



AGENDA

Ordinary Council Meeting Tuesday, 27 June 2023

Date Tuesday, 27 June 2023

Time 3pm

Location Council Chamber
District Council Building
King George Place
Timaru

File Reference 1584677

Timaru District Council

Notice is hereby given that a meeting of the Ordinary Council will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 27 June 2023, at 3pm.

Council Members

Mayor Nigel Bowen (Chairperson), Clr Allan Booth, Clr Peter Burt, Clr Gavin Oliver, Clr Sally Parker, Clr Stu Piddington, Clr Stacey Scott, Clr Scott Shannon, Clr Michelle Pye and Clr Owen Jackson

Quorum – no less than 5 members

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

Bede Carran

Chief Executive

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- 1 Opening Prayer and Waiata**
- 2 Apologies**
- 3 Public Forum**
- 4 Identification of Urgent Business**
- 5 Identification of Matters of a Minor Nature**
- 6 Declaration of Conflicts of Interest**

7 Reports

7.1 Adoption of the 2023/24 Annual Plan

Author: Jason Rivett, Financial Advisor
Andrea Rankin, Financial Controller
Brendan Madley, Policy Advisor
Bradley Robertson, Senior Finance Business Partner

Authoriser: Trudie Hurst, Group Manager Commercial and Strategy

Recommendation

1. That Council:
 - (a) Adopts the Timaru District Council Annual Plan 2023/24, in accordance with Section 95 of the Local Government Act 2002.
 - (b) Sets the Timaru District Council Fees and Charges 2023/24.
 - (c) Authorises the Chief Executive and Group Manager Commercial and Strategy to make any non-material changes to the Annual Plan 2023/24 prior to publication, for example to improve readability.

Purpose of Report

- 1 The purpose of this report is to adopt the Timaru District Council 2023/24 Annual Plan and set the fees and charges for 2023/24. These documents are attached for reference.

Assessment of Significance

- 2 The Annual Plan is considered of high significance when assessed against Council's Significance and Engagement Policy, and accordingly there has been extensive community consultation on the proposed plan using the Special Consultative Procedure outlined in sections 83 and 93A of the Local Government Act 2002 (LGA).
- 3 Specifically with reference to adopting an Annual Plan section 95 of the LGA states:
 - (2) Subject to subsection (2A), a local authority must consult in a manner that gives effect to the requirements of section 82 before adopting an Annual Plan under this section.
 - (2A) Subsection (2) does not apply if the proposed Annual Plan does not include significant or material differences from the content of the Long-Term Plan of the financial year to which the proposed annual plan relates.

Background

- 4 The LGA requires Council to prepare and adopt an Annual Plan each financial year, the purpose of which is to:
 - (a) Contain the proposed annual budget and funding impact statement for 2023/24
 - (b) Identify any variations from the financial statements and funding impact statement contained in the Long Term Plan (LTP) 2021-31

(c) Provide integrated decision-making and coordination of the resources of the local authority

(d) Contribute to the accountability of the local authority to the community.

- 5 Council considered the draft Annual Plan 2023/24 work programme, budget and fees and charges at its meetings on 21 March 2023¹ and 4 April 2023².
- 6 It was determined that the proposed Annual Plan 2023/24 met the legislative threshold of having significant or material differences from the content of the Long Term Plan 2021-2031 (LTP), and specifically with regards to the proposed rates increase. In these circumstances the consultation undertaken was both appropriate and necessary.
- 7 The LGA requires Council to adopt its Annual Plan prior to the commencement of the year to which it relates. Accordingly, the Annual Plan 2023/24 and the Fees and Charges for 2023/24 are presented for adoption, as attached.

Discussion

Annual Plan

- 8 The Annual Plan 2023/24 consultation was carried out from 13 April to 15 May 2023. The Consultation Document and supporting information was available online from 5pm 13 April³.
- 9 Council met on 30 May 2023 to hear submissions, deliberate and give direction to Officers regarding submissions and community feedback received on the Annual Plan.
- 10 Decisions made at the meeting of 30 May 2023 have been incorporated in the full Annual Plan document (and are set out below).

Adjustments to draft Annual Plan and budget

- 11 The Annual Plan 2023/24 captures the prior decisions of Council in relation to the draft annual plan considered on 30 May 2023.
- 12 The cost of Emissions Trading Scheme (ETS) credits have reduced from that proposed in the draft Annual Plan. The effect of this saving is \$880,000. Credits were budgeted at \$80 per unit. However, Council has acquired the majority of the credits it estimates it will be required to surrender in 2023/24 at an average cost of \$58 per unit.
- 13 Other minor changes have been made to the draft Fees and Charges. The total impact of these on rates is nil to minimal. As per Council's request, all fees and charges that had not already been changed or considered were increased by 5%, with the exception of swimming pools and the South Island Independent Qualified Persons (IQP) Processing fee. The IQP Processing fee has remained the same as this is set by a body outside of Council. In addition, the waste minimisation landfill access permit holders' fee was increased by \$5 (from \$50 to \$55) and will generate approximately \$200 in additional revenue.
- 14 Community Boards receive funding through a targeted uniform annual Community Board rates set and assessed per rating unit within each of the Temuka, Geraldine and Pleasant Point

¹ Refer agenda of 21 March 2023, report 9.7 Annual Plan 2023/24

https://www.timaru.govt.nz/__data/assets/pdf_file/0005/726026/Council-AGENDA-FINAL-RS-21.03.23.pdf

² Refer agenda of 4 April 2023, report 7.1 Annual Plan 2023/24 - Supporting Information

https://www.timaru.govt.nz/__data/assets/pdf_file/0004/729211/Council-AGENDA-04.04.23.pdf

³ Refer <https://www.timaru.govt.nz/tell-us/current-consultations/annual-plan-202324>

communities. Following submissions received from the Temuka Community Board the rate has been increased by \$1.50 per rating unit to \$5.00 per rating unit (increasing the total revenue collected from the targeted Temuka Community Board rate from \$10,000 to \$14,000). Similarly, the Geraldine Community Board rate has also submitted that its Community Board rate be increased, in its case, by \$1.00 per rating unit to \$6.00 per rating unit (increasing the total revenue collected from the targeted Geraldine Community Board rate from approximately \$14,000 to \$17,000).

- 15 As part of the 2021/22 Annual Report, Audit NZ requested that Council recognise the Peel Forest remedial work as a provision in 2021/22 financial year, so the expense has been removed from the 2023/24 Annual Plan. There is no impact on rates as the spend will still occur, however it will be expensed against the provision created in 2021/22, rather than recognised as an expense in the 2023/24 financial year.

Capital delivery

- 16 The 2023/24 Annual Plan includes a total capital investment of \$90.8M. Of this, \$81.7M will be delivered in accordance with the 90% delivery assumption adopted as part of the Long Term Plan 2021-31 and records in Council's financial statements Downlands at 82%, which is Council's share of the scheme.

Revenue

- 17 Total operating revenue is \$128.4M. This is \$4.6M lower than that included in the Draft Annual Plan. The main revenue changes are:
- (a) Reduction in rates of \$285,000. This is due to savings in ETS costs of \$880,000, offset by an increase of \$595,000 due to realised growth within the District, which is slightly higher than the 0.5% assumption in the Long Term Plan 2021-31.
 - (b) Reduction in fees and charges of \$4.35M. This is due to removing the Peel Forest remediation income which would have been charged across the weighbridge and which was being paid by Council to itself.

Operating Expenditure

- 18 The total operating expenditure of \$122.8M is \$12.6M lower than that included in the Draft Annual Plan. Key variances are due to:
- (a) Other expenses reducing by \$12.8M. Almost all of this reduction (\$11.8M) arises from the accounting treatment of the provision for the Peel Forest Landfill remediation and the period in which it is measured and presented. As noted above \$4.35M of fee income paid by Council to itself is not been recognised. The contra to this fee income not being recognised is that Council also eliminates the offsetting \$4.35M expense. Essentially what has occurred is that an internal charge and income have been netted off to zero and so eliminated from the financial statements. The balance of \$7.45M (\$11.8M - \$4.35M) related to the Peel Forest Landfill remediation is the provisions which has been recognised and measured in the financial statements for the 2022/23 financial year, and accordingly it is removed from the Annual Plan. Other expenses also decreased by \$880,000 as noted above due to savings in the cost of purchasing units through the emissions trading scheme.

- (b) Finance costs are forecast to decrease by \$16,000 due to decreases in revenue, offset by decreases in other expenses. Note that the majority of the decrease in other expenses relates to Peel Forest remediation which still has a cash outflow in 2023/24, only the accounting treatment has changed.

Rates

- 19 The Annual Plan includes a rates requirement (excl. GST) to be levied of \$72.34M (including metered water rates), as presented in the Statement of Comprehensive Revenue and Expenses section of the draft Annual Plan 2023/24.
- 20 The proposed increase in rates was forecast at 13.3% in the Draft Annual Plan 2023/24 (refer Council Meeting 21 March 2023, page 136, para 28, report 9.7), following consideration of the Draft Annual Plan Council consulted on a rates increase of 12.5%. With the adjustments noted above the increase in rates for the 2023/24 Annual Plan is 11.1%.

Fees and Charges

- 21 The schedule of fees and charges for 2023/24 includes mostly modest increases for a number of activities to reflect the costs associated with providing these services and facilities. These were highlighted through the Annual Plan community feedback opportunity and are noted above in paragraph 13. The revised schedule of fees and charges apply from 1 July 2023.

Operating Surplus

- 22 The Annual Plan for 2023/24 shows an accounting surplus of \$5.6M before revaluations. This is an increase of \$7.9M from the draft Annual Plan. This is also \$7.9M higher than the LTP, largely a result of increased Capital grants which are recorded within the accounting surplus, while the spend these relate to are recorded within capital expenditure on the Statement of Financial Position (also known in common parlance as the balance sheet). As there is an operating surplus Council satisfies the requirements of section 100 of the LGA to have a balanced budget for 2023/24.

Options and Preferred Option

- 23 The following options are available to Council:
- 24 **Option One: Adopt the Annual Plan 2023/24 as presented and set the Fees and Charges as attached** (*preferred option*).
- 25 **Option Two: Do not adopt the Annual Plan 2023/24 as presented and do not set the Fees and Charges as included due to requiring changes to levels of service, uncertainty on the financial statements and/or the fees and charges.**
- 26 The advantages of adopting the Annual Plan by 30 June 2023 avoids further complications that may arise due to setting the rates at a later date and delays in confirmation of the 2023/24 work programme.
- 27 Should the Annual Plan not be adopted at this point, there will be delays in setting the rates, application of fees and charges and implementation of the 2023/24 work programme.

Consultation

- 28 Section 95 of the LGA requires a local authority to consult in a manner that gives effect to the requirements of Section 82 of the LGA before adopting an Annual Plan. This requirement has been satisfied.

Relevant Legislation, Council Policy and Plans

- 29 Local Government Act 2002.
30 Timaru District Council Long Term Plan 2021-31.





Financial and Funding Implications

- 31 The cost of preparing the 2023/24 Annual Plan and the associated community engagement has met from existing budgets.

Other Considerations

- 32 There are no other matters that require consideration.

Attachments

1. **Annual Plan 2023/24**  
2. **Fees and Charges Schedule 2023-24**  



Meeting the challenges ahead

Our Annual Plan
2023/2024



Timaru District Council

Annual Plan 2023/2024

For the year beginning 1 July 2023

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An Introduction from your Mayor and Chief Executive

Our district has faced challenging times over the last couple of years and remains in good shape.

Through the pandemic and international turmoil, the ongoing cost of living pressures and recent weather events, the Timaru District has demonstrated relatively strong economic growth, employment opportunities and relatively affordable housing, resulting in being recognised as the number one region to live in New Zealand.

Council has continued to deliver in the face of adversity, such as completing the Te Ana Wai Downlands water treatment plan and progressing the re-development of the Theatre Royal.

Over the next year, we remain committed to delivering on the ambitious plans we agreed with the community in the Long Term Plan 2021-31. This includes progressing the big projects currently underway, and maintaining levels of service for activities like roading maintenance, parks, and community facilities.

Inflationary pressures, a large increase in the funds we need to replace our assets in future years (depreciation), and increases in supplier contracts have resulted in an 11.1% average rates increase. In total for the 2023/24 financial year, we have budgeted \$81.7M for capital projects, and \$122.8M for our operating budget to run day-to-day activities.

This is a significantly higher increase than we had originally forecasted. However, we consider this approach strikes the right balance between planning responsibly for our community now and into the future, managing Council’s finances prudently, and keeping rates as affordable as possible in these difficult economic times.

As a District, let’s pull together to deliver this plan, and continue to ensure that the Timaru District is the best place for Kiwis to live, work and play.

Ma te mahitahi o nga whenu, ma te mahitahi o nga kairaranga

Ka oti tenei mahi

(Only by the weaving together of many strands by many weavers will this work be completed)

Kei te harikoa mātou kit e mahi tahi ki a koutou

(We look forward to working with you)

Nigel Bowen
Mayor
Koromatua

Bede Carran
Chief Executive
Kaiwhakahaere



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Your Councillors and Community Boards

As at June 2023

Timaru District Councillors



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Plus Geraldine Ward Councillor Gavin Oliver

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Plus Pleasant Point-Temuka Ward Councillors Michelle Pye and Scott Shannon

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Plus Pleasant Point-Temuka Ward Councillors Michelle Pye and Scott Shannon

Relationship with Te Rūnanga o Ngāi Tahu

Te Rūnanga o Ngāi Tahu as Mana Whenua of Timaru District

Te Rūnanga o Ngāi Tahu (Ngāi Tahu) are a Treaty Partner of the Crown and are mana whenua of the area administered by the Timaru District Council. Ngāi Tahu is the collective representation of whānau and hapū who share a common ancestry and are tangata whenua (people of the land). They hold ancestral and contemporary relationships with the lands, waters, and ecosystems of their takiwā. Mana whenua are hapū or whānau who, through a combination of whakapapa and occupation (ahi ka) hold customary authority over the land and resources of an area or takiwā. Associated with mana whenua status are the rights and duties of rangatiratanga and kaitiakitanga.

Ngāi Tahu Takiwā

The Te Rūnanga o Ngāi Tahu Act 1996 acknowledges the takiwā of Ngāi Tahu as extending over most of the South Island south of a line from Kahurangi Point on the West Coast and Te Parinui o Whiti (White Bluff) near Cloudy Bay on the East Coast; and including offshore islands. The contemporary structure and membership of Ngāi Tahu is set out in the Te Rūnanga o Ngāi Tahu Act 1996. The Act recognises Ngāi Tahu as being descended from five primary hapū: Ngāti Kuri, Ngāi Tūāhuriri, Ngāti Irakehu, Ngāti Huirapa and Ngāi Te Ruahikihiki. Chiefs from these hapu occupied and established themselves as mana whenua in various parts of the takiwā: Kati Huirapa in the Timaru District.

Ngāi Tahu and Papatipu Rūnanga (ngā rūnanga)

The Te Rūnanga o Ngāi Tahu Act 1996 recognises Te Rūnanga o Ngāi Tahu as the iwi authority within the Ngāi Tahu takiwā. Ngāi Tahu is comprised of 18 papatipu (main) rūnanga who represent the whānau and hapū who hold mana whenua within the Ngāi Tahu takiwā. The takiwā of each rūnanga is described in the Te Rūnanga o Ngāi Tahu (Declaration of Membership) Order 2001. The papatipu rūnanga who represent those who hold mana whenua in the Timaru District and their respective takiwā are:

- Te Rūnanga o Arowhenua (Arowhenua) – whose takiwā centres on Arowhenua and extends from the south bank of the Rakaia River in the north to the north bank of the Waitaki River in the south and from the coast in the east to Aoraki and the main divide in the west. Te Rūnanga o Arowhenua share interests with Te Rūnanga o Waihao – whose takiwā centres on Morven and extends from the Waitaki River in the east to Omarama and the Main Divide in the west.

Under s15 of the Te Rūnanga o Ngāi Tahu Act, Ngāi Tahu must consult with papatipu rūnanga in forming a view on any matter. In practice, Ngāi Tahu encourages councils, other Government Agencies, and individuals to consult directly with papatipu rūnanga on issues in their takiwā.

Ngāi Tahu supports ngā rūnanga in these matters when requested by them and represents Ngāi Tahu whānui in tribal matters and in negotiations with the Crown. Ngāi Tahu whānui also have shareholdings and interests in commercial activities and entities. These commercial entities may make applications or lodge submissions on Resource Management Act 1991 (RMA) processes from time to time, but they are not mana whenua or the iwi authority.

Treaty of Waitangi and Duties of Local Authorities

Council is required to take appropriate account of the principles of the Treaty of Waitangi when carrying out its duties under the Local Government Act (LGA) 2002 (s4) and the RMA (s8). The relationship between Ngāi Tahu whānui and the Timaru District Council reflects, at a local level, the partnership relationship between the Crown and its Treaty Partners.

Council is also required to engage directly with mana whenua in relation to policy-making and decision-making under both the LGA and the RMA.

Section 81 of the LGA requires all local authorities to establish and maintain processes to provide opportunities for Māori to contribute to Council's decision-making processes. It also requires councils to consider ways to foster the development of Māori capacity to contribute to these processes and to provide Māori with relevant information.

The RMA has specific requirements for Council to engage with tangata whenua through the iwi authority when preparing and reviewing the district plan and to consider tangata whenua values as part of decision-making on resource consent applications. While engagement with tangata whenua is provided specifically within the project planning for the District Plan Review and other key Council projects it is important that the Long Term Plan recognises these obligations and provides for adequate resourcing and timeframes to ensure an appropriate level of engagement on relevant Council projects.

It is also important that Council recognises its relationship with Ngāi Tahu under all legislation it administers, not just the LGA and the RMA. It is also important that the Council look for opportunities to strengthen its role and relationship with mana whenua in any government legislative reforms process.

Council Relationship with Mana Whenua

Council considers it important to further develop relationships with the papatipu rūnanga who represent those who hold mana whenua in the Timaru District. Fostering these relationships is key to enabling Council to meet its statutory requirements under the LGA and RMA. Council will ensure all its key policy and decision-making processes include opportunities for discussion with mana whenua, through their mandated representatives, at the earliest opportunity and before any decisions are made; and endeavour to provide resources to help facilitate that engagement.

Council shall provide opportunities for mana whenua to engage in the development of key policy and plans, including long-term plans and annual plans, and on resource management plans, policies and strategies including the process, timing and content of plan or policy development and review. Opportunities are also considered for appointments on planning and resource consent hearing committees. To assist in this commitment, the Council has signed a Service Level Agreement with Aoraki Environmental Consultancy Limited (AEC). AEC is mandated by Arowhenua to help advise councils and other agencies on issues of interest to Arowhenua Rūnanga, to facilitate consultation with Arowhenua and to ensure timely and appropriate input into policy, plans, resource consents and processes on behalf of Arowhenua.

Council will continue to offer places for Rūnanga representatives on Council Committees, including the Environmental Services Standing Committee, the Safer Communities Committee and the Local Arts Assessment Committee, and other bodies as appropriate, and seek regular engagement with papatipu rūnanga to discuss matters of common interest and foster general relationships.

Council's Senior Management Team are available to meet with ngā rūnanga representatives as required.

Key Projects

Mana whenua interests in Council activities are broad. Arowhenua have a strong connection to the land including within the Timaru District. Arowhenua Rūnanga have developed a deep sense of responsibility to care for it, as it has cared for them and those who came before them. This way of life is known as kaitiakitanga and incorporates the responsibility to ensure that the whenua and wai will continue to provide for their mokopuna – 'for those who come after us'.

For Arowhenua Rūnanga, exercising kaitiakitanga supports the philosophy of rangatiratanga, the value and practice of people exercising their independence, determining their choices for governing themselves, their lands, and all their treasures. Rangatiratanga has particular prominence, as it is the basis of Article 2 of Te Tiriti o Waitangi/The Treaty of Waitangi (1840).

Rangatiratanga is associated with sovereignty, leadership, autonomy to make decisions, and self-determination. This includes leadership within the whānau and community, as well as leadership within business activities in the private and public sectors. For Arowhenua Rūnanga, rangatiratanga in the cultural sphere relates to stewardship of others, advocating for others and the community, doing the right thing for their people, and ensuring wellbeing and generosity of spirit. In relation to the environment, rangatiratanga is about caring for wāhi tapu and wāhi taonga (sacred places and objects) and ensuring co-governance and co-management of natural resources. This in turn ensures that rangatahi (the younger generations) and the community know the history of the land and reserves that surround them, and that the land is safe, appreciated and used.

