional data, including a cost benefit analysis, and the environmental and social benefits of the vehicle fleet, this was requested to be brought to the 11 June 2024 Infrastructure meeting.

Further discussion included the monitoring of the fleet and tracking systems, the managing and purchasing of vehicles, with the Group Manager Infrastructure discussing the selling of vehicles and the option of non-replacement after 5 years.

Resolution 2024/17

Moved: Clr Scott Shannon

Seconded: Clr Gavin Oliver

That the Environmental Services Committee:

1. Receive and note this Timaru District Council (TDC) Vehicle Fleet Report.
2. Withdrawal report and to be re-presented at 11 June 2024 Infrastructure meeting.

Carried

9 Consideration of Urgent Business Items

No items of urgent business were received.

10 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

11 Public Forum Items Requiring Consideration

There were no public forum items.

12 Exclusion of the Public

Resolution 2024/18

Moved: Clr Gavin Oliver
 Seconded: Clr Owen Jackson

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows at 11.16am:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Plain English Reason |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| <p>13.1 - Environmental Health Services - Section 17a report</p> | <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> | <p>To protect commercially sensitive information</p> |

Carried

13 Public Excluded Reports

13.1 Environmental Health Services - Section 17a report

14 Readmittance of the Public

Resolution 2024/19

Moved: Clr Scott Shannon
 Seconded: Clr Allan Booth

That the meeting moves out of Closed Meeting into Open Meeting at 11.25am.

Carried

The Meeting closed at 11.26am.

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Clr Michelle Pye
Chairperson

8 Reports

8.1 Actions Register Update

Author: Rachel Scarlett, Governance Advisor

Authoriser: Stephen Doran, Group Manager Corporate and Communications

Recommendation

That the Environmental Services Committee receives and notes the updates to the Actions Register.

Purpose of Report

- 1 The purpose of this report is to provide the Environmental Services Committee with an update on the status of the action requests raised by councillors at previous Environmental Services Committee meetings.

Assessment of Significance

- 2 This matter is assessed to be of low significance under the Council's Significance and Engagement Policy as there is no impact on the service provision, no decision to transfer ownership or control of a strategic asset to or from Council, and no deviation from the Long Term Plan.

Discussion

- 3 The Actions register is a record of actions requested by councillors. It includes a status and comments section to update the Environmental Services Committee on the progress of each item.

Attachments

1. Environmental Services Committee Actions Required [↓](#) 

Information Requested from Councillors (Environmental Services Committee)

| | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|------------------------|--------|
| Information Requested | Workshop on Vehicle fleet | | |
| Date Raised: | 13 February 2024 | Status: | Closed |
| Issue Owner | Group Manager Infrastructure/Environmental Services | Completed Date: | |
| <p>Background: It is requested that a workshop be held to look at a fleet review and cross cost.</p> <p>Update: On 12 March 2024 at the Environmental Services Committee Meeting, it was agreed by the Committee to have a report be provided to the committee on the fleet, including the use of the fleet for council business to be presented at the next meeting (April 2024).</p> <p>On 16 April 2024 The Climate Change Advisor spoke to the report to present the status of the vehicle fleet and on potential options for the future, a resolution was moved and seconded to 1. Receive and note this Timaru District Council (TDC) Vehicle Fleet Report & 2. Withdrawal report and to be re-presented at 11 June 2024 Infrastructure meeting. Infrastructure have subsequently confirmed that this report will be re-presented at their meeting on the 30 July 2024.</p> | | | |

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|------------------------|------|
| Information Requested | Workshop for Water Zone Committee Outcomes (ECAN Review) | | |
| Date Raised: | 16 April 2024 | Status: | Open |
| Issue Owner | Group Manager Environmental Services | Completed Date: | |
| <p>Background: It is requested that a informal workshop be organised by the Group Manager Environmental Services regarding objectives they want to come out of the Water Zone Committees following a Ecan review.</p> <p>Update: The officers from Ecan have not been able to confirm a date for this review which will deliver the focus for the objectives of the Water Zone Committee. This action will be rolled to the 30 July 2024 committee meeting for an update.</p> | | | |

9 Consideration of Urgent Business Items

10 Consideration of Minor Nature Matters

11 Public Forum Items Requiring Consideration

12 Exclusion of the Public

| Recommendation | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| <p>That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:</p> | | |
| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Plain English Reason |
| <p>13.1 - Public Excluded Minutes of the Environmental Services Committee Meeting held on 16 April 2024</p> | <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> | <p>To protect commercially sensitive information</p> |

13 Public Excluded Reports

- 13.1 Public Excluded Minutes of the Environmental Services Committee Meeting held on 16 April 2024**

14 Readmittance of the Public