Mana whenua interests are not limited to 'culturally significant sites.' A township may have buildings or places that are prized for their architectural history, or providence, but a council is interested in all aspects of how the town functions. Similarly for mana whenua, wāhi tapu and wāhi taonga (sacred and treasured places) are highly valued and require special protection, but kaitiakitanga is a duty that extends over the entire takiwā and to all those living within it.

Mana whenua is interested in all aspects of local governance; however, it is accepted that there are limitations on individual's time and resources. Consequently, some projects may have to be prioritised from time to time.

Current priorities include:

- Exploring potential for transfer of powers to make decisions over ancestral land.
- Appropriate use of traditional place names.
- Spatial planning for growth of the district.
- Protection and enhancement of mahinga kai (traditional food and other natural resources and the places where those resources are obtained).
- Management and protection of significant sites including rock art, wāhi tapu and wāhi taonga sites.
- Stormwater and sewerage management.
- Management of natural hazards including flooding and coastal erosion.
- Effects of industrial development/expansion at Washdyke.

What is an Annual Plan?

What's the Annual Plan all about?

As the name says it is a plan for one year, but it's also part of a longer term planning process as the diagram opposite shows.

The work programme for the year was approved when the Long Term Plan (LTP) was finalised after input from the community.

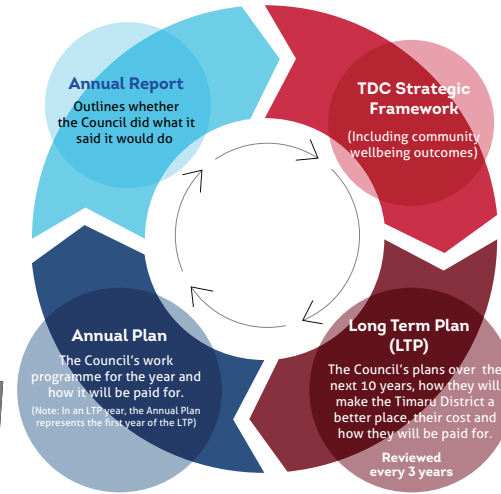
The Annual Plan provides a summary of this agreed work, how much it will cost and how it will be paid for. It also outlines any major changes from what was approved in the LTP and the reasons for these changes.

Why are there changes to the plan?

The Annual Plan 2023/24 is based on Year 3 of the Long Term Plan 2021-31.

While most of the plans and projects agreed at that time are proceeding, the extraordinary circumstances our district finds itself in as a result of the impact of COVID-19 means that there have been some changes to the plan for 2023/24. There has been a change in the priority of some projects, some new projects and initiatives, as well as a change in the use of Council's reserves, and the rate increase for the year.

The diagram below shows our planning and reporting cycle.



Engagement with the community on this Annual Plan

With global and national turmoil and economic pressures, there are complex issues facing us all – at a national, district and personal level.

Given this broader context, Council's challenge is that we cannot deliver on what was planned for 2023/24 at the forecast overall rate increase of 5.4% in Year 3 of the LTP – including delivering our \$81.7M capital work programme, funding our operating costs and providing the same levels of service for the community.

We sought feedback from our community on our plans, and in particular asked for views on the challenges we are facing.







Our Strategic Direction

Vision

Where people, place and business prosper within a healthy, adaptable and regenerative environment.

Our Values and Role

Inclusive Leadership

Through inclusive leadership, citizens play an active role in the District, creating shared responsibility and a connected vision for the future.

Cultural Caretakers

Protecting and regenerating our unique cultural and environmental heritage so that we can retain a strong sense of identity for current and future generations.

Transition Navigators

Being adaptable to change by embedding the principles of agility and resilience into our approach towards enhancing our community wellbeing outcomes.

Community Wellbeing Outcome

Connected Citizens

GOALS

Connected Citizens embrace social connection and learning through sharing stories and ideas, and civic engagement.

This Community Wellbeing Outcome seeks to actively support the contribution of citizens in activities that foster inclusion, agency and democracy.

FOCUS AREAS

1. Open to Ideas

We will actively support the contribution of citizens in activities to foster inclusion and democracy.

2. Sharing Stories

We will support the growth of local identity and community pride through sharing stories and learning and documenting local history.

3. Enabling Community

We will enable community ownership of projects by supporting community groups and initiatives.

4. Foster Iwi Relationships

We will develop collaborative relationships with papatipu runanga.

5. Advocacy and Leadership

We will advocate and encourage citizens to contribute ideas and perspectives in an easily accessible way.

Community Wellbeing Outcome

Enhanced Lifestyle

GOALS

Enhanced Lifestyle focuses on providing a healthy community environment, that enables affordable access to the range of facilities, opportunities and resources we need to thrive.

This Community Wellbeing Outcome seeks to enhance lifestyle and strengthen equity within our community.

FOCUS AREAS

1. Accessible and Active

We will enable an active lifestyle for everyone across the accessibility spectrum.

2. Shared Spaces

We will develop and maintain shared spaces that support community activity, diversity and foster pride.

3. Facilities and Services

We will provide future proofed services and facilities to enhance the community.

4. Affordability

We will strive to ensure affordability and equitability are at the heart of our planning.

5. Health & Wellness

We will create opportunities for all citizens to live within a safe, healthy community where wellness needs are embraced.

Community Wellbeing Outcome

Sustainable Environment

GOALS

At the heart of our sustainable environment is the practice of kaitiakitanga. It is our role to be guardians of our natural environment.

This Community Wellbeing Outcome seeks to encourage the regeneration of our environment and fostering a culture of sustainability.

FOCUS AREAS

1. Kaitiakitanga

We will foster a strong connection between our people and the environment.

2. Low Carbon and Energy

We will promote and support low-carbon, low-energy practices.

3. Minimise Waste

We will lead and promote waste minimisation.

4. Clean Environment

We will prioritise sustainable land and water use to help regenerate our environment.

5. Encourage Biodiversity

We will support practices, partnerships and policies to protect and regenerate our native flora and fauna.

Community Wellbeing Outcome

Diverse Economy

GOALS

Enabling the conditions for a diverse and prosperous economy that creates local, national and international opportunity for a thriving community.

This Community Wellbeing Outcome seeks to build on our unique local strengths to create prosperity now and for future generations.

FOCUS AREAS

1. Sustainable growth

We will support sustainable growth in the right place.

2. New and Niche

We will encourage innovation and new opportunities to further diversify our economy.

3. Leverage Local Strength

We will leverage local strengths to retain and grow local talent.

4. Thriving Business

We will create opportunities for local businesses to thrive through networks & support.

Community Wellbeing Outcome

Resilient Infrastructure

Investing in the future through well conceived and planned projects that support the growth and wellbeing of the community and the environment.

This Community Wellbeing Outcome considers the critical transitions we are facing creating a sustainable platform for future generations.

1. Invest for Future

We will invest in high quality infrastructure to meet the needs of our community.

2. Apply Good Practice

We will use quality data and good practice to enable high quality infrastructure decision-making.

3. Responsive Planning

We will prioritise resilience in our planning for future infrastructure.

4. Engage with People

Council will engage with our community to develop solutions to future infrastructure challenges.

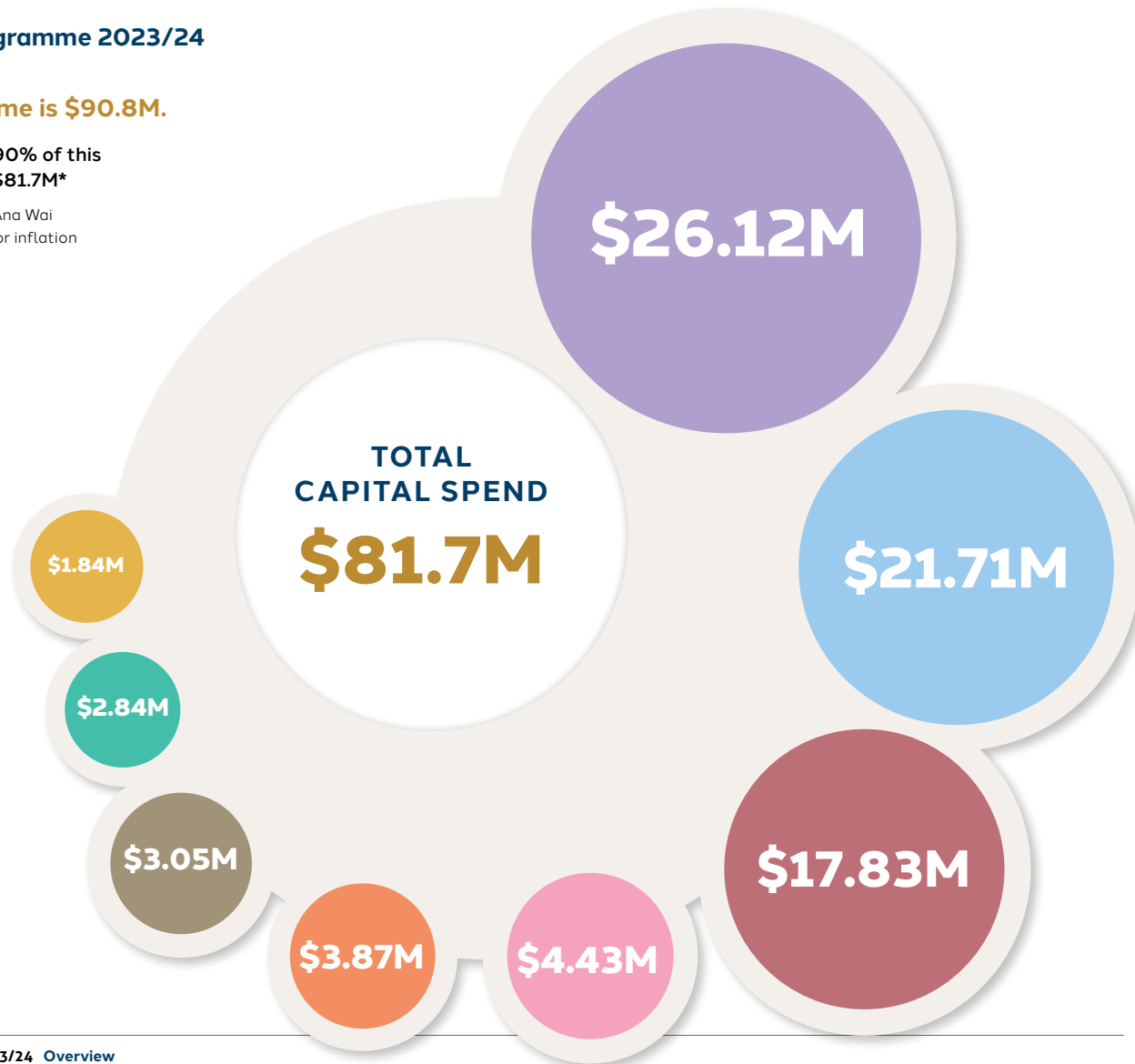
Capital Projects Work Programme 2023/24

Our total capital programme is \$90.8M.

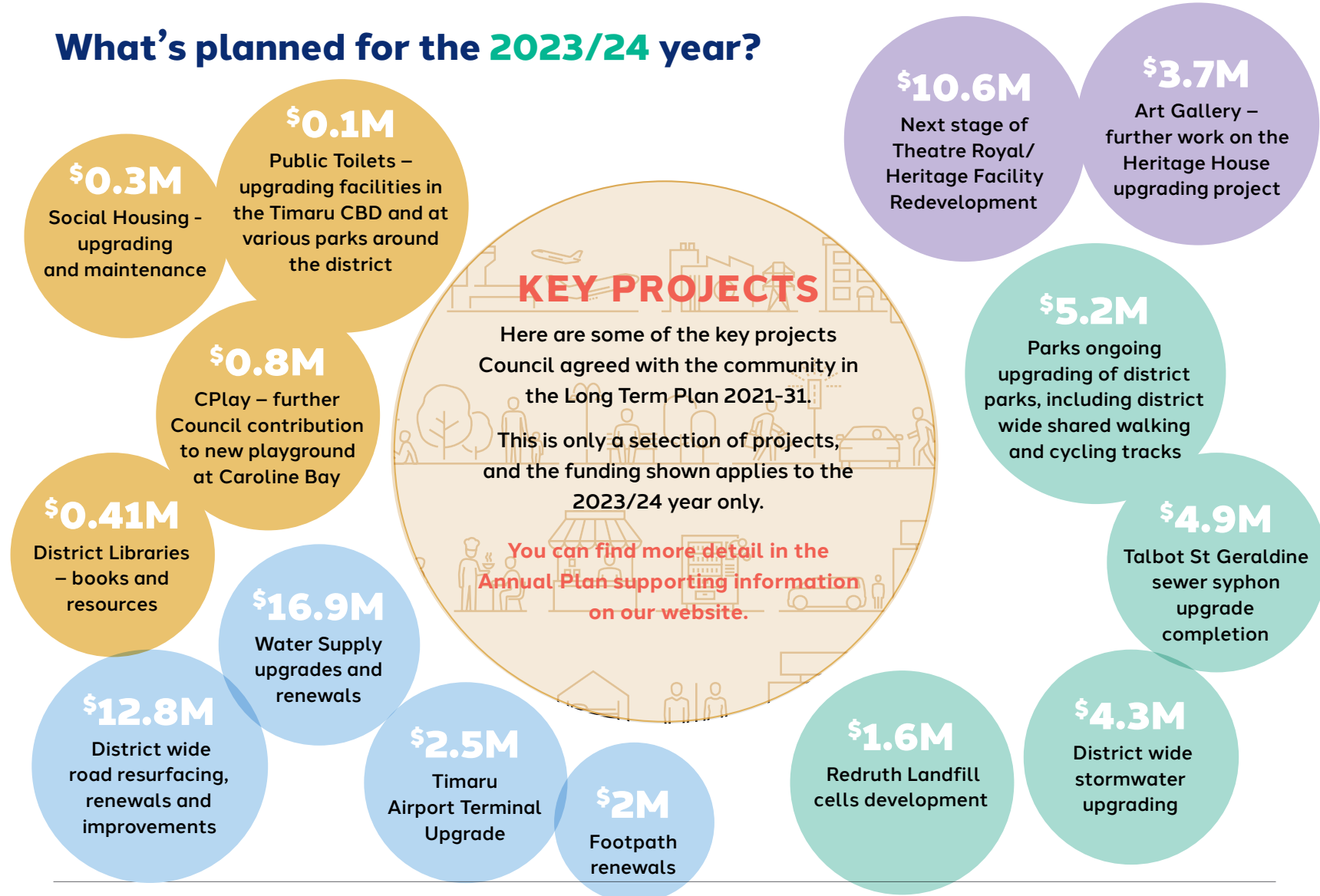
We have assumed we will achieve 90% of this programme, with a total spend of \$81.7M*

*this includes 82% TDC contribution to Te Ana Wai (Downlands) water scheme, and provision for inflation

- Stormwater
- Corporate Support
- Sewer
- Community Support
- Water Supplies
- Roding & Footpaths
- Recreation & Leisure
- Waste Minimisation



What's planned for the 2023/24 year?

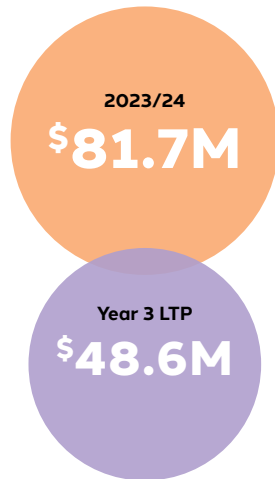


What's changed?

KEY CHANGES FROM YEAR 3 OF LTP 2021-31



Capital projects programme (@90% delivery assumptions)



CAPITAL PROJECTS PROGRAMME (\$81.7M compared to \$48.6M in Year 3 of LTP)

Some of the increase is because work that was planned for last year wasn't completed and will now be done in 2023/4. There are also some new projects.

The main changes are:

Approximately \$15.3M is for project work that was initially planned to be completed in 2022/23, that will be delivered in 2023/24.

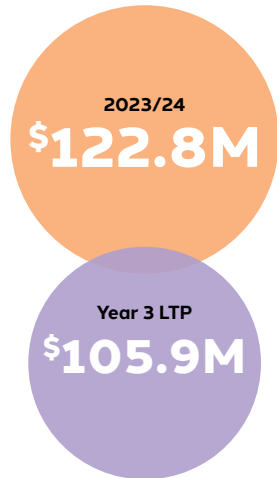
The most significant projects include:

- \$2.1M** Aigantighe Art Gallery Heritage House earthquake strengthening
- \$1.7M** for the Timaru Airport Terminal Upgrade
- \$1.4M** for sewer and stormwater infrastructure renewals and upgrades
- \$4.9M** for the Theatre Royal and Heritage Facility Development
- \$3.5M** for Water Supplies renewals and upgrades

A number of new projects have been added, the most significant are:

- \$5M** for work required on the Sophia Street, Timaru carpark after some structural issues were discovered
- \$6.6M** Claremont Treatment Plant – microfiltration project
- \$4.9M** other Transport Choices projects, fully funded by Waka Kotahi
- \$1.9M** Cycleways funding from central government Transport Choices fund
- \$1.3M** Fluoridation of water supplies as required by the Director General of Health
- \$1.2M** roading project cost escalations

Operating Costs



OPERATING COSTS

(\$122.8M compared to \$105.9M in Year 3 of the LTP)

Our operating budget provides for the day to day running of all the services Council provides such as parks, swimming pools, libraries, waste minimisation, finance functions, customer services, roading and footpaths and water services. It also includes financing costs such as interest rates and depreciation.

The most significant increases are:

\$7.2M provision for depreciation

\$6.7M Other expenses including delivery and maintenance costs across all of Council's services, such as road and streetscape maintenance, sewer, stormwater and water infrastructure maintenance, Parks and Reserves maintenance, and the cost of maintaining Council owned facilities

\$1M Increase interest rates

\$0.5M Meeting commitments for remaining grant funding to PrimePort Timaru to invest into port infrastructure in support of the Antarctica NZ Scott Base redevelopment and a new grant of \$0.25M to the Fraser Park Trust to support the Fraser Park development

Peel Forest Landfill remediation project

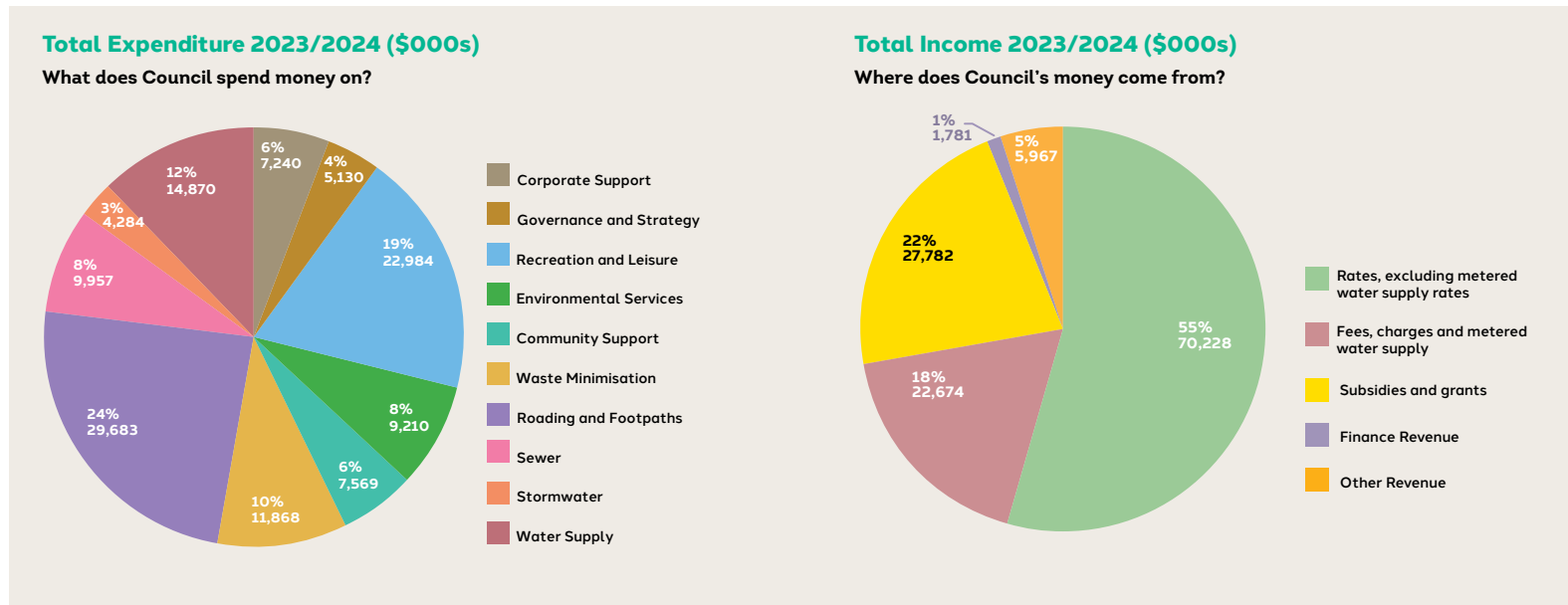
This project is to remediate the Peel Forest landfill, which is threatened by erosion from the Rangitata River. Peel Forest was a landfill established in 1963-64 by the previous Strathallan County Council, amalgamated in 1989 into the Timaru District Council.

In 2019, landfill waste was initially exposed through erosion. This, along with several flood events meant the river channel moved closer to the landfill site. After discussion with key stakeholders, work has been done to mitigate the river changes to prevent catastrophic failure. Exposed waste is being removed and stormwater is being managed.

This is only a temporary solution, and Council has agreed to the removal of all waste from the landfill as the permanent solution. This has been funded starting in 2023/24 via debt over the next 25 years. This amounts to a \$296,000 repayment of loan annually via rates.



The numbers



Fees and Charges

While a substantial portion of our funding comes from rates, some funding comes from fees and charges for various services.

Council uses fees and charges for services where users directly benefit (e.g. swimming pool charges, building and resource consents, waste disposal fees, dog registration fees, hall hire fees, lease charges for fishing hut sites, and our social housing rents).

Council is proposing to increase some fees and charges where the cost of operating that activity has increased. If Council does not increase the fees and charges then the extra cost falls to the ratepayer and we need to increase the rates.

Most of the increases are minor, including dog registration, building consents, cemetery charges, facility hire and some licence fees. Some of the more significant

increases include resource consents and related work, water and stormwater connection application fees, and infrastructure service consenting fees.

Resource Management Act Fees and Charges

We charge fees related to the resource consent process, to cover the cost of staff time needed to process the work. We are making two changes:

1. A change in the charging process – where we are collecting more at the beginning of an application process (the deposit)
2. An increase in the charge out rate for staff time – reflecting the inflationary increases in staff salaries.

You can find more information about the Resource Management Act Fees and Charges on our website

What does this mean for rates?






Rates are complex and every ratepayer is different due to their property valuation, location, and type of property.


Rates are what enable quality services to be provided to our community, such as safe roads, clean drinking water, waste collection and access to our community and cultural facilities.

They also enable us to maintain our services to a high standard to ensure the community has a positive experience on a day to day basis, whether it's turning on the tap, driving to work, visiting the libraries, or walking through our CBD.


For 2023/24, the total increase in the overall rate take is 11.1%. Your own individual rate increase will vary depending on: where you live in the district, the services you receive, the type and value of your property, the impact of the changes agreed through the Long Term Plan.

Some examples of the proposed rates for 2023/24 are:

	 Geraldine	 Pleasant Point	 Temuka	 Timaru	 Timaru	 Pleasant Point	 Rural	
Land Value (2020 valuation)	\$175,100 (Average)	\$161,500 (Average)	\$132,000 (Average)	\$203,400 (Average)	\$400,000 (Sample)	\$417,600 (Sample)	\$1,571,400 (Sample)	\$536,100 (Sample)
General Rates (including UAGC)	1,538.81	1,496.65	1,405.20	1,626.54	1,828.00	1,864.61	4,264.51	8,211.91
Targeted Rates	1,379.91	1,145.35	1,344.33	1,410.93	548.00	25.88	78.57	1,866.73
Total Rates	2,918.72	2,642.00	2,749.53	3,037.47	2,376.00	1,890.49	4,343.08	10,078.64
Increase % over 22/23	12%	12%	14%	14%	11%	4%	2%	5%
Increase \$ over 22/23	\$310.62	\$283.22	\$329.12	\$369.06	\$243.00	\$75.17	\$86.71	\$512.12

 Residential

 Rural

 Commercial/Industrial/Accommodation





Groups of Activities

This section is an overview of the services Council provides, organised within Groups of Activities. Each Group of Activities includes the following information:

What we do

Summarise the service we deliver to the community.

Why we do it

Outlines why the Council provides the service, including legislative requirements and the activity's contribution to Council's vision for the district.

How we pay for it

Shows the rating and funding mechanisms used to pay for the cost of providing the service

Our Priorities

Summarises the priorities for the activity

What you can expect from us

Includes levels of service and how we measure them. Community satisfaction surveys are carried out biennially from 2021/22.

Our Projects

Lists the capital projects for next 10 years

Funding Impact Statement

Provides details on the expected costs and funding of the service.

Groups of Activities

GOVERNANCE AND STRATEGY

COMMUNITY SUPPORT

- Airport
- Climate change and sustainability
- Community Funding
- Community Facilities (includes public toilets, cemeteries)
- Economic Development and District promotions
- Emergency Management
- Safer Communities
- Social Housing

ENVIRONMENTAL SERVICES

- Building Control
- District Planning
- Environmental Compliance (environmental health, animal control, parking enforcement)

RECREATION AND LEISURE

- Cultural and Learning Facilities (includes art gallery, halls, Theatre Royal, libraries, museum)
- Parks (includes parks, fishing huts, motor camps, forestry)
- Recreational Facilities (includes Caroline Bay Trust Aoraki Centre, swimming pools, Aorangi Parks Stadium)

ROADING AND FOOTPATHS

- Cycleways and Walkways
- Roading and Footpaths (includes parking facilities)

SEWER

STORMWATER

WASTE MINIMISATION

WATER SUPPLY

CORPORATE ACTIVITIES

Effects of the services we provide on the wellbeing of our community

Council's activities are provided with the aim of maintaining or improving community wellbeing. The positive contributions to wellbeing are outlined in the description of each Activity. Some activities can also cause negative effects that need to be managed or mitigated. These potential significant negative effects, and actions that are taken to mitigate these effects are outlined in the Policies and Supporting Information section of this document. Where an activity is not listed, the Council has not found any significant negative effects on the community.

90% Capital Delivery Assumption

Council have made an assumption that for any given year in the 2021-31 Long Term Plan period, 90% of the capital work programme will be delivered. This recognises that in some circumstances, projects can be delayed outside of Council's control as a result of internal (e.g. resourcing and planning issues) or external factors (e.g. design, planning, consenting, stakeholder issues, contractor availability or hold-ups in the supply chain).

The Funding Impact Statement included in each Group of Activities statement discloses this assumption. Each Group of Activities statement also illustrates our full capital work programme, recognising that we cannot predict which specific projects may be impacted. Council has set an ambitious work programme via this LTP that involves a number of large projects. We anticipate that even at 90% capital delivery, levels of service will be maintained across our services.



Governance and Strategy

Governance and Strategy

What we do

Our Governance and Strategy services support and guide all the activities carried out by the Timaru District Council.

It enables the Council to function and provide stable, transparent, effective, efficient and accountable local governance to the District. The elected members of Council set direction, lead and make decisions based on Council’s Strategic Direction, and with the overall goal of improving community wellbeing.

This includes all work associated with the elected Council and Community Boards in Geraldine, Pleasant Point and Temuka.

Elected members, being the community’s representatives, make decisions within the framework of the Local Government Act 2002 (LGA) on behalf of and in the interests of the community.

Council and Community Boards are elected every three years.

The key functions include:

- Engagement with the community
- Advocacy on issues that affect the district civic functions, such as citizenship ceremonies, award ceremonies and parades
- Elections and representation reviews
- Administering statutory governance functions such as Standing Orders and Delegations Registers
- Maintaining Sister City relationships with Eniwa (Japan), Weihai (China), Orange (Australia) and Orange (United States)
- Developing and implementing Council wide strategies and policies
- Partnering with external agencies
- Performance, planning and accountability, including the development and adoption of key Council planning and accountability documents such as the Long Term Plan, Annual Plan and the Annual Report
- Overall monitoring of the Council operation.



Funding Impact Statement

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Sources of Operating Funding			
General Rates, Uniform annual general charges, rates penalties	4,001	4,168	4,072
Targeted Rates	-	27	-
Subsidies and grants for operating purposes	-	-	-
Fees and charges	-	-	-
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-
Total Operating Funding	4,001	4,195	4,072
Applications of Operating Funding			
Payments to staff and suppliers	1,486	1,361	1,416
Finance costs	-	-	1
Internal charges and overheads applied	2,515	2,833	2,655
Other operating funding applications	-	-	-
Total Applications of operating funding	4,000	4,194	4,072
Surplus/(Deficit) of Operating Funding	1	1	0
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase/(decrease) in debt	(1)	64	(0)
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of Capital Funding	(1)	64	(0)

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Applications of Capital Funding			
Capital expenditure			
- to meet additional demand	-	-	-
- to improve the level of service	-	-	-
- to replace existing assets	-	-	-
Increase/(decrease) in reserves	-	65	-
Increase/(decrease) of investments	-	-	-
Total Applications of Capital Funding	-	65	-
Surplus/(Deficit) of Capital Funding	(1)	(1)	(0)
Funding Balance	-	-	-
Activity Depreciation Expense	1	1	0



Community Support

What we do

The Community Support group includes Timaru Airport, Climate Change and Sustainability, Community Facilities (Cemeteries and Public Toilets), Community Funding, Economic Development and District Promotions, Emergency Management, Safer Communities

and Social Housing.

The focus of these activities is to help:

- build strong, connected and supportive communities
- support and celebrate diversity in our communities
- provide high quality community facilities (cemeteries and public toilets)
- support people, organisations and the business community
- assist vulnerable people in our communities
- assist individuals and communities to be prepared and resilient in times of adversity

For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2021-31



Planned Work 2023-24

The list below represents the projects planned for the Annual Plan 2023/24, based on and as adjusted from Year 3 of the Long Term Plan 2021-31.

For a full list of projects relating to 2021-31, please refer to the Long Term Plan 2021-31.

Project	2024 ANNUAL PLAN \$	2024 LONG TERM PLAN \$	CHANGE FROM LTP TO AP \$
Cemeteries			
Timaru Cemetery New Site (purchase and development)	-	421,880	(421,880)
Concrete Beams, Furniture, Structures and Services	23,119	22,676	443
Timaru Airport			
Timaru Airport Terminal Upgrade	2,500,000	-	2,500,000
Timaru Airport Surveillance Cameras	215,061	210,940	4,121
Public Toilets			
Public Toilets Renewals	96,777	94,923	1,854
Civil Defence			
Equipment (new sirens, handsets and bases replacement)	20,933	106,630	(85,697)
Housing			
Clyde Street Re-roof and reclad	140,000	780,478	(640,478)
Capital Renewals	161,296	158,205	3,091

Community Support

Funding Impact Statement

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Sources of Operating Funding			
General Rates, Uniform annual general charges, rates penalties	3,776	3,933	4,470
Targeted Rates	-	-	-
Subsidies and grants for operating purposes	6	6	56
Fees and charges	2,194	2,282	2,286
Internal charges and overheads recovered	259	112	866
Local authorities fuel tax, fines, infringement fees, and other receipts	46	47	48
Local authorities fuel tax, fines, infringement fees, and other receipts			48
Interest and dividends from investments			-
Total Operating Funding	6,281	6,380	7,727
Applications of Operating Funding			
Payments to staff and suppliers	5,183	5,163	6,216
Finance costs	191	310	316
Internal charges and overheads applied	-	-	-
Other operating funding applications	-	-	-
Total Applications of operating funding	5,374	5,473	6,532
Surplus/(Deficit) of Operating Funding	907	907	1,195
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase/(decrease) in debt	4,378	975	2,099
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Total sources of Capital Funding	4,378	975	2,099
Applications of Capital Funding			
Capital expenditure			
- to meet additional demand	-	-	-
- to improve the level of service	2,070	445	23
- to replace existing assets	2,832	1,172	2,818
Increase/(decrease) in reserves	382	265	452
Increase/(decrease) of investments	-	-	-
Total Applications of Capital Funding	5,285	1,882	3,294
Surplus/(Deficit) of Capital Funding	(907)	(907)	(1,195)
Funding Balance			
	-	-	-
Activity Depreciation Expense	525	572	743



Environmental
Services

Environmental Services

What we do

Building Control

Council is responsible for administering and implementing the provisions of the Building Act 2004 ("the Act"). This involves balancing delivery of a customer focused service within legislative requirements, while managing the risk to the community and Council. Under the Act, Council must maintain accreditation as a Building Consent Authority. It is responsible for processing and granting building consents, inspecting building work, issuing Code Compliance Certificates, Certificates of Public Use. Processing Land and Project Information Memorandums, providing advice on building related matters and managing and enforcing other provisions under the Act.

District Planning

Council is responsible for promoting the sustainable management of the natural and physical resources within the district. This includes developing, and administering the District Plan and related policies, such as the biodiversity policy, and processing applications for resource consents under the District Plan and administering the Built Heritage Protection Fund.

These activities help ensure:

- the district's built and natural environment is safe to live, work and play in
- building and land developments are managed in a safe and sustainable way and land is used appropriately through enforcing building and planning legislation
- negative effect of activities that may occur in the district are minimised or managed (eg noise, animals, overhanging trees)
- commercial food premises practice a high standard of hygiene
- the natural and built environment is managed sustainably

For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2021-31

Environmental Compliance

Council has monitoring and enforcement responsibilities under a range of legislation relating to food safety, noise control, hazardous substances, liquor licensing, environmental nuisance, gambling control and animal control. The Timaru District Consolidated Bylaw 2018 outlines rules and processes to protect the public.



Funding Impact Statement

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's		Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Sources of Operating Funding				Applications of Capital Funding			
General Rates, Uniform annual general charges, rates penalties	3,960	2,565	2,078	Capital expenditure			
Targeted Rates	-	-	-	- to meet additional demand	-	-	-
Subsidies and grants for operating purposes	-	-	-	- to improve the level of service	-	-	-
Fees and charges	4,014	3,651	3,830	- to replace existing assets	-	-	-
Internal charges and overheads recovered	-	146	-	Increase/(decrease) in reserves	41	69	(148)
Local authorities fuel tax, fines, infringement fees, and other receipts	229	104	265	Increase/(decrease) of investments	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts			265	Total Applications of Capital Funding	41	69	(148)
Interest and dividends from investments			-	Surplus/(Deficit) of Capital Funding	(53)	1,144	2,488
Total Operating Funding	8,204	6,466	6,173	Funding Balance	-	-	-
Applications of Operating Funding				Activity Depreciation Expense	12	14	10
Payments to staff and suppliers	7,235	6,225	7,701				
Finance costs	107	146	51				
Internal charges and overheads applied	809	1,239	908				
Other operating funding applications		-	-				
Total Applications of operating funding	8,151	7,610	8,661				
Surplus/(Deficit) of Operating Funding	53	(1,144)	(2,488)				
Sources of Capital Funding							
Subsidies and grants for capital expenditure	-	-	-				
Development and financial contributions	-	-	-				
Increase/(decrease) in debt	(12)	1,213	2,340				
Gross proceeds from sale of assets	-	-	-				
Lump sum contributions	-	-	-				
Total sources of Capital Funding	(12)	1,213	2,340				



Recreation
and Leisure

Recreation and Leisure

What we do

Recreation and Leisure activities provide quality cultural, learning and recreation facilities for residents and visitors to enjoy.

Cultural and Learning Facilities

- Aigantighe Art Gallery
- South Canterbury Museum
- Timaru District Libraries – facilities in Timaru, Geraldine, Temuka and online, with the Geraldine and Temuka Libraries doubling as Council Service Centres
- Theatre Royal
- Halls (including seven facilities owned and managed by Council, 11 community halls owned by Council and managed by community committees, and three halls owned by community organisations and funded by targeted rates, which Council collects on behalf of the hall owners).

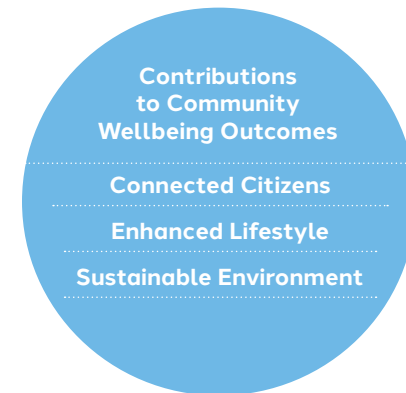
Parks

- Premier parks of particular significance to the district, such as Timaru Botanic Gardens, Caroline Bay and the Temuka and Geraldine Domains
- Sports and recreation parks
- Neighbourhood parks, in urban areas and often incorporating playgrounds
- Amenity parks designed to provide opens spaces and plantings
- Natural parks, located predominately in rural areas, often including walking and cycling tracks
- Special purpose parks and civic spaces.

Recreational Facilities

- Caroline Bay Trust Aoraki Centre (CBay)
- Swimming pools in Geraldine, Pleasant Point and Temuka
- Southern Trust Events Centre.

For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2021-31



Planned Work 2023/24

The list below represents the projects planned for the Annual Plan 2023/24, based on and as adjusted from Year 3 of the Long Term Plan 2021-31.

For a full list of projects relating to 2021-31, please refer to the Long Term Plan 2021-3

Project	2024 ANNUAL PLAN \$	2024 LONG TERM PLAN \$	CHANGE FROM LTP TO AP \$
District Libraries			
Purchase Books and Resources	410,014	402,157	7,857
Building Capital Works	21,506	21,094	412
Librairies Furniture	53,765	52,735	1,030
Libraries Renewals	5,592	5,484	107
Libraries Car parks Renewals	-	21,094	(21,094)
Aigantighe Art Gallery			
House EQ Strengthening	3,726,576	-	3,726,576
Extension Rebuild	-	316,410	(316,410)
Arts Purchase	30,861	30,270	591
South Canterbury Museum			
Heritage Hub Fit-out	790,349	775,205	15,145
Renewals	21,506	21,094	412
Theatre Royal			
Theatre Royal and Heritage Facility Development	10,645,374	5,994,572	4,650,802
Halls and Community Centres			
Renewals	4,516	4,430	87
Bleachers and other community facilities	96,777	94,923	1,854
Swimming Pools			
Fitness Equipment Capital Works	32,259	31,641	618
CBay Building Capital Works	130,000	137,111	(7,111)

Recreation and Leisure

Project	2024 ANNUAL PLAN \$	2024 LONG TERM PLAN \$	CHANGE FROM LTP TO AP \$
Aorangi Stadium			
Aorangi Park Master Plan Phase 1	2,371,908	2,109,400	262,508
Equipment and Furniture	126,886	124,455	2,431
Parks and Recreation			
Highfield Park Development	354,851	348,051	6,800
Temuka Domain Development	190,329	186,682	3,647
Shared Urban Tracks	2,100,000	158,205	1,941,795
Land purchases	60,217	59,063	1,154
Renewals (courts, structures, furniture, services)	882,361	756,536	125,825
Walkway Enhancement and Planting	45,163	44,297	865
Playground Equipment Renewals	268,826	263,675	5,151
Building Capital Works	102,692	100,724	1,968
Parks Reseal Programme including Geraldine Domain Reseal	376,357	369,145	7,212
CPlay	800,000	-	800,000
Motor Camps			
Winchester Ablution Block	430,122	421,880	8,242
Motor Camps Reseal Programme	16,130	15,821	309
Forestry			
Renewals	32,259	31,641	618

Funding Impact Statement

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Sources of Operating Funding			
General Rates, Uniform annual general charges, rates penalties	15,532	15,799	15,074
Targeted Rates	-	20	-
Subsidies and grants for operating purposes	43	44	98
Fees and charges	1,306	1,567	1,587
Internal charges and overheads recovered	-	-	216
Local authorities fuel tax, fines, infringement fees, and other receipts	2,118	2,280	2,305
Total Operating Funding	19,000	19,710	19,280
Applications of Operating Funding			
Payments to staff and suppliers	15,131	15,042	16,120
Finance costs	698	921	800
Internal charges and overheads applied	972	1,417	-
Other operating funding applications	-	-	-
Total Applications of operating funding	16,801	17,380	16,920
Surplus/(Deficit) of Operating Funding	2,199	2,330	2,360
Sources of Capital Funding			
Subsidies and grants for capital expenditure	2,460	-	12,000
Development and financial contributions	-	-	-
Increase/(decrease) in debt	20,613	8,564	7,347
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of Capital Funding	23,073	8,564	19,347

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Applications of Capital Funding			
Capital expenditure			
- to meet additional demand	-	-	-
- to improve the level of service	13,070	7,893	9,749
- to replace existing assets	12,210	3,715	11,965
Increase/(decrease) in reserves	(7)	(714)	(7)
Increase/(decrease) of investments	-	-	-
Total Applications of Capital Funding	25,272	10,894	21,708
Surplus/(Deficit) of Capital Funding	(2,199)	(2,330)	(2,360)
Funding Balance			
	-	-	-
Activity Depreciation Expense	2,206	2,347	2,367



Roading and Footpaths

What we do

We provide a transport network and associated assets and services throughout the district. This includes both infrastructure, such as roads, footpaths and signage, and non-asset functions, such as street cleaning, roadside garden maintenance, temporary traffic management and road safety initiatives.

This includes:

- over 1,700km of sealed and unsealed roads
- more than 280 bridges (including single lane bridges, weight restricted bridges, large culverts and footbridges)
- approximately 300km of footpaths on road cycleways and walkways
- at least 7,000 road signs more than 4,400 streetlights
- more than 10,000 drainage facilities including catchpits or culverts
- traffic signals, street furniture, bus stops, carparks, parking meters

Funding for the roading and footpaths network is provided from rates, loans, and user charges together with funding assistance received from central government through Waka Kotahi (the New Zealand Transport Agency - NZTA). Waka Kotahi is also responsible for the State Highway network.

For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2021-31



Planned Work 2023/24

The list below represents the projects planned for the Annual Plan 2023/24, based on and as adjusted from Year 3 of the Long Term Plan 2021-31.

For a full list of projects relating to 2021-31, please refer to the Long Term Plan 2021-31.

Project	2024 ANNUAL PLAN \$	2024 LONG TERM PLAN \$	CHANGE FROM LTP TO AP \$
Road/Street Landscapes			
CityHub Strategy	1,290,850	3,903,859	(2,613,009)
Geraldine Strategic Plan	200,000	200,000	-
Temuka Strategic Plan	200,000	200,000	-
Pleasant Point Strategic Plan	200,000	200,000	-
CCTV Equipment	130,000	31,641	98,359
Subsidisable Roading			
Foothpath renewals	1,991,070	1,729,708	261,362
Seal Extensions	330,000	141,003	188,997
Road to Zero	2,500,000	2,062,163	437,837
Low Cost / Low Risk	2,500,000	2,062,164	437,836
Transport Choices	4,900,000	-	4,900,000
Public Transportation Infrastructure	21,506	21,094	412
Reseals	3,500,000	3,855,550	(355,550)
Bridge & Culvert Renewals	1,021,540	1,001,965	19,575
Kerb & Channel Renewals	810,000	748,837	61,163
Rehabilitations	4,000,000	3,867,166	132,834
Road Furniture/Signs Renewals	200,000	141,003	58,997
Street Lighting			
Street & Public Lighting Renewals	161,296	158,205	3,091
Parking			
Plant Purchases and renewals	53,765	52,735	1,030
Reseals/Overlays Capital Works	10,753	10,547	206
Sophia St Carpark	5,000,000	-	5,000,000
Other Capital Works (new/improved asset)	5,000	5,274	(274)

Roading and Footpaths

Funding Impact Statement

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Sources of Operating Funding			
General Rates, Uniform annual general charges, rates penalties	12,598	13,892	15,908
Targeted Rates	-	-	-
Subsidies and grants for operating purposes	3,023	3,115	3,068
Fees and charges	879	986	1,082
Internal charges and overheads recovered	-	-	789
Local authorities fuel tax, fines, infringement fees, and other receipts	84	86	87
Total Operating Funding	16,584	18,079	20,935
Applications of Operating Funding			
Payments to staff and suppliers	8,624	9,964	12,314
Finance costs	757	737	743
Internal charges and overheads applied	1,209	1,363	-
Other operating funding applications	-	-	-
Total Applications of operating funding	10,590	12,064	13,057
Surplus/(Deficit) of Operating Funding	5,994	6,015	7,878
Sources of Capital Funding			
Subsidies and grants for capital expenditure	6,907	7,158	10,377
Development and financial contributions	-	-	-
Increase/(decrease) in debt	5,707	4,803	7,572
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of Capital Funding	12,614	11,961	17,949

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Applications of Capital Funding			
Capital expenditure			
- to meet additional demand	870	-	-
- to improve the level of service	8,602	9,777	14,112
- to replace existing assets	9,536	8,576	12,011
Increase/(decrease) in reserves	(400)	(377)	(297)
Increase/(decrease) of investments	-	-	-
Total Applications of Capital Funding	18,608	17,976	25,826
Surplus/(Deficit) of Capital Funding	(5,994)	(6,015)	(7,878)
Funding Balance			
	-	-	-
Activity Depreciation Expense	10,194	10,170	13,284



Sewer

What we do

Council collects and treat domestic and industrial wastewater and returns clean water to the environment.

Sewer systems are provided in the urban areas of Timaru, Temuka, Geraldine and Pleasant Point. These systems are linked via pipelines to the main wastewater treatment plant and ocean outfall in Timaru. A small collection scheme also serves the Arowhenua community which feeds into the Temuka pond for treatment. Approximately 80% of the total District residential population have a connection to the sewer system.

Timaru's industrial wastewater stream is treated separately from the domestic wastewater stream. Primary treatment is carried out onsite by industries to comply with tradewaste discharge limits set by Council, before discharging to the public wastewater system, and ultimately ocean discharge.

As part of providing this service we operate:

- three oxidation ponds at the inland towns of Geraldine, Pleasant Point and Temuka
- 24 sewer pump stations
- approximately 354km of pipeline
- approximately 4,000 manholes

For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2021-31



Planned Work 2023/24

The list below represents the projects planned for the Annual Plan 2023/24, based on and as adjusted from Year 3 of the Long Term Plan 2021-31.

For a full list of projects relating to 2021-31, please refer to the Long Term Plan 2021-31.

Project	2024 ANNUAL PLAN \$	2024 LONG TERM PLAN \$	CHANGE FROM LTP TO AP \$
Sewer Drainage			
Talbot St Geraldine Sewer Siphon Upgrade	950,000	-	950,000
Wastewater Reticulation Modelling	21,200	-	21,200
Plant and Equipment Renewals and Upgrades	2,005,000	1,376,384	628,617
Reticulation Renewals and Upgrades	1,950,543	1,782,443	168,100

Funding Impact Statement

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Sources of Operating Funding			
General Rates, Uniform annual general charges, rates penalties	-	-	-
Targeted Rates	5,787	6,085	6,805
Subsidies and grants for operating purposes	-	-	-
Fees and charges	2,704	2,770	3,059
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	89	92	93
Total Operating Funding	8,580	8,947	9,957
Applications of Operating Funding			
Payments to staff and suppliers	2,349	2,502	2,639
Finance costs	1,273	1,169	1,366
Internal charges and overheads applied	1,058	1,249	893
Other operating funding applications	-	-	-
Total Applications of operating funding	4,679	4,920	4,898
Surplus/(Deficit) of Operating Funding	3,901	4,027	5,059
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase/(decrease) in debt	(593)	(1,641)	(801)
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of Capital Funding	(593)	(1,641)	(801)

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Applications of Capital Funding			
Capital expenditure			
- to meet additional demand	1,024	-	950
- to improve the level of service	-	-	-
- to replace existing assets	2,322	2,843	3,484
Increase/(decrease) in reserves	(38)	(457)	(177)
Increase/(decrease) of investments	-	-	-
Total Applications of Capital Funding	3,308	2,386	4,257
Surplus/(Deficit) of Capital Funding	(3,901)	(4,027)	(5,059)
Funding Balance			
	-	-	-
Activity Depreciation Expense	3,901	4,026	5,059



Stormwater

What we do

Stormwater is rainwater that flows from surfaces like roofs, gardens, footpaths and roads.

Council manages and maintains a network of pipes, pumping stations and other infrastructure to safely dispose of stormwater run-off.

Where practicable Council is making increasing use of low impact design systems that when not used for stormwater purposes, provide open green space for people to enjoy.

Our network includes:

- Approximately 146km of pipeline and 33km of open channel
- Six detention dams and 1 retention and filtration basin to treat stormwater run-off and help prevent flooding
- Several pump stations
- Over 2,344 manholes, 216 soak pits, over 3,000 sumps
- Secondary overland flow paths

For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2021-31



Planned Work 2023/24

The list below represents the projects planned for the Annual Plan 2023/24, based on and as adjusted from Year 3 of the Long Term Plan 2021-31.

For a full list of projects relating to 2021-31, please refer to the Long Term Plan 2021-31.

Project	2024 ANNUAL PLAN \$	2024 LONG TERM PLAN \$	CHANGE FROM LTP TO AP \$
Geraldine Stormwater			
Serpentine Creek Geraldine Improvements	304,800	-	304,800
Reticulation Renewals and Upgrades	274,203	268,949	5,254
Temuka Stormwater			
Reticulation Renewals and Upgrades	606,130	332,231	273,899
Timaru Stormwater			
Gleniti Area Stormwater System Bund	113,120	-	113,120
Timaru Stormwater Pumps Renewal	1,290,366	1,265,640	24,726
Taitarakihi Creek Upgrade	400,000	421,880	(21,880)
Reticulation Renewals and Upgrades	1,202,836	864,854	337,982
Rural Stormwater			
Rural Stormwater Renewals	112,907	110,744	2,164

Stormwater

Funding Impact Statement

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's		Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Sources of Operating Funding				Applications of Capital Funding			
General Rates, Uniform annual general charges, rates penalties	-	-	-	Capital expenditure			
Targeted Rates	3,023	2,974	4,284	- to meet additional demand	-	-	-
Subsidies and grants for operating purposes	-	-	-	- to improve the level of service	338	-	418
Fees and charges	-	-	-	- to replace existing assets	1,644	2,938	3,456
Internal charges and overheads recovered	-	-	-	Increase/(decrease) in reserves	306	(812)	(70)
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-	Increase/(decrease) of investments	-	-	-
Total Operating Funding	3,023	2,974	4,284	Total Applications of Capital Funding	2,288	2,126	3,804
Applications of Operating Funding				Surplus/(Deficit) of Capital Funding			
Payments to staff and suppliers	875	685	906		(1,948)	(2,009)	(3,161)
Finance costs	28	59	87	Funding Balance			
Internal charges and overheads applied	172	221	130		-	-	-
Other operating funding applications	-	-	-	Activity Depreciation Expense	1,948	2,008	3,161
Total Applications of operating funding	1,075	965	1,122				
Surplus/(Deficit) of Operating Funding							
	1,948	2,009	3,161				
Sources of Capital Funding							
Subsidies and grants for capital expenditure	-	-	-				
Development and financial contributions	-	-	-				
Increase/(decrease) in debt	339	117	643				
Gross proceeds from sale of assets	-	-	-				
Lump sum contributions	-	-	-				
Total sources of Capital Funding	339	117	643				



Waste Minimisation

What we do

Council provides a safe and effective waste collection, recycling, recovery and disposal service with a focus on minimising waste.

Approximately 85% of the district's households have organic waste, recycling and rubbish bins which are collected regularly. The materials are then sorted and managed at the Redruth Resource Recovery Park in Timaru.

Council manages the overall activity and owns waste minimisation sites and facilities where operational work is carried out by contractors. From 1 July 2021, EnviroWaste Services Ltd is contracted to provide kerbside collection, transfer stations, landfill, composting and recycling operations and waste minimisation education.

Services include:

- 4-bin kerbside collection Transfer stations in Temuka, Geraldine and Pleasant Point
- Resource Recovery Centre in Timaru (Redruth)
- Reduction – community education for schools and businesses, public place recycling, zero waste events
- Reuse – Crow's Nest shop
- Recycling – via MRF and non-MRF recycling Recovery – composting, metal recovery and pyrolysis
- Treatment – hazardous waste drop-offs
- Disposal – Class A landfill (Redruth)

For complete information relating to this activity, please refer to Section Two of the Long Term Plan 2021-31

Project Work Programme 2023/24

Projects planned for the Annual Plan 2023/24, based on and as adjusted from Year 3 of the Long Term Plan 2021-31. (Projects are shown at 100% budgeted costs, including inflation)

For a full list of projects relating to 2021-31, please refer to the Long Term Plan 2021-31.

Project	2024 ANNUAL PLAN \$	2024 LONG TERM PLAN \$	CHANGE FROM LTP TO AP \$
Waste Minimisation			
Plant Purchases	98,000	103,361	(5,361)
Landfill Cells Development	1,600,000	1,516,659	83,341
Landfill gas systems	207,000	218,323	(11,323)
Capital Works (new/improved asset)	10,000	10,547	(547)
Landfill Roading Programme (sealed areas)	83,000	70,665	12,335
Fixed Plant & Equipment Renewals	44,000	46,407	(2,407)



Funding Impact Statement

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's		Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Sources of Operating Funding				Applications of Capital Funding			
General Rates, Uniform annual general charges, rates penalties	-	-	-	Capital expenditure			
Targeted Rates	3,435	3,641	4,782	- to meet additional demand	-	-	-
Subsidies and grants for operating purposes	169	174	900	- to improve the level of service	3,450	1,458	1,698
Fees and charges	6,325	6,564	7,803	- to replace existing assets	(198)	311	140
Internal charges and overheads recovered	-	-	-	Increase/(decrease) in reserves	-	1	-
Local authorities fuel tax, fines, infringement fees, and other receipts	54	55	140	Increase/(decrease) of investments	-	-	-
Total Operating Funding	9,982	10,434	13,625	Total Applications of Capital Funding	3,252	1,770	1,838
Applications of Operating Funding				Surplus/(Deficit) of Capital Funding			
Payments to staff and suppliers	8,068	8,611	10,319		(720)	(758)	(872)
Finance costs	374	320	584	Funding Balance			
Internal charges and overheads applied	821	745	1,851		-	-	-
Other operating funding applications	-	-	-	Activity Depreciation Expense	720	757	556
Total Applications of operating funding	9,262	9,676	12,754				
Surplus/(Deficit) of Operating Funding							
	720	758	872				
Sources of Capital Funding							
Subsidies and grants for capital expenditure	-	-	-				
Development and financial contributions	-	-	-				
Increase/(decrease) in debt	2,532	1,012	966				
Gross proceeds from sale of assets	-	-	-				
Lump sum contributions	-	-	-				
Total sources of Capital Funding	2,532	1,012	966				



Water Supply

What we do

The Council's water supply service treats and distributes water that we source from groundwater bores and rivers in the district for residential, commercial, industrial and stockwater purposes. Our water supplies are required to comply with the New Zealand Drinking Water Standards.

Over 19,000 residential and non-residential properties are served through the following individual water supplies:

- Urban Water Supply Schemes: Geraldine, Peel Forest, Pleasant Point, Temuka, Timaru, Winchester Rural
- Drinking Water and Stockwater Supply Schemes: Downlands, Orari, Seadown, Te Moana
- Stockwater only Schemes: Beautiful Valley, Rangitata – Orari Water Race

The Downlands scheme is managed and operated by Timaru District Council on behalf of residents of the Timaru, Mackenzie and Waimate districts. The policy for this scheme is determined by a Joint Standing Committee of the three Councils.

Our water supply network includes:

- 19 water intakes
- 12 treatment plants
- 35 reservoirs
- 24 pump stations
- Approximately 1,850 kilometres of water supply pipelines



Planned Work 2023-24

The list below represents the projects planned for the Annual Plan 2023/24, based on and as adjusted from Year 3 of the Long Term Plan 2021-31.

For a full list of projects relating to 2021-31, please refer to the Long Term Plan 2021-31.

Project	2024 ANNUAL PLAN \$	2024 LONG TERM PLAN \$	CHANGE FROM LTP TO AP \$
Beautiful Valley Water Supply			
Water Reticulation Capital Works	324,742	318,519	6,223
Rangitata/Orari Water Supply			
Water Reticulation Capital Works	34,500	31,641	2,859
Seadown Water Supply			
Seadown Scheme Upgrade	2,039,100	1,065,247	973,853
Fluoridation	100,000	-	100,000
Te Moana Downs Water Supply			
Fluoridation	290,000	-	290,000
Water Reticulation Capital Works	311,500	263,675	47,825
Te Moana Downs Network Analysis	53,765	52,735	1,030
Urban Water Supplies			
Claremont Treatment Plant Upgrade	9,000,000	1,265,640	7,734,360
Fluoridation	720,000	-	720,000
Pareora Pipeline Renewal	300,000	-	300,000
Claremont Reservoir Cover Replacement	270,480	263,675	6,805
Reticulation Renewals and Upgrades	1,936,482	1,307,828	628,654
Plant and Equipment Renewals and Upgrades	2,181,024	1,054,700	1,126,324
Downlands Water Supply (82%)			
New Reticulation and Upgrade	451,000	432,427	18,573
Te Ana Wai Treatment Raw Water Storage	881,750	864,854	16,896
Fluoridation	237,800	-	237,800
Downlands Reservoir Cover Renewals	350,597	-	350,597
Reticulation Renewals and Upgrades	324,720	294,050	30,670

Water Supply

Funding Impact Statement

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Sources of Operating Funding			
General Rates, Uniform annual general charges, rates penalties	-	-	-
Targeted Rates	10,591	13,648	12,755
Subsidies and grants for operating purposes	-	-	-
Fees and charges	2,009	20	2,114
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	14	71	1
Total Operating Funding	12,614	13,739	14,870
Applications of Operating Funding			
Payments to staff and suppliers	4,795	4,782	5,381
Finance costs	1,274	1,417	1,199
Internal charges and overheads applied	2,036	2,400	1,689
Other operating funding applications	-	-	-
Total Applications of operating funding	8,105	8,599	8,269
Surplus/(Deficit) of Operating Funding	4,509	5,140	6,601
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	443
Increase/(decrease) in debt	11,611	1,555	12,250
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of Capital Funding	11,611	1,555	12,693

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Applications of Capital Funding			
Capital expenditure			
- to meet additional demand	3,997	521	551
- to improve the level of service	1,700	3,069	13,269
- to replace existing assets	10,347	2,904	4,007
Increase/(decrease) in reserves	75	201	1,467
Increase/(decrease) of investments	-	-	-
Total Applications of Capital Funding	16,119	6,695	19,294
Surplus/(Deficit) of Capital Funding	(4,509)	(5,140)	(6,601)
Funding Balance			
	-	-	-
Activity Depreciation Expense	4,509	4,696	6,601



Corporate Activities

What we do

Corporate Activities are functions at Council that support other activities and assist the day to day running of our activities.

The key functions include:

- Financial Services – financial planning, monitoring, and reporting; administering the rating, accounts receivable and payable functions
- Information Technology – providing high quality, secure and cost effective technology-based services
- People and Capability – employee recruitment, training, performance and remuneration; health and safety
- Customer Services – Council’s interface with our communities – assisting with payments, bookings, documentation, and answering general enquiries
- Communications – managing the sharing of Council information with the community through a range of media.



Funding Impact Statement

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Sources of Operating Funding			
General Rates, Uniform annual general charges, rates penalties	-	1,424	-
Targeted Rates	-	-	-
Subsidies and grants for operating purposes	353	364	1,283
Fees and charges	758	708	913
Internal charges and overheads recovered	21,772	-	21,924
Local authorities fuel tax, fines, infringement fees, and other receipts	3,415	3,213	4,364
Total Operating Funding	26,297	5,709	28,485
Applications of Operating Funding			
Payments to staff and suppliers	20,094	1,471	21,746
Finance costs	(193)	537	1,770
Internal charges and overheads applied	10,555	7,445	13,789
Other operating funding applications	-	-	-
Total Applications of operating funding	30,456	9,453	37,306
Surplus/(Deficit) of Operating Funding	(4,159)	(3,744)	(8,821)
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase/(decrease) in debt	6,301	8,501	10,649
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of Capital Funding	6,301	8,501	10,649

	Annual Plan 2022/23 \$000's	Long Term Plan 2023/24 \$000's	Annual Plan 2023/24 \$000's
Applications of Capital Funding			
Capital expenditure			
- to meet additional demand	-	-	-
- to improve the level of service	1,353	1,413	1,441
- to replace existing assets	1,149	1,578	1,609
Increase/(decrease) in reserves	(359)	1,766	(1,222)
Increase/(decrease) of investments	-	-	-
Total Applications of Capital Funding	2,142	4,757	1,828
Surplus/(Deficit) of Capital Funding	4,159	3,744	8,821
Funding Balance			
	-	-	-
Activity Depreciation Expense	1,183	1,214	1,220



Forecast Financial Information

These prospective financial statements were authorised for issue by Timaru District Council on 27 June 2023. Timaru District Council is responsible for the prospective financial statements presented, including the appropriateness of the assumptions underlying the prospective financial statements and all other required disclosures.

Timaru District Council's planning processes are governed by the Local Government Act 2002. The Act requires Council to prepare a ten year Long-Term Plan (LTP) every three years and an Annual Plan, which updates the LTP by exception, in the intervening years. This is Timaru District Council's Annual Plan for the 2023/2024 year and is prepared in accordance with the Act. The Council and management are responsible for the preparation of the prospective financial statements and the appropriateness of the underlying assumptions.

The information contained within this document is prospective financial information in terms of PBE FRS 42. The forecast financial statements have been prepared on the basis of assumptions as to future events the Council reasonably expects to occur associated with actions the Council expects to take. They have been prepared in accordance with current accounting policies in the Long Term Plan 2021-2031. Actual results up until January 2023 have been taken into account in preparation of these prospective financial statements. Prospective Group financial statements have not been prepared as information for all entities in the group is not available.

The purpose for which this plan has been prepared is to enable the public to participate in the decision making processes as to the services to be provided by the Timaru District Council to its community for the year, and to provide a broad accountability mechanism of Council to the community. This information has been prepared for the Council's budgeting and financial planning purposes. It may therefore not be appropriate to be used for any other purpose. Actual results are likely to vary from the information presented and the variations may be material.

These prospective financial statements will not be updated.

Prospective Statement of Comprehensive Revenue and Expense

	Annual Plan 2022/2023 (\$'000)	Long Term Plan 2023/2024 (\$'000)	Annual Plan 2023/2024 (\$'000)
Revenue			
Rates excluding metered water supply rates	62,705	66,116	70,228
Targeted rate for metered water supply	2,009	2,059	2,114
Fee and charges	18,179	18,549	20,560
Subsidies and grants	12,962	10,861	27,782
Finance revenue	961	743	1,781
Dividend Revenue	1,065	1,097	1,115
Other Revenue	4,023	4,109	4,852
Other gains / (losses)	-	29	-
Total operating revenue	101,904	103,563	128,432
Expenditure			
Personnel costs	24,794	25,333	26,742
Other expenses	47,163	49,137	56,381
Finance costs	4,507	5,614	6,672
Depreciation and amortisation expense	25,199	25,805	33,001
Total operating expenditure	101,663	105,889	122,796
Operating surplus (deficit) before tax	241	(2,326)	5,636
Income Tax Expense	-	-	-
Operating surplus (deficit) after tax	241	(2,326)	5,636
Other comprehensive revenue and expense			
Items that could be reclassified to surplus(deficit)			
Gain on revaluation of property, plant and equipment	34,352	32,333	-
Gain on revaluation of financial Instruments	-	-	-
Total other comprehensive revenue and expense	34,352	32,333	-
Total comprehensive revenue and expense	34,593	30,007	5,636

Prospective Statement of Changes in net Assets / Equity

	Annual Plan 2022/2023 (\$000)	Long Term Plan 2023/2024 (\$000)	Annual Plan 2023/2024 (\$000)
Equity balance at 1 July	1,370,138	1,379,128	1,676,497
Comprehensive income for year	34,593	30,007	5,636
Equity Balance 30 June	1,404,731	1,409,135	1,682,133
Components of Equity			
Retained Earnings at 1 July	849,363	814,656	766,234
Transfers to/(from) Retained Earnings	(21,723)	3,876	(22,355)
Net Surplus/(Deficit)	241	(2,326)	5,636
Retained earnings 30 June	827,881	816,206	749,515
Asset Revaluation Reserves at 1 July	520,775	542,749	892,416
Revaluation Gains	34,352	32,333	-
Revaluation Reserves 30 June	555,127	575,082	892,416
Special Funded Reserves at 1 July	-	21,723	17,847
Transfers to / (from) reserves	21,723	(3,876)	22,355
Council created Reserves 30 June	21,723	17,847	40,202
Equity at 30 June	1,404,731	1,409,135	1,682,133

Prospective Statement of Financial Position

As at 30 June	Annual Plan 2022/23 \$'000	Long Term Plan 2023/24 \$'000	Annual Plan 2023/24 \$'000
ASSETS			
Current Assets			
Cash and cash equivalents	4,107	19,690	5,648
Debtors and other receivables	15,505	10,794	20,495
Prepayments	-	-	-
Other financial assets	21,950	28,339	38,129
Inventories	8	35	-
Total Current Assets	41,570	58,858	64,272
Non-Current Assets			
Plant, property and equipment	1,523,183	1,538,257	1,840,987
Intangible assets	3,802	3,337	4,148
Forestry	1,420	1,266	975
Investment Property	1,739	1,694	1,560
Investment in CCOs and other similar entities	53,659	53,659	66,830
Other Financial Assets Term	4,430	4,881	-
Total Non-Current Assets	1,588,233	1,603,094	1,914,500
TOTAL ASSETS	1,629,803	1,661,952	1,978,772
LIABILITIES			
Current Liabilities			
Trade and other payables	22,874	16,495	25,181
Employee benefit liabilities	2,045	2,192	2,816
Income in advance	-	-	-
Other Financial Liabilities	441	4,520	-
Total Current Liabilities	25,360	23,207	27,997
Non-Current Liabilities			
Provisions	5,542	7,967	3,947
Employee benefit liabilities	458	130	441
Borrowings	193,712	221,513	264,254
Total Non-Current Liabilities	199,712	229,610	268,642

As at 30 June	Annual Plan 2022/23 \$000	Long Term Plan 2023/24 \$000	Annual Plan 2023/24 \$000
TOTAL LIABILITIES	225,072	252,817	296,639
NET ASSETS	1,404,731	1,409,135	1,682,133
EQUITY			
Retained Earnings	827,881	816,206	749,515
Asset Revaluation Reserves	555,127	575,082	892,416
Special Funded Reserves	21,723	17,847	40,202
Trust Funds	-	-	-
TOTAL EQUITY	1,404,731	1,409,135	1,682,133

Forecast Cash Flow Statement

As at 30 June	Annual Plan 2022/23 \$000	Long Term Plan 2023/24 \$000	Annual Plan 2023/24 \$000
Cash flows from operating activities		(\$000)	(\$000)
Receipts from rates revenue	62,705	65,853	70,228
Receipts from other revenue	37,173	35,578	54,865
Interest received	961	743	1,781
Dividends received	1,065	1,097	1,124
Payments to suppliers and employees	(71,958)	(74,070)	(82,886)
Interest paid	(4,507)	(5,614)	(6,918)
Net Cashflow from Operating Activity	25,439	23,587	38,637
Receipts from sale of property, plant and equipment	-	-	-
Receipts from sale of investments	-	-	-
Acquisition of investments	-	-	-
Purchases of property, plant and equipment	(76,315)	(48,613)	(81,701)
	-	-	-
Net Cashflow from Investing Activity	(76,315)	(48,613)	(81,701)
Cash flow from financing activities			
Proceeds from borrowings	50,876	25,165	43,064
Repayment of borrowings	-	-	-
Net Cashflow from Financing Activity	50,876	25,165	43,064
Net Increase (Decrease) in Cash Held	-	139	-
Add Opening Cash brought forward	4,107	19,551	5,648
Closing Cash Balance	4,107	19,690	5,648
Closing Balance made up of Cash and Cash Equivalents	4,107	19,690	5,648

Reserve Funds Summary

Restricted Reserves

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned.

Restricted reserves are those subject to specific conditions accepted as binding by the Council and which may not be revised by the Council without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

They also include reserves maintained for targeted rates charged for a specific purpose.

Name of Fund	Activity	Purpose	2023			2024				
			Balance 1 July \$000	Transfer into fund \$000	Transfers out of fund \$000	Balance 30 June \$000	Balance 1 July \$000	Transfer into fund \$000	Transfers out of fund \$000	Balance 30 June \$000
Aquatic Centre contributions	Recreation and Leisure	Funds donated towards to Aquatic centre facility to be used for its construction and funding of interest payments.	0	0	0	0	0	0	0	0
Collett Bequest (Museum)	Recreation and Leisure	For museum items.	589	0	0	589	589	0	0	589
Dowling Bequest	Recreation and Leisure	For the purchase of Christian fiction literature for the library.	20	0	0	20	20	0	0	20
Downlands Asset Replacement Fund	Water Supply	Replacement of infrastructural assets relating to Downlands Water Supply Scheme.	0	1,174	(2,430)	(1,256)	(1,256)	1,179	494	417
Downlands Capital Contribution Reserve	Water Supply	For the provision of capital expenditure financed from capital contributions.	0	0	0	0	0	0	0	0
Endowment Land Geraldine Fund	All of Council	From the proceeds of Endowment Land. For the purchase of similar land.	527	0	0	527	527	0	0	527
George Barclay Bequest	Recreation and Leisure	Original bequest was \$600. Interest to be used for the purchase of reference books for the Timaru Children’s Library.	2	0	0	2	2	0	0	2
Joan & Percy Davis Library Trust (Geraldine)	Recreation and Leisure	Interest to be used to purchase books for the Geraldine Library. (8/7/82)	1	0	0	1	1	0	0	1
Jordan Bequest (Art Gallery)	Recreation and Leisure	For the purchasing of art works for the Aigantighe Art Gallery	496	0	0	496	496	0	0	496
Jordan Bequest (Museum)	Recreation and Leisure	For the purchase of articles for the Museum	239	0	0	239	239	0	0	239
Lattimore W A (Timaru) Bequest	Recreation and Leisure	Interest to be used for the purchasing of art works for the Aigantighe Art Gallery.	3	0	0	3	3	0	0	3
Mackay Bequest (Art Gallery)	Recreation and Leisure	For the purchase of paintings.	227	0	0	227	227	0	0	227

Name of Fund	Activity	Purpose	2023				2024			
			Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June	Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June
			\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Mackay Bequest (Library)	Recreation and Leisure	For the purchase of books relating to art for the Timaru Library.	136	0	0	136	136	0	0	136
McCarthy Bequest - Library	Recreation and Leisure	For general purposes at the Timaru Public library	14	0	0	14	14	0	0	14
McCarthy Bequest - Parks	Recreation and Leisure	For general purposes at the Timaru gardens	51	0	0	51	51	0	0	51
Museum Acquisition Fund/Alan Ward Fund	Recreation and Leisure	For the purchase of articles for the Museum.	10	0	0	10	10	0	0	10
Russell C Hervey Fund	Recreation and Leisure	For providing improved services to the Timaru Library.	83	0	0	83	83	0	0	83
Reserves from Subdivisions/ Development Levy	Recreation and Leisure	Development of reserves within the District as set out in the Local Government Act 1974 Section 288.	308	0	0	308	308	0	0	308
Sevicke-Jones Bequest	Recreation and Leisure	For the purchasing of art works for the Aigantighe Art Gallery.	3	0	0	3	3	0	0	3
Timaru Maritime and Transportation	All of Council	For the purpose of Timaru Maritime and Transportation	5	0	0	5	5	0	0	5
Fishing Huts - Rangitata	Recreation and Leisure	Each fishing hut area retains it own annual surplus or deficit (including capital income and expenditure) which accumulates over its lifetime. Each individual reserve balance is only available for use by that fishing hut area.	9	0	0	9	9	0	0	9
Fishing Huts - Strathoena	Recreation and Leisure	Each fishing hut area retains it own annual surplus or deficit (including capital income and expenditure) which accumulates over its lifetime. Each individual reserve balance is only available for use by that fishing hut area.	67	0	0	67	67	0	0	67
Geraldine Community Board	Democracy	Each community board area (for which targeted rates are levied) retains it own annual surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated board. Each individual reserve balance is only available for use by that board.	41	0	0	41	41	0	0	41
Pleasant Point Community Board	Democracy	Each community board area (for which targeted rates are levied) retains it own annual surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated board. Each individual reserve balance is only available for use by that board.	32	0	0	32	32	0	0	32

Reserve Funds Summary

Name of Fund	Activity	Purpose	2023				2024			
			Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June	Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June
			\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Temuka Community Board	Democracy	Each community board area (for which targeted rates are levied) retains its own annual surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated board. Each individual reserve balance is only available for use by that board.	57	0	0	57	57	0	0	57
Fairview Hall	Recreation and Leisure	Each community hall (for which targeted rates are levied) retains its own annual surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated hall. Each individual reserve balance is only available for use by that community hall.	(8)	0	0	(8)	(8)	0	0	(8)
Claremont Hall	Recreation and Leisure	Each community hall (for which targeted rates are levied) retains its own annual surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated hall. Each individual reserve balance is only available for use by that community hall.	2	0	0	2	2	0	0	2
Otipua Hall	Recreation and Leisure	Each community hall (for which targeted rates are levied) retains its own annual surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated hall. Each individual reserve balance is only available for use by that community hall.	0	0	0	0	0	0	0	0
Kingsdown Hall	Recreation and Leisure	Each community hall (for which targeted rates are levied) retains its own annual surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated hall. Each individual reserve balance is only available for use by that community hall.	1	0	0	1	1	0	0	1
Seadown Hall	Recreation and Leisure	Each community hall (for which targeted rates are levied) retains its own annual surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated hall. Each individual reserve balance is only available for use by that community hall.	13	0	0	13	13	0	0	13
Waste Minimisation	Waste Minimisation	Each waste collection area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that waste collection area.	760	0	0	760	760	0	0	760

Name of Fund	Activity	Purpose	2023				2024			
			Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June	Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June
			\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Geraldine Works and Services	Roading and Footpaths and Stormwater	Each works and services area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that works and services area.	202	121	(343)	(20)	(20)	122	(122)	(20)
Rural Works and Services	Roading and Footpaths and Stormwater	Each works and services area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that works and services area.	350	52	(31)	371	371	52	(52)	371
Temuka Works and Services	Roading and Footpaths and Stormwater	Each works and services area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that works and services area.	650	224	(48)	826	826	224	(224)	826
Timaru Works and Services	Roading and Footpaths and Stormwater	Each works and services area (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that works and services area.	3,736	2,764	(1,355)	5,145	5,145	2,764	(6,373)	1,536
District Sewer	Sewer	Each sewerage scheme (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	4,192	5,058	(3,941)	5,309	5,309	5,059	(9,427)	941
Beautiful Valley Water Supply	Water Supply	Each water supply scheme (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	93	13	(12)	94	94	13	(13)	94
Orari Water Supply	Water Supply	Each water supply scheme (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	290	7	0	296	296	7	(290)	13

Reserve Funds Summary

Name of Fund	Activity	Purpose	2023				2024			
			Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June	Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June
			\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Rangitata Water Supply	Water Supply	Each water supply scheme (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	0	22	(12)	9	9	22	(22)	9
Seadown Water Supply	Water Supply	Each water supply scheme (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	1,110	191	0	1,301	1,301	306	(1,043)	564
Te Moana Water Supply	Water Supply	Each water supply scheme (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	235	247	(997)	(515)	(515)	263	(263)	(515)
Urban Water Supply	Water Supply	Each water supply scheme (for which targeted rates are levied) retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of each targeted rated area. Each individual reserve balance is only available for use by that scheme.	0	4,881	4,059	8,940	8,940	4,927	(13,186)	681
Dog Control	District Planning and Environmental Services	Council's dog control enforcement activity retains its own surplus or deficit (including capital income and expenditure) which accumulates over the lifetime of the activity. The balance is only available for use by that activity.	489	140	0	629	629	10	(657)	(18)
Total Restricted Reserves			15,035	14,892	-5,109	24,819	24,819	14,946	(31,177)	8,588

Designated Reserves

Designated reserves are maintained for self-funded activities which Council determines require particular focus. A separate account is maintained for each reserve to ensure that the funds are held and used for the specific purpose intended however these do not represent cash funds. Transfers from these reserves may be made only for specified purposes or when specified conditions are met however Council may change designated reserves without reference to the Courts or a third party.

Name of Fund	Activity	Purpose	2023				2024			
			Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June	Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June
			\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Community Development Interest Fund	Community Support	To make major grants (over \$10,000) to non profit community based organisations and clubs for improving or developing new or existing facilities which reflect credit or provide benefit to the Timaru District residents.	97	0	0	97	97	0	0	97
Community Development Loan Fund	Community Support	To make major loans to non profit community based organisations and clubs for improving or developing new or existing facilities which reflect credit or provide benefit to the Timaru District residents.	353	0	0	353	353	0	0	353
Contingency Fund	All of Council	For emergency purposes as determined by Council.	1,296	0	0	1,296	1,296	0	0	1,296
Depreciation – General Fund	All of Council	For the renewal and/or replacement of district wide funded depreciable assets and for the repayment of loans associated with such assets.	718	1,384	0	2,102	2,102	0	0	2,102
Depreciation Fund (Housing)	Community Support	For the renewal and/or replacement of Housing depreciable assets and for the repayment of loans associated with such assets.	12	572	(401)	183	183	607	80	870
Development (Timaru) Fund	All of Council	Funding of major developments within Timaru. Interest on this fund to be credited to the Community Development Interest Fund.	240	0	0	240	240	0	0	240
Disaster Relief Fund	All of Council	For the replacement of infrastructural assets excluding subsidised roading in the event of a natural disaster.	1,454	0	0	1,454	1,454	0	0	1,454
District Recreation Facilities Fund	All of Council	To be used for the development of significant recreation facilities in the district.	776	0	0	776	776	0	0	776
Economic Development Fund	Community Support	For economic development support.	217	0	0	217	217	0	0	217
Election Expenses Fund	Democracy	To provide for meeting election expenses.	79	0	0	79	79	0	0	79
Forestry Development Fund	Recreation and Leisure	To provide funding for the development of forests within the District.	420	12	(58)	374	374	12	(448)	(61)
Grants & Donations Fund	Community Support	For the provision of grants & donations (created from the unspent grant allocation and carried forward balances)	402	0	0	402	402	0	0	402

Reserve Funds Summary

Name of Fund	Activity	Purpose	2023				2024			
			Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June	Balance 1 July	Transfer into fund	Transfers out of fund	Balance 30 June
			\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Investment Fund	All of Council	1.For the repayment of district wide loans. 2. For the funding of district wide capital projects. 3. For provision of internal loans.	13,614	0	0	13,614	13,614	0	0	13,614
Main Creative Communities NZ Fund	Community Support	Carried forward balance of Creative Communities NZ fund – main committee.	16	0	0	16	16	0	0	16
Main Drains Cost Sharing Fund	Sewer, Stormwater and Water Supply	Extension of main drains on a cost sharing basis.	1,467	0	0	1,467	1,467	0	0	1,467
Mayor's Welfare Fund	Democracy	Help out the needy as determined by the Mayor.	27	0	0	27	27	0	0	27
National Libraries Partnership	Recreation and Leisure	For the purpose of funding for the National Libraries Partnership	0	0	0	0	0	0	0	0
Officials' Indemnity, Safety and Health Fund	All of Council	For the purpose of officials' indemnity insurance excess, and for providing funds to comply with Occupational Health and Safety Regulations.	307	0	0	307	307	0	0	307
Parking Improvement (Timaru) Fund	Roading and Footpaths	For the purchase of land buildings, or equipment which will be used for providing, or in association with, parking facilities within Timaru or for meeting the annual charges on any loan raised for any of these purposes.	463	0	0	463	463	0	0	463
Property Development Fund	All of Council	For the purchase or development of land and improvement projects within the District.	1,849	0	0	1,849	1,849	0	0	1,849
Reserves Development (Timaru) Fund	Recreation and Leisure	For the planting of trees and general development of reserves owned by the District Council within Timaru.	13	0	0	13	13	0	0	13
Safer Community Funds	Community Support	For Safer Communities projects.	310	0	0	310	310	0	0	310
Sport and Recreation Loan Fund	Community Support	Sport and Recreation loans for facilities and/or major plant items in excess of \$2,000 total value.	877	0	0	877	877	0	0	877
Timaru Ward Capital Asset and Loan Repayment Fund	All of Council	For the purpose of repayment of Timaru Ward separate rate loans and/or Timaru Ward Capital Projects.	22	0	0	22	22	0	0	22
Winchester Domain Fund	Recreation and Leisure	For maintenance and Development of the Winchester Domain area	43	0	0	43	43	0	0	43
Total Designated Reserves			25,165	1,968	-459	26,674	26,674	619	(367)	26,926

Forecast Funding Impact Statement 2023-24

This Funding Impact Statement has been prepared in compliance with Part 1: Clause 20 of Schedule 10 of the Local Government Act 2002.

In general terms, the Council will use a mix of revenue sources to meet operating expenses, with major sources being general rates, dividends and fees and charges. Revenue from targeted rates is applied to specific activities. The following table outlines Council expenditure and sources of funds.

Rates are assessed on properties in accordance with the statutory provisions of the Local Government (Rating) Act 2002.

As at 30 June	Annual Plan 2022/23 \$000	Long Term Plan 2023/24 \$000	Annual Plan 2023/24 \$000
Sources of Operating Funding			
General rates, uniform annual general charge, rates penalties	39,868	41,781	41,602
Targeted rates	24,846	26,394	30,740
Subsidies and grants for operating purposes	3,595	3,703	5,405
Fees and charges	18,179	18,549	20,560
Interest and dividends from investments	2,026	1,839	2,896
Local authorities fuel tax, fines, infringement fees, and other receipts	4,023	4,109	4,409
Total Operating Funding (A)	92,537	96,375	105,612
Applications of Operating Funding			
Payments to staff and suppliers	71,957	74,471	82,877
Finance costs	4,507	5,614	6,918
Other operating funding applications	-	-	-
Total applications of operating funding (B)	76,464	80,085	89,795
Surplus (deficit) of operating funding (A-B)	16,073	16,290	15,817
Sources of capital funding			
Subsidies and grants for capital expenditure	9,367	7,158	22,377
Development and financial contributions	-	-	444
Increase (decrease) in debt	50,876	25,165	43,064
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding (C)	60,243	32,323	65,885
Applications of capital funding			
Capital expenditure			
- to meet additional demand	5,892	521	1,501
- to improve the level of service	30,582	24,055	40,710
- to replace existing assets	39,842	24,037	39,491
Increase (decrease) in reserves	-	-	-
Increase (decrease) of investments	-	-	-
Total applications of capital funding (D)	76,316	48,613	81,702
Surplus (deficit) of capital funding (C-D)	(16,073)	(16,290)	(15,817)
Funding Balance ((A-B)+(C-D))	-	-	-

Reconciliation FIS to Comprehensive Income

As at 30 June	Annual Plan 2022/23 \$000	Long Term Plan 2023/24 \$000	Annual Plan 2023/24 \$000
Surplus (deficit) of operating funding	16,073	16,290	15,817
Add / (deduct)			
Subsidies and grants for capital	9,367	7,158	22,377
Other dedicated capital funding	-	-	-
Development and financial contributions	-	-	444
Vested assets			
Other gains / (losses)	-	31	(1)
Landfill Post Closure			
Movement in Rates balance			
Depreciation expense	(25,199)	(25,805)	(33,001)
Surplus / (deficit) Statement of comprehensive Income	241	(2,326)	5,636

Rating Base

	2023/24
Projected number of rating units at end of preceding year	23,359
Total capital value of rating units at end of preceding year	15,443,470,100
Total land value of rating units at end of preceding year	7,773,778,650

Funding Impact Statement 2023-2024 - Rating Information

(All amounts are shown inclusive of 15.0% GST)

Rates are set and assessed on properties in accordance with the Local Government (Rating) Act 2002. The Funding Impact Statement provides information on the general rates and targeted rates, including how the liability for rates is calculated and the activities that targeted rates fund.

Definition of separately used or inhabited parts of a rating unit

For the purposes of setting and assessing rates, the following definition of 'a separately used or inhabited part of a rating unit' is used:

'A separately used or inhabited part of a rating unit is any part which is, or is able to be, separately used or inhabited by the ratepayer, or by any other person or body, having a right to use or inhabit that part by virtue of a tenancy, lease, licence or other agreement'.

Examples include:

- Each separately used or inhabited part of a residential unit will count as a separate part. This includes minor household units with kitchen facilities often referred to as "granny flats".
- Where residential properties are partially used for business, the number of parts will equal the number of separately used or inhabited residential units plus one for each separate business use (e.g. a house with a doctor's surgery attached contains two parts).
- In the case of retirement villages and similar types of properties, each separately used or inhabited residential unit and each other major use (such as halls, libraries etc) are separate parts.

Rates examples

The following examples show how the adopted changes will affect properties in different areas. The examples show the rates for 2023/24 compared with the actual rates for 2022/23.

In the following examples the variables are used to demonstrate the potential impacts on rateable properties in different locations:

- Standard waste management rates have only been used.
- Rural water supplies are not included and where applicable will be additional to the rates identified.
- Metered water is not included and where applicable will be additional to the rates identified.
- Community centre rates are not included and where applicable will be additional to the rates identified.

Funding Impact Statement – Rates Examples

Timaru – residential, recreational, community

	Actual 2022/23	Rates 2023/24
Land Valuation	203,400.00	203,400.00
UAGC	925.00	996.00
General Rate	630.54	630.54
Community Works & Service	191.20	278.66
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$2,668.41	\$3,037.47

Timaru – residential multi-unit

	Actual 2022/23	Rates 2023/24
Land Valuation	265,500.00	265,500.00
UAGC	925.00	996.00
General Rate	1,585.04	1,585.04
Community Works & Service	249.57	363.74
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$3,681.27	\$4,077.04

Timaru – commercial, industrial, accommodation

	Actual 2022/23	Rates 2023/24
Land Valuation	536,100.00	536,100.00
UAGC	925.00	996.00
General Rate	7,215.91	7,215.91
Community Works & Service	503.93	734.46
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$9,566.51	\$10,078.64

Timaru – primary

	Actual 2022/23	Rates 2023/24
Land Valuation	400,000.00	400,000.00
UAGC	925.00	996.00
General Rates	832.00	832.00
Community Works and Services	376.00	548.00
	\$2,133.00	\$2,376.00

Geraldine – residential, recreational, community

	Actual 2022/23	Rates 2023/24
Land Valuation	175,100.00	175,100.00
UAGC	925.00	996.00
General Rates	542.81	542.81
Community Works and Services	213.62	241.64
Community Board	5.00	6.00
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$2,608.10	\$2,918.72

Temuka – residential, recreational, community

	Actual 2022/23	Rates 2023/24
Land Valuation	132,000.00	132,000.00
UAGC	925.00	996.00
General Rates	409.20	409.20
Community Works and Services	161.04	208.56
Community Board	3.50	5.00
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$2,393.34	\$2,415.62

Pleasant Point – residential, recreational, community

	Actual 2022/23	Rates 2023/24
Land Valuation	161,500.00	161,500.00
UAGC	925.00	996.00
General Rates	500.65	500.65
Community Works and Services	6.46	8.08
Community Board	5.00	5.00
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$2,358.78	\$2,642.00

Rural – Primary

	Actual 2022/23	Rates 2023/24
Land Valuation	1,571,400.00	1,571,400.00
UAGC	925.00	996.00
General Rate	3,268.51	3,268.51
Community Works & Service	62.86	78.57
	\$4,256.37	\$4,343.08

Funding Impact Statement - Rating Information

Uniform Annual General Charge (UAGC)

The cost of providing community amenities, such as libraries, swimming pools (including Caroline Bay aquatic centre), parks and the cost of governance and leadership, civil defence, environmental health, the roading network, street lighting, road/streets landscapes refuse disposal, footpaths, dog control, economic development and promotion, property costs (non commercial), and the airport, is recovered from all ratepayers in the form of a uniform annual general charge assessed as a fixed amount per rating unit.

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Uniform Annual General Charge	\$925.00	\$996.00	21,210

General Rates

The general rate includes that portion of the above activities not recovered by the uniform annual general charge, plus costs associated with building control and district planning. It is assessed on all rateable land within the District in the form of a differential general rate assessed on the Land Value of the rating unit. Information about the categories of rateable land and the differentials can be found under the heading Differential Rating.

	Differential Factor	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Commercial-Central/Commercial-Other /Industrial/ Accommodation	4.35	\$0.01346	\$0.01346	7,528
Primary	0.67	\$0.00208	\$0.00208	6,967
Residential – General/Recreational/ Community Services	1	\$0.00310	\$0.00310	11,136
Residential – Multi-Unit	1.93	\$0.00597	\$0.00597	347

Community Works and Services Rates

The cost of stormwater drainage is recovered from each community in which the service is provided in the form of a targeted community works and services rate assessed on the Land Value of the rating unit. The communities in which these rates are assessed are:

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Geraldine	\$0.00122	\$0.00138	358
Rural	\$0.00004	\$0.00005	208
Temuka	\$0.00122	\$0.00158	467
Timaru	\$0.00094	\$0.00137	3,931

Community Board Charges

The cost of providing specific Council services as determined by the Temuka, Geraldine and Pleasant Point Community Boards, is recovered from those ratepayers in the form of a targeted fixed amount per rating unit in each of the Temuka, Pleasant Point and Geraldine communities (see description of these areas below).

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Geraldine	\$5.00	\$6.00	17
Pleasant Point	\$5.00	\$5.00	7
Temuka	\$3.50	\$5.00	14

Sewer Charge

The cost of providing sewage disposal is recovered from those ratepayers who receive the service, and are not subject to tradewaste charges, in the form of a targeted uniform sewer rate. This is a fixed amount on each water closet or urinal connected either directly or through a private drain to a public sewage drain subject to the proviso that every rating unit used primarily as a residence of not more than one household shall be treated as having not more than one water closet or urinal.

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Sewer Charge	\$294.67	\$346.27	7,826

Funding Impact Statement - Rating Information

Waste Management Charges

The cost of providing waste collection is recovered from rating units which receive the service in the form of a targeted annual waste management charge of a fixed amount per set of 4 bins for all rateable and non-rateable land (see description of waste categories below).

- "Standard" waste rate is for 4 bins: a 140 litre rubbish bin, a compost bin, a recycling bin and a glass bin, or a 3 bin stacker set and a glass bin.
- "Large" waste rate is for a 240 litre rubbish bin, a compost bin, a recycling bin and a glass bin.

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Standard Set	\$176.00	\$238.00	4,368
Large Set	\$229.00	\$310.00	872

Additional bins are charged for as a targeted differential annual waste management bin charge of a fixed amount per additional bin:

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Small Recycling (140 litres) / Small Glass (80 litres)	\$44.00	\$60.00	4
Large Recycling (240 litres) / Large Glass (240 litres)	\$50.16	\$67.00	41
Small Compost (140 litres)	\$69.00	\$93.00	5
Large Compost (240 litres)	\$80.16	\$108.00	58
Small Rubbish (140 litres)	\$85.26	\$115.00	39
Large Rubbish (240 litres)	\$120.00	\$162.00	118

The cost of providing a water supply is recovered from those ratepayers who receive or could receive the service in the form of a targeted water rate.

- "Connected" means those rating units which receive an ordinary water supply.
- "Serviceable" means those rating units which are situated within 100 metres from any part to the water works to which water can be but is not supplied.
- "Unit" means 1,000 litres per day per day delivered at a constant rate through a trickle feed to provide that volume over 24 hours

(a) Urban

- (i) Urban water is supplied at Geraldine, Pleasant Point, Peel Forest, Temuka, Timaru and Winchester.
- (ii) A differential targeted rate of fixed amounts in accordance with the following differentials (excluding those rating units supplied through a meter):
 - (i) per separately used or inhabited part of a Connected rating unit;
 - (ii) per Serviceable rating units (being 50% of the above amount) assessed on rating units as:

Urban supplies	Actual Rate 2022/23		Rate 2023/24		Estimated revenue 2023/24 (\$000)
	Connected	Serviceable	Connected	Serviceable	
Urban supplies	\$451.00	\$225.20	\$548.00	\$273.90	9,931.00

(b) Rural

- (i) A targeted rate of a fixed amount per hectare within the rating unit located in the Rangitata-Orari Water Supply District.
- (ii) A targeted rate in the Te Moana Downs Water Supply District of a fixed amount per unit of water supplied and a targeted rate of a fixed amount for each tank, except where there is more than one tank to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.
- (iii) A targeted rate of a fixed amount per unit of water supplied in the Orari Water Supply District.
- (iv) A targeted rate in the Seadown Water Supply District of a fixed amount per hectare within the rating unit and a targeted rate of a fixed amount per separately used or inhabited part of a rating unit for each domestic supply. Metered rating units within the Seadown Water Supply District are not subject to Area and Domestic charges.
- (v) A targeted rate per rating unit of a fixed amount per hectare in the Beautiful Valley Water Supply District.
- (vi) On so much of the rating units appearing on Valuation Rolls number 24640, 24660, 24670, 24680, 24690, 24700, 24710, 24820, 24840, 24850, 24860, and part 25033, as is situated within the Downlands Water Supply District the following targeted rates.
 - (a) a fixed amount for each separately used or inhabited part of a rating unit within the Pareora Township and for rating units used as halls within the scheme.
 - (b) a fixed amount per rating unit for rating units used as schools within the Pareora Township.
 - (c) a fixed amount for each separate connection (excluding Pareora Township) to the water supply except where there is more than one connection to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.
 - (d) in addition to the charge assessed in (c) above, a fixed amount per unit of water or where water supplied in one half units a fixed charge (being 50% of the amount per unit) per half unit.

Funding Impact Statement - Rating Information

Rural supplies	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Rangitata-Orari (Area charge)	\$16.80	\$18.70	341
Te Moana (Unit charge)	\$396.92	\$396.00	491
Te Moana (Tank Charge)	\$833.53	\$826.00	548
Orari (Service charge)	\$349.90	\$487.70	59
Seadown (Area charge)	\$28.80	\$35.50	182
Seadown (Domestic charge)	\$720.00	\$887.00	321
Beautiful Valley (Area charge)	\$16.70	\$22.40	42
Downlands (Domestic charge)	\$777.00	\$958.00	185
Downlands (School charge)	\$1,332.00	\$1,641.00	2
Downlands (Service charge)	\$555.00	\$684.00	1,333
Downlands (Unit charge)	\$222.00	\$274.00	1,246

c Water by Meter

Targeted rates for water supply per cubic meter of water consumed to any rating unit situated in the following areas which has been fitted with a water meter:

Water by Meter	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Seadown	\$0.98	\$1.08	2
Urban	\$0.75	\$0.83	2,007

Community Centre Charges

To provide funding for community centres uniform targeted rates of a fixed amount per separately used or inhabited part of a rating unit situated in the following Community Centre Areas:

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Claremont Community Centre	\$19.00	\$19.00	5
Fairview Community Centre	\$29.00	\$29.00	6
Kingsdown Community Centre	\$35.00	\$35.00	5
Otipua Community Centre	\$18.00	\$18.00	2
Seadown Community Centre	\$33.00	\$33.00	6

Lump sum contributions

Lump sum contributions will not be invited in respect of any targeted rate.

Differential Rating

The Council proposes to differentiate the general rate based on land use (Schedule 2 Local Government (Rating) Act 2002).

For the general rate, the relationship between the rates set on rateable land in each different differential type is shown below. A rating unit can be partitioned into property parts that can be put into different differential categories.

The differential is applied under the following nine types:

Type	General Rate factor
1 Accommodation	4.35
2 Commercial - Central	4.35
3 Commercial - Other	4.35
4 Community Services	1.00
5 Industrial	4.35
6 Primary	0.67
7 Recreational	1.00
8 Residential - General	1.00
9 Residential - Multi Unit	1.93

Description of differential categories

Type 1 – Accommodation

All properties used primarily for hotel, motel or similar short term or travellers’ accommodation purposes.

Type 2 – Commercial Central

All properties situated within the Timaru Central Business District and used primarily for commercial purposes and excluding properties used primarily for hotel, motel or similar shortterm or travellers’ accommodation purposes.

Type 3 – Commercial Other

All properties used primarily for commercial purposes other than those situated in the Timaru Central Business District and excluding properties used primarily for hotel, motel or similar shortterm or travellers’ accommodation purposes.

Type 4 – Community Services

All properties used primarily for education, religious and/or community purposes.

Type 5 – Industrial

All properties used primarily for industrial purposes.

Type 6 – Primary

All properties used primarily for agricultural, horticultural or pastoral purposes, including the grazing of animals.

Type 7 – Recreational

Properties used primarily for active or passive indoor/outdoor recreational activities.

Type 8 – Residential – General (including baches)

All properties used primarily for residential accommodation of a single household or used for residential purposes and not otherwise classified or which are vacant or of not determined use of those differential categories and situated in an area in which residential dwellings are permitted.

Type 9 – Residential – Multi- Unit

All properties used primarily for multi unit residential accommodation, for example, purpose built rental flats.

Funding Impact Statement - Rating Information

Timaru means the area comprising the rating units on valuation roll numbers 24930, 24941, 24942, 24950, 24960, 24971, 24972, 24981, 24991, 25000, 25011, 25021, 25022, 25023, 25032 and 25033.

Geraldine means the area defined by so much of the rating unit appearing on valuation rolls number 24751 and 24752.

Temuka means the area defined by so much of the rating unit appearing on valuation rolls number 24770 and 24780.

Pleasant Point means the area defined by so much of the rating unit appearing on valuation roll number 24821.

Peel Forest means the area comprising the rating units on valuation roll number 24640.

Winchester means the area comprising the rating unit appearing on valuation roll number 24700.

Rural means all parts of the Timaru District excluding Geraldine, Pleasant Point, Temuka and Timaru.

Rates payable by instalment

Rates and charges (except for metered water) are due and payable on the following dates:

All Ratepayers	
Instalment	Due Date
1	20 September 2023
2	20 December 2023
3	20 March 2024
4	20 June 2024

Ratepayers may elect to pay on a more regular basis if they choose. Rates may be paid using any one of a number of payment methods acceptable to the Council including direct debits, cheques by mail, cheques or cash or EFTPOS at Council offices, credit card via Council website, direct credits or other bank transfer methods.

The due dates for metered water targeted rates are as follows:

Month invoice raised	Due Date
July 2023	21 August 2023
August 2023	20 September 2023
September 2023	20 October 2023
October 2023	20 November 2023
November 2023	20 December 2023
December 2023	22 January 2024
January 2024	20 February 2024
February 2024	20 March 2024
March 2024	22 April 2024
April 2024	20 May 2024
May 2024	20 June 2024
June 2024	22 July 2024

Penalties

A penalty of 10% of the amount of the instalment remaining unpaid will be added if not paid on or before the instalment due date, on the following dates:

Instalment	Penalty Date
1	22 September 2023
2	22 December 2023
3	22 March 2024
4	22 June 2024

Under section 58(1)(b) a further penalty of 10% of the amount of any rates from previous financial years remaining unpaid on 7 July 2023 will be added on 20 July 2023.

Under section 58(1)(c), an additional penalty of 10% will be added to any unpaid rates from previous financial years that remain unpaid on 22 January 2024. This penalty will be added on 22 January 2024.

Penalties will not be applied to the metered water charges.

Annual Plan Disclosure Statement for the year ending 30 June 2020

What is the purpose of this statement?

The purpose of this statement is to disclose the council’s planned financial performance in relation to various benchmarks to enable the assessment of whether the council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings.

The council is required to include this statement in its annual plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations). Refer to the regulations for more information, including definitions of some of the terms used in this statement.

Benchmark		Planned	Met
1. Rates (income) affordability benchmark	Total rates will not exceed \$85 million	70,228,000	Yes
2. Rates (increase) affordability benchmark	Total rates increase will be less than 7% plus inflation	11.10%	No
3. Debt affordability benchmark	The quantified limit is a ratio of net debt/total income of 2.1	1.8	Yes
4. Balanced budget benchmark	100%	105%	Yes
5. Essential services benchmark	100%	186%	Yes
6. Debt servicing benchmark	10%	5%	Yes

Notes

1. Rates (income) affordability benchmark

The council meets the rates (income) affordability benchmark if its planned rates income is equal or less than each quantified limit on rates income.

2. Rates (increase) affordability benchmark

The council meets the rates (increase) affordability benchmark if its planned rates increase is equal or less than each quantified limit on rates income.

3. Debt affordability benchmark

The council meets the debt affordability benchmark if its planned borrowing is within each quantified limit on borrowing.

4. Balanced budget benchmark

Council meets the balanced budget benchmark if its planned revenue equals or is greater than its planned operating expenses.

5. Essential services benchmark

Council meets the essential services benchmark if its planned capital expenditure on network services equals or is greater than expected depreciation on network services.

6. Debt servicing benchmark

Because Statistics New Zealand projects Council’s population will grow more slowly than the national population growth rate, it meets the debt servicing benchmark if its borrowing costs equal or are less than 10% of its revenue.

Fees 2023/24

Fees and charges are one of the ways the Council passes on some of the costs directly to those that benefit from Council services and facilities.

This means those who benefit from these services pay for them. Council has approved some small increases to fees for 2023/24 in some areas to meet the increased costs of some services and reflect required cost recovery.

Fees and Charges are in place for:

- | | |
|---|--|
| Airport | Library |
| Animal Control | Licence Fees |
| Art Gallery | Museum |
| Assignment of Other Leases (Residential / Commercial / Rural) | Motor Camps |
| Building Control Services | Parking |
| Cemeteries | Planning Resource Management Act Fees |
| Council and Standing Committee Agendas | Records and Information Services Charges |
| Infrastructure Group Administration Fees | Sewer |
| Facility Hire | Social Housing |
| Fishing Huts | Sports Grounds |
| Land Information Memorandum | Stormwater |
| Land Transport | Swimming Pools |
| Latter Street Car Park | Water |
| | Waste Minimisation |

Full details of all fees is available from the Council, and on the Council website www.timaru.govt.nz

Accounting Policies

Accounting policies applied to the Annual Plan 2023/24 are those utilised for the Long Term Plan 2021-31. These can be found in the Long Term Plan 2021-31 on the Council website www.timaru.govt.nz.

There have been no changes to accounting policy which significantly impact on the Annual Plan.



Directory

Timaru District Council

Timaru District Council
 PO Box 522
 Timaru 7940

Timaru Main Office:

2 King George Place
 Timaru 7910
 Telephone: (03) 687 7200
 Email: enquiry@timdc.govt.nz
 Website: www.timaru.govt.nz
 Hours (except statutory holidays)
 Monday – Friday 8.30am – 5pm

Temuka Library, Service and Information Centre

72-74 King Street, Temuka 7920
 Telephone: (03) 687 7591
 Email: temuka.library@timdc.govt.nz
 Hours (except statutory holidays):
 Monday –Friday 8.30am – 5pm

Geraldine Library and Service Centre

78 Talbot Street, Geraldine 7930
 Telephone: (03) 693 9336
 Email: libger@timdc.govt.nz
 Hours (except statutory holidays):
 Monday –Friday 8.30am – 5pm

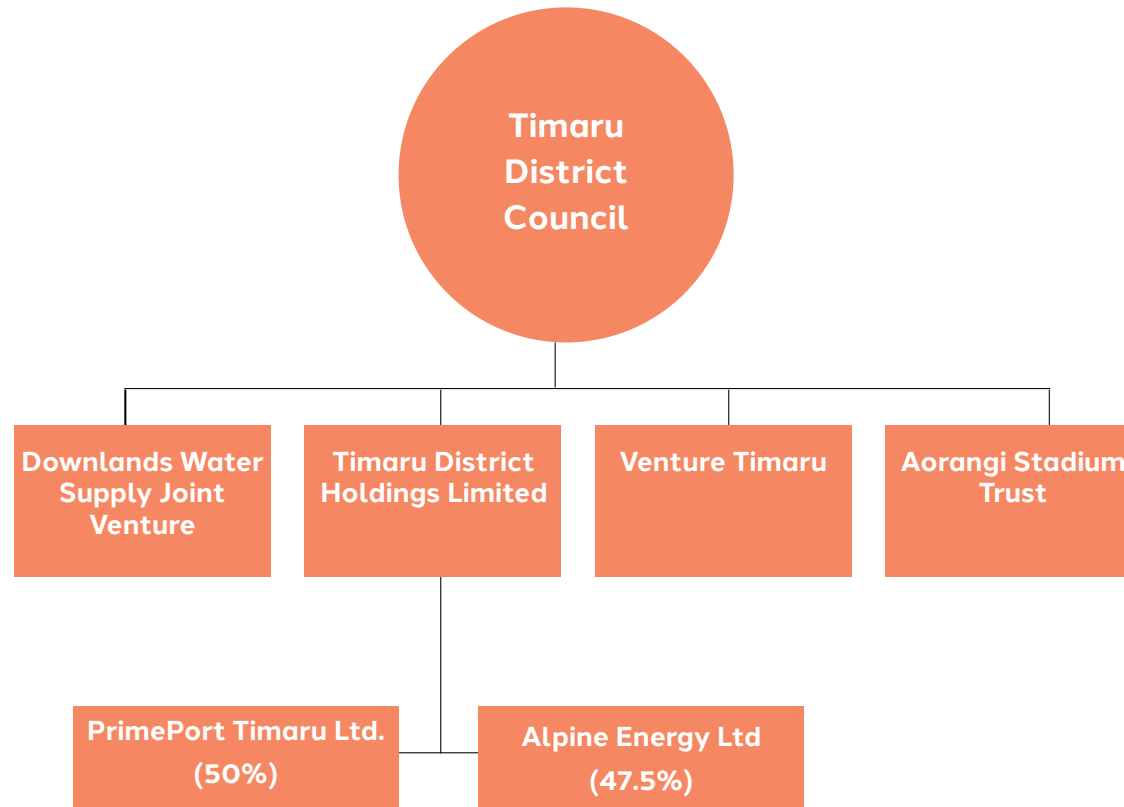
Bankers

Bank of New Zealand
 247 Stafford Street
 Timaru 7910

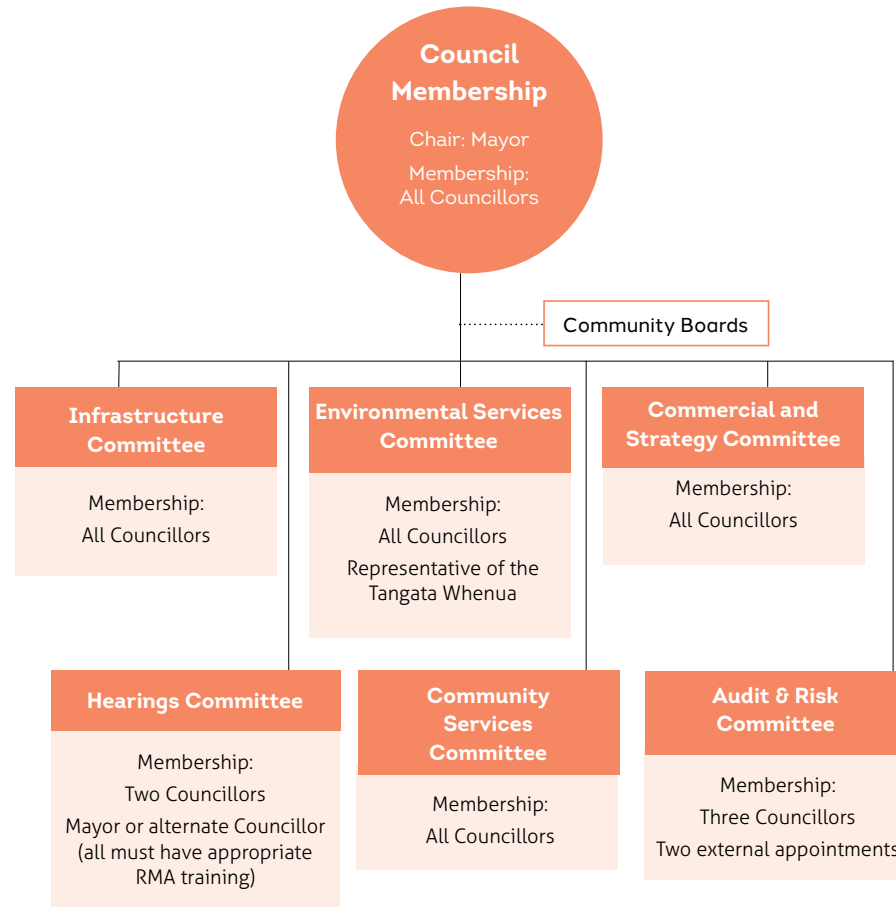
Auditors

Audit New Zealand
 on behalf of the Controller and Auditor-General
 PO Box 99
 Wellington 6140

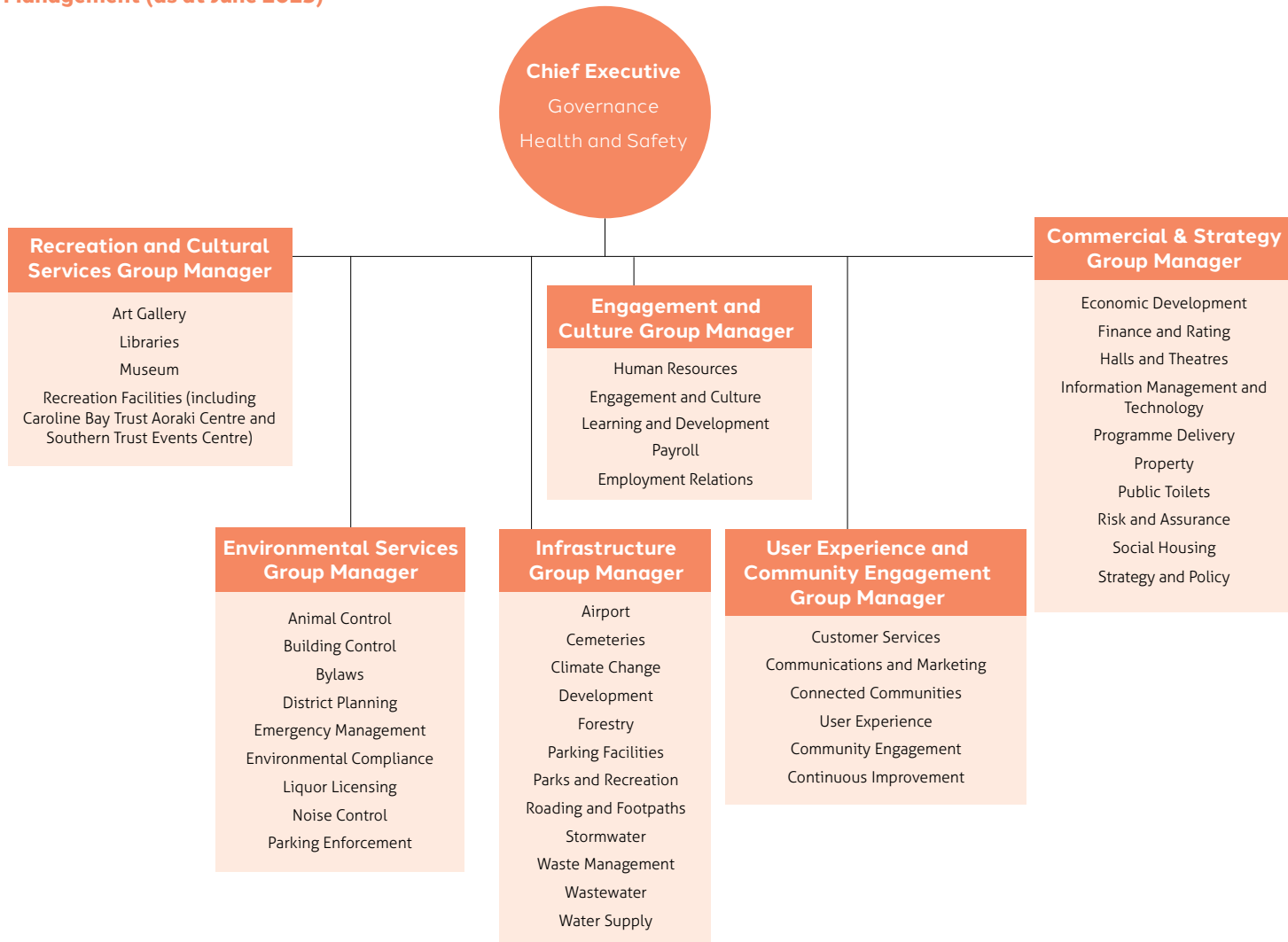
Group Organisation Structure



Council Committees (as at June 2023)



Council Management (as at June 2023)



Timaru District Council

2 King George Place
PO Box 522, Timaru 7940
T (03) 687 7200
F (03) 687 7209
E enquiry@timdc.gov.nz

Temuka Service Centre

72-74 King Street, Temuka
T (03) 687 7591
F (03) 615 8538

Geraldine Service Centre

73 Talbot Street, Geraldine
T (03) 693 9336

www.timaru.govt.nz



Fees and Charges

For period 1 July 2023 to 30 June 2024

Adopted by Council [date of adoption to be inserted]

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Airport

Description	Weight Category (kgs)		2023/24 (GST incl.)
a) Terminal users			
MTOW	20,001 – 30,000		\$447.50
MTOW	10,001 – 20,000		\$315.00
MTOW	5,001 – 10,000		\$89.50
MTOW	3,501 – 5,000		\$68.50
MTOW	2,001 – 3,500		\$52.50
MTOW	< 2,000		\$21.00
b) Non-terminal users			
MTOW	> 30,000		\$273.50
MTOW	20,001 – 30,000		\$121.00
Business Jet			\$158.00
MTOW	10,001 – 20,000		\$63.00
MTOW	5,001 – 10,000		\$47.50
MTOW	3,501 – 5,000		\$36.50
MTOW	2,001 – 3,500		\$31.50
*MTOW	701 – 2,000		\$10.50
*MTOW	< 700		\$10.50
Helicopters			\$10.50
Glider Tow Planes			\$10.50
Airport parking			
Daily charge			\$11.00
Lost Ticket			\$55.00

Note:

- Touch and Go Practice Landings Treated as One Landing.
- Tow Plane and Glider Charged for Tow Plane Only.
- Scheduled service providers subject to separate agreement.
- Unpaid landing fees will incur an administration fee of \$25.00.

Animal Control – Dog Registration

Description		2023/24 (GST incl.)
First Registration Fee for a New Puppy (3 months to 12 months)		\$40.00
Registration Fees for Working Dogs, Rural Pet Dogs, and Selected Dog Owner		\$42.00
Registration Fees for Neutered Dogs (12 months and above)		\$69.00
Registration Fees for Entire Dogs (not desexed) (12 months and above)		\$121.00
Registration Fees for Disability Assist Dog (Certified In Training / Trained)		No charge

Late Registration: Plus 50% of the appropriate fee (as provided by Statute) in the event of a dog not being re-registered by 1 September.

Dangerous Dog: Plus 50% of the appropriate fee (as provided by Statute) for Dog classified as Dangerous.

Description		2023/24 (GST incl.)
Dangerous Dogs – Entire		\$181.00
Dangerous Dogs – Neutered		\$103.00
Dangerous Dogs – Rural/Working		\$63.00
Selected Owners Policy (SOP) Application Fee (New Fee)		\$46.00
3 Plus Licence		\$46.00
SOP/3 Plus Dual Application Fee (New Fee)		\$67.00
SOP/3 Plus Re Inspection Fee		\$37.00
Replacement registration tag		\$5.00



Dog Registration / Refunds for Deceased Dogs and Registration / Refunds Pro Rata of Current Fees

Month	Pets (> 1 year)	Neutered	Working	Rural Pets	Selected Owner Policy	Puppy Refunds Only (Deceased)
	2023/24 (GST incl.)	2023/24 (GST incl.)	2023/24 (GST incl.)	2023/24 (GST incl.)	2023/24 (GST incl.)	2023/24 (GST incl.)
July	\$121.00	\$69.00	\$42.00	\$42.00	\$42.00	\$40.00
August	\$110.00	\$62.00	\$38.00	\$38.00	\$38.00	\$38.00
September	\$100.00	\$56.00	\$35.00	\$35.00	\$35.00	\$35.00
October	\$90.00	\$50.00	\$31.00	\$31.00	\$31.00	\$31.00
November	\$80.00	\$45.00	\$28.00	\$28.00	\$28.00	\$28.00
December	\$70.00	\$39.00	\$24.00	\$24.00	\$24.00	\$24.00
January	\$60.00	\$34.00	\$21.00	\$21.00	\$21.00	\$21.00
February	\$50.00	\$28.00	\$17.00	\$17.00	\$17.00	\$17.00
March	\$40.00	\$22.00	\$14.00	\$14.00	\$14.00	\$14.00
April	\$30.00	\$16.00	\$10.00	\$10.00	\$10.00	\$10.00
May	\$20.00	\$11.00	\$7.00	\$7.00	\$7.00	\$7.00
June	\$10.00	\$5.00	\$3.00	\$3.00	\$3.00	\$3.00

Note: The Registration of a new puppy is always \$40.00. There is no pro-rata for Registration.



Animal Control – Dog Impounding Fees

Description	2023/24 (GST incl.)
First impoundment in a 12 month period – Dog wearing tag	\$86.00
First impoundment in a 12 month period – Dog not wearing tag	\$121.00
Second impoundment in a 12 month period – Dog wearing tag (¹ plus micro-chipping charge)	\$100.00
Second impoundment in a 12 month period – Dog not wearing tag (¹ plus micro-chipping charge)	\$131.00
Third impoundment in a 12 month period – Dog wearing tag (² plus \$200 infringement may apply)	\$109.00
Third impoundment in a 12 month period – Dog not wearing tag (² plus \$200 infringement may apply)	\$141.00
Daily sustenance	\$16.00
Micro-chipping fee – Pound	\$52.00
Micro-chipping fee – community	\$52.00
Surrender	\$40.00
Seizure	\$60.00
Barking collar hire (Hire \$27.50 & Bond \$27.50)	\$55.00
Adoption from Pound	\$110.00
After hours fee	\$25.00

1. Second impoundment also results in a micro-chipping charge of \$52.00 per dog.
2. Third impoundment may result in a \$200.00 infringement for failing to control a dog.

Appropriate impounding fee applies to dogs returned home by an Animal Control Officer.
 Unregistered dog – above fees plus appropriate registration and micro-chipping charge.

Animal Control – Impounding Fees (Dogs and other animals)

Description	2023/24 (GST incl.)
Rangers charge out rate	\$84.00 per hour
Travel charge per km	\$0.90

To be charged at the actual charge out rate per hour or part thereof plus any other costs including travel and impounding fees and a 25% administration fee.



Art Gallery

Description	2023/24 (GST incl.)
Exhibition Hire (subject to contractual approval and management of the exhibition)	
Main Gallery	\$44.00 per day
Main Gallery – Community Groups	\$39.00 per day
Main Gallery – Corporate Groups	\$88.00 per day
Octagon Foyer	\$27.00 per day
After Hours	\$84 per hour plus \$32 per hour staff charge
Hourly staff rate for after hour events	\$32.00
Research Fee (first 15 minutes free)	\$27.00 per half hour
Student Research fee	Free
Reproduction Fee (per image outside Copyright)	
Laser print A4	\$8.50
Laser print A3	\$12.50
Digital image (300 dpi jpeg via online link)	\$21.00
A4 Poster	\$63.00
A3 poster	\$84.00
A2 Poster	\$105.00
A1 Poster	\$126.00
Custom size poster	\$POA



For images under copyright the applicant is required to produce written authorization from the copyright holder before the Gallery can reproduce the image/s. Any fees payable to a copyright holder is an additional to fees due to the gallery. If the applicant requires the gallery to seek copyright authorisation from the copyright holder this will be charged at research fee rate		
Photography Fees		
Staff hourly rate for photography of artworks (when a new image needs to be created from an original artwork. This fee covers the staff time involved in retrieval of collection items, installation, and photography setup and production)		\$126.00
Publication Fee (per image and per print run)		
Books, Periodicals, Internet		\$73.50
Calendars, Book Covers		\$300.00
Advertising / Publicity (labels, packaging, posters)		\$300.00
TV Programmes and Commercial Films (New Zealand)		\$300.00
TV Programmes and Commercial Films (International)		\$630.00
TV Commercials		\$630.00
Commercial Still Photography and Filming in the Gallery		\$300.00
Postage within NZ		\$10.50
Postage International		\$31.50

Exhibitions initiated by Gallery: No rental, but 25% commission if works are for sale.

Exhibitions not initiated by Gallery (subject to approval of Gallery Manager)

Community i.e. "non-profit" Groups	No commission but rental (also refer note below)
Single Artist / Artist Groups	25% commission plus daily rental
Young South Canterbury Solo Artist	25% commission within minimum daily rental
Corporate / Commercial (selling) Exhibition	25% commission and double daily rental

Note:

- No commission or rental charge for Friends of Aigantighe.
- Exhibitions falling outside categories to be charged at Gallery Manager’s discretion.



Assignment of Other Leases (Residential / Commercial / Rural)

Description		2023/24 (GST incl.)
Lease details		
Deed of Assignment of Lease requested by Counter Party – Administration Fee		\$210.00
		+ actual and reasonable legal costs and LINZ registration fees (if applicable)



Building Control Services

Description	2023/24 (GST incl.)
Administration/Lodging Fee	
Work with a value of less than \$20,000	\$227.00
Work with a value of between \$20,001 and \$100,000	\$303.00
Works with a value of between \$100,001 and \$500,000	\$454.00
Work with a value of more than \$500,000	\$681.00
Amendments	\$227.00
Certificate of Acceptance	\$227.00
Other Minor Applications (total fee to be invoiced when granted)	
Solid and Liquid Fuel Heating Appliances	\$460.00
Solid Fuel Heater (insert/inbuilt 2 inspections required)	\$652.00
Marquees	\$460.00
Demolition (Residential Only)	\$460.00
Solar Hot Water Systems	\$460.00
PIM Only	\$460.00
Project Information Memorandum	
PIM Minor Works	\$176.00
PIM – All Other Works	\$452.00
Existing PIM Assessment (if applicable to new building consent application)	\$170.00
Building Consents / Amendments	
Advice Notes (Minor)	\$176.00
Advice Notes (All other work)	\$452.00
Technical Processing (per half hour or part thereof)	\$100.00
Full Inspection	\$201.00
Waivers & Modifications – Refer technical processing	Invoice
Fire & Emergency NZ Service Section 46 Notice (plus all NZFS charges)	\$185.00
Exempt Building Work	
Exempt Building Work Notification	\$151.00
Exempt Building Work (Discretionary Decision clause 2) – (Technical check and Administration)	\$277.00



2 King George Place - PO Box 522 Timaru 7940 - Telephone 03 687 7200

Description	2023/24 (GST incl.)
Compliance Schedules and WOFs	
Compliance Schedules (Issue & Register)	\$364.00
Amended and Provision of Existing Compliance Schedules	\$146.00
Compliance Schedule (one specified system only)	\$146.00
Receiving Building Warrant of Fitness	\$146.00
Audit of Building Warrant of Fitness	\$340.00
Re-Inspection following non-compliance	\$201.00
Certificates of Acceptance	
Technical Process (per half hour or part thereof)	\$101.00
Inspection	\$202.00
Other Building Charges	
Notice to Fix – Technical Check and Administration (plus full inspection charge per inspection)	\$553.00
Certificate under Sale and Supply of Liquor Act 2012 (plus all inspections and other action necessary to confirm compliance)	\$90.00
Extension of Building Consent Timeframe	\$176.00
Non-consent Inspections	\$201.00
Section 73 Notice (Building on land subject to natural hazards)	\$654.00
Section 77 Notice (Building on two or more allotments)	\$654.00
Building Record Update – (Non Technical Check and Administration)	\$277.00
Change of Use/Extension of Life/Subdivision of Building (assessment and record) (per ½ hr or part thereof)	\$101.00
Certificate for Public Use – Technical Check and Administration (plus full inspection charge per inspection)	\$378.00
Amusement Device (charges set by legislation) (for 1 device, for the first 7 days of proposed operation or part thereof)	\$11.50
Amusement Device (charges set by legislation) (for each additional device operated by the same owner, for the first 7 days or part thereof)	\$2.30
Amusement Device (charges set by legislation) (for each device for each further period of 7 days or part thereof)	\$1.15
Building file request (large files may incur additional charges)	\$50.00
Administration fee per half hour	\$76.00
Fencing of Residential Swimming Pools	



2 King George Place - PO Box 522 Timaru 7940 - Telephone 03 687 7200

Description	2023/24 (GST incl.)
Exemptions (Schedule One)	\$151.00
Registration of Swimming Pool (new)	\$227.00
Administration (per half hour)	\$76.00
3 yearly compliance assessment (for pools that do not require a building consent):	\$201.00
Re-inspection follow-up (for pools that do not require a building consent):	\$201.00
South Island IQP Processing	
Application	\$280.00
Per feature / specified system	\$20.00
Annual Renewals	\$120.00
Earthquake Prone Buildings	
Registration and maintenance of Earthquake Prone Building Register (per building)	\$441.00
If technical assessments or reviews are required in addition to the above fee, this additional time will be charged at a rate per half hour	\$76.00
Contractors and Consultants	
Due to the nature of some applications or the incorporation of specialist services the Council may, at its discretion, refer these applications to consultants for checking. The fees and charges incurred will be additional to the fees identified on this schedule	At Cost

Note:

- The Building Control Manager has delegated authority to use discretion as required.
- Certain charges remain applicable if an application/consent is withdrawn.

Description	2023/24 (GST incl.)
Printing of a full Building Consent or additional copies (other than minor consents)	By Invoice
Building file viewing	\$48.00
Flashcard	\$21.00
Charging for any other printing requirements or requests will be at the discretion of the Building Control Manager	
Photocopying	By Invoice



Cemeteries

Description	Type	Plot Purchase	Interment	Concrete Beam
		2023/24 (GST incl.)	2023/24 (GST incl.)	2023/24 (GST incl.)
All Cemeteries	Single	\$1340.00	\$1450.00	\$400.00
	Infant (Four years and under)	\$450.00	\$680.00	\$205.00
	Stillborn	\$300.00	\$0.00	\$205.00
	Ashes	\$300.00	\$310.00	\$205.00
RSA Sections (Timaru, Temuka, Geraldine)	Single	-	\$1450.00	-
	Ashes	-	\$310.00	-

Description	2023/24 (GST incl.)
Additional Charges	
Record search in excess of ONE request per day	\$20.00 per enquiry
*Funeral – Saturday (completed 12.00pm to 4.00pm)	\$670.00
*Funeral – Saturday (completed after 4.00pm)	\$1600.00
*Funeral - Statutory Holiday/Sunday (completed 10.00am to 4.00pm)	\$1225.00
*Funeral – Statutory Holiday/Sunday (completed after 4.00pm)	\$1900.00
Funeral – Monday to Friday (completed after 4.00pm)	\$670.00
Dig Grave – Statutory Holiday/Saturday/ Sunday (where requested)	\$670.00
Concrete Removal	\$670.00
Extra Depth (3 Burials in One Plot)	\$670.00
Lowering Device Placement (where supplied by Funeral Director)	\$132.00
Memorial Application Approval	\$37.00

- Burial Warrants (interment) - Must be received by the Customer Services staff at least eight working hours before a burial.



For funerals to take place before 2.00pm on Monday or the day following a Statutory Holiday, burial warrants must be received by Customer Services staff prior to 4.00pm on the previous Council work day.

* Funerals on weekends or statutory holiday are subject to availability.

- RSA - Pleasant Point, Pareora West and Arundel do not have an RSA section and Arundel does not have concrete burial berms.
- Memorial Application Approval – All headstones, plaques and other memorials erected in cemeteries must be approved by Council for compliance with the appropriate New Zealand Standard and be applied for and erected by a Monumental Mason.

Council and Standing Committee Agendas

Description		2023/24 (GST incl.)
Organisations and individuals who request copies of the Council and Standing Committee agendas on a regular basis will be charged a fee of \$25.00 per copy.		\$25.00 per copy

Note: This shall not apply to the media.

- Agendas are available from Timaru District Council Website at no cost.



Facility Hire – Alpine Energy Community Centre, Temuka

Preparation time (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

Hire (minimum hire charge of two hours per hire including preparation / pack out time).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$20.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2023/24 (GST incl.)
Bond (function involving alcohol)	\$750.00
AD Hally Lounge (upstairs)	
Meetings only	\$22.00 per hour
Others:	
morning to 6.00pm	\$28.00 per hour
6.00pm to 2.00am	\$32.00 per hour
Preparation/pack-in night before event and pack-out/clean up morning after event, charged at normal hourly rate	
Maximum Daily Rate (day/night events, multi-day events)	\$265.00
Kitchenette	\$10.00 per hire
Stadium	
Sporting Activity	\$16.00 per hire
Others:	
morning to 6.00pm	\$31.00 per hire
6.00pm - 2.00am	\$36.00 per hour
Preparation/pack-in night before event and pack-out/clean up morning after event, charged at normal hourly rate	
Maximum Daily Rate (day/night events, multi-day events)	\$345.00
Main Kitchen (Tea/Coffee only)	\$12.00 per hour
Changing Rooms and Showers	\$27.00 per room plus cleaner with Club's agreement
Heater – Downstairs Stadium	\$2.00 coin operated
Public Liability Insurance Cover (if required)	\$14.00 per hire
Regular Users Rates Per Annum	
Temuka Fitness Centre	\$1,750.00



Description		2023/24 (GST incl.)
Temuka Small Bore Rifle Club		\$1,450.00
Temuka Cricket Club		\$145.00

Facility Hire – Aorangi Pavilion, Timaru

The Aorangi Pavilion, Lounge, Aorangi Park may be used for sporting events, wedding receptions, exhibitions and public meetings as approved by Council. Other uses are considered on an individual basis. The facilities available are the Lounge which is licensed for 80.

Preparation time (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

Hire (minimum hire charge of two hours per hire including preparation / pack out time).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$20.00 per hire. This provides cover to a maximum of \$2,000,000.

Description		2023/24 (GST incl.)
Bond (function involving alcohol)		\$750.00
Hire		
Hourly Rate (includes kitchen)		\$22.00 per hour

Facility Hire – Caroline Bay Entertainment Centre

**This facility is now leased to the Caroline Bay Association and is no longer available for hire.*



Facility Hire – Caroline Bay Lounge

The Caroline Bay Lounge may be used for meetings, seminars, receptions and smaller functions for up to 100 people.

Hire Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer’s clean up.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$20.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2023/24 (GST incl.)
Bond (function involving alcohol)	\$750.00
Hire	
Hourly Rate (includes kitchen)	
- Up to 11pm	\$17.00 per hour
- After 11pm	\$20.00 per hour
- Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate	
Maximum Daily Charge (day/night events, multi-day events)	\$220.00
Electrical facilities (Heating, Lighting etc.)	\$0.53 per unit
Public Liability Insurance Cover (if required)	\$14.00 per hire
* Security Check	\$42.00 per check

* **Security:** Please note an additional charge of securing the lounge will apply to any hire closing **from 11.00pm onwards** as per the security company’s scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).



Facility Hire – Caroline Bay Hall

The Caroline Bay Hall may be used for dances, socials, cabarets, wedding receptions, exhibitions and public meetings.

Hire Minimum hire charge of two hours per hire, including pack in and pack out) until end of booking including clean up.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$20.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2023/24 (GST incl.)
Deposit (required one month prior to your reservation)	\$50.00
Bond (function involving alcohol)	\$750.00
Hire	
Hourly Rate	
- Up to 6pm	\$31.00 per hour
- 6pm-11pm	\$68.00 per hour
- After 11pm	\$98.00 per hour
- Preparation/pack-in night before event and pack-out/clean up, morning after event charged at normal hourly rate	
Maximum Daily Rate (day/night events, multi-day events)	\$640.00
Electrical facilities (Heating, Lighting etc.)	\$0.53 per unit
Kitchen facilities if not hiring any other part of the Hall	\$31.00 per hour
Public Liability Insurance Cover (if required)	\$14.00 per hire
Security Check*	\$42.00 per check
Miscellaneous Charges	
Conference chairs for use <u>within</u> the hall (if alcohol or food is served)	\$1.60 each per day
Tables and chairs are available to hire out from the Caroline Bay Hall at the following charges:	
Tables	\$6.30 each per day
Chairs (wooden and plastic)	\$1.50 each per day
Conference Chairs (upholstered)	\$3.00 each per day
Use of baby grand piano	\$50.00

* **Security:** Please note an additional charge of securing the hall will apply to any hire closing **from 11.00pm onwards** as per the security company's scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).



Facility Hire – Caroline Bay Soundshell

The Caroline Bay Soundshell is an outdoor venue with seating for 1,780.

Deposit - A deposit is required on signing the Agreement to cover the Statutory Advertising. This will only be refundable if cancellation notice is given one week prior to concert.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$20.00 per hire. This provides cover to a maximum of \$2,000,000.

Screen Fencing - Council can provide screen fencing for the Bay Hill frontage from the Piazza to about opposite the restaurant. This would be erected on the afternoon of the concert if it is required. The cost of fencing will vary accordingly to the requirements of each concert, typically at a cost of \$2,500 - \$3,000.

Description	2023/24 (GST incl.)
Hire - Show Charging Admission	
Deposit (refundable)	\$300.00
Soundshell hire, electricity supply, clean up/labour, two public notices re Liquor ban / exclusive use and admission charge	\$650.00
Fencing / labour	At cost
Hire – Show with No Admission Charge or Community Event	
A Community Events is when admission is by donation (gold coin or similar) and/or the net proceeds are being donated to an approved charity or community cause	
Deposit (refundable)	\$200.00
Hire	\$125.00
Covers limited electricity supply: Any additional electricity supply must be arranged for and paid by the hirer.	
Clean up: Any additional clean up / rubbish removal etc. must be paid by the hirer.	
Public Liability Insurance Cover (if required)	\$14.00 per hire

Council does **NOT** offer the following Services: Security, Ticket Sales/Booking Agent, Ushers, Sound, Electrician, Additional Electrical Supply, Additional Spot Lighting, and Additional Stage Lighting. Please make your own arrangements for these services. A list of service providers can be supplied if required.

The Hirer's attention is drawn to the following legal requirements of the Electrical Regulations covering outdoor venues:

- Should the Hirer's 'Electrical Load' requirements exceed the capacity of the 'Residual Current Device Protected 3 Phase 5 Pin Sockets' then a power supply of '3 Phase 150 Amp' may be drawn from a fuse/switch provided.
- The Hirer's electrician when taking a power connection from the fuse/switch is responsible for arranging his own Electrical Permit and assumes full legal responsibility at all times for the temporary electrical installation whilst it is connected to a power supply.
- The Council shall **NOT** accept any responsibility or claims for compensation of loss due to power failure at the venue for whatever reason. The Hirer and the hirer's electrician are totally responsible for all electrical safety of performers, staff and the public.



Facility Hire – Geraldine Pavilion

Preparation time (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

Hire (minimum hire charge of two hours per hire including preparation / pack out time).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$20.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2023/24 (GST incl.)
Bond (function involving alcohol)	\$750.00
Lounge (upstairs)	
Hourly Rate (includes kitchen)	
- Up to 11pm	\$22.00 per hour
- After 11pm	\$22.00 per hour
- Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate	
Public Liability Insurance Cover (if required)	\$14.00 per hire
Changing Rooms (downstairs)	
Hire	\$26.00 per hire
Storage Rooms	By arrangement

Facility Hire – Pleasant Point Town Hall

Hire Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up. Preparation time to be arranged at time of booking (charged at normal rates).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$20.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2023/24 (GST incl.)
Bond – Dances, Socials, Cabarets including alcohol	\$750.00
Deposit – Dances, Socials, Cabarets	\$100.00
Hire	
Hourly Rate – Meetings only	\$15.00 per hour
Hourly Rate – Sports only	\$11.00 per hour
Others – morning to 6pm	\$17.00 per hour
Others – 6pm - midnight	\$23.00 per hour
Others – midnight to 2am	\$25.00 per hour
Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate	
Maximum Daily Rate (day/night events, multi-day events)	\$210.00
Miscellaneous	
Heating	\$2.00 per hour of use
Kitchen facilities	\$11.00 per hour
Memorial Lounge only	\$12.00 per hour
Supper Room only	\$12.00 per hour
Public Liability Insurance Cover (if required)	\$14.00
Hire Out Equipment From Hall	
Tables	\$6.60 each per day
Chairs	\$1.50 each per day



Facility Hire – Pleasant Point Gymnasium

The gymnasium is now leased to the Pleasant Point Community Health & Fitness Club Incorporated. Fees and charges are set by the lessee.



Facility Hire – The Southern Trust Events Centre

The Southern Trust Events Centre features a large multi-purpose Stadium, a Lounge including Kitchen and Bar, and a Meeting Room.

Commercial and special events rates are available on request. Quoted prices will vary depending on the type of event, spaces required, door charges, services requested etc.

A bond of up to \$1,000 may be charged depending on the usage/function. **Stadium** (up to 2,400 people).

Description	Adult / Senior Competition	School Usage Junior Competition
	2023/24 (GST incl.)	2023/24 (GST incl.)
Full Stadium Floor (three sections)		
Hourly	\$112.00	\$90.00
Full Day (8.00am-5.00pm)	\$756.00	\$607.00
Full Day and Evening (8.00am-11.00pm)	\$1,260.00	\$1,012.00
Lighting per hour (electricity)	\$45.00	\$45.00
Heating per hour (gas)	\$61.00	\$61.00
Air vents / Circulation per hour (electricity)	\$45.00	\$45.00
Two Thirds Stadium Floor (two sections)		
Hourly	\$74.00	\$60.00
Full Day (8.00am-5.00pm)	\$499.00	\$405.00
Full Day and Evening (8.00am-11.00pm)	\$832.00	\$675.00
Lighting per hour (electricity)	\$30.00	\$30.00
Heating per hour (gas)	\$41.00	\$41.00
Air vents / Circulation per hour (electricity)	\$30.00	\$30.00
One Third Stadium Floor (one section)		
Hourly	\$37.00	\$30.00
Full Day (8.00am-5.00pm)	\$296.00	\$245.00
Full Day and Evening (8.00am-11.00pm)	\$499.00	\$405.00
Lighting per hour (electricity)	\$15.00	\$15.00
Heating per hour (gas)	\$20.50	\$20.50
Air vents / Circulation per hour (electricity)	\$15.00	\$15.00



Description	2023/24 (GST incl.)
Upstairs Meeting Room (up to 40 people)	
Hourly	\$35.00
Morning, Afternoon or Evening	\$80.00
Upstairs Lounge, Kitchen and Bar (up to 300 people)	
Morning or Afternoon	\$125.00
Full Day (8.00am-5.00pm)	\$250.00
Full Day and Evening (8.00am-11.00pm)	\$315.00
Evening only	\$165.00
Weddings	\$590.00
Other Social Functions	375.00
Exercise class with own instructor per hour	\$42.00
Other Charges	
Cancellation of Booking - at Manager's discretion	\$31.50 minimum
Set up/pack down equipment (per hour) - at Manager's discretion	\$42.00
External Changing Rooms (per room per half day)	\$104.00
Downstairs commercial kitchen (large functions and events)	\$330.00
Electricity per kwh	\$0.28
Additional clean up (per hour) – at Manager's discretion	\$42.00
Security Unlock / Lock up	\$73.50

Note: The Centre reserves the right to adjust the final account based on the actual level of use, additional services provided and any damage incurred.

Note: The lounge is not available for hire should the activity involved dancing, jumping and dance music as this creates dynamic floor movements.



Facility Hire – Temuka Domain Pavilion

Preparation time (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

Hire (minimum hire charge of two hours per hire including preparation / pack out time).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$20.00 per hire. This provides cover to a maximum of \$2,000,000.

Description		2023/24 (GST incl.)
Bond (function involving alcohol)		\$750.00
Hire		
Hourly Rate		\$16.00 per hour

Facility Hire – Theatre Royal Timaru – currently closed for The Theatre Royal Upgrade/Heritage Facility Project



Facility Hire – Washdyke Community and Sports Centre

The Washdyke Community and Sports Centre may be used for meetings, seminars, receptions and functions for up to 200 people.

Hire of the Lounge and Bar: Contact Soccer South Canterbury, telephone 03 693 8594 or 027 637 4775.

Hire of the Squash Courts: Contact Don McLean, telephone 03 688 6330.

Council administers the hire of the **Gymnasium and the Squash Lounge as follows:**

- **Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up.
- **Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$14.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2023/24 (GST incl.)
Bond – Functions including alcohol	\$750.00
Deposit – Required one month prior to reservation	\$50.00
Hire	\$18.00 per hour
- Minimum Charge 2 hours \$36.00	
Electrical facilities (heating / lighting)	\$0.53 per unit
Public Liability Insurance Cover (if required)	\$14.00 per hire
*Security check	\$42.00 per check

* Please note: An additional charge for a **security** check of the Centre will apply to all functions at which alcohol is served and to any reservation closing from 11.00pm onwards as per the security company’s scale of charges. Should this fee change, any hirer who requires this service is notified by letter.

Facility Hire – West End Hall

The West End Hall may be used for meetings, seminars, receptions and functions for up to 200 people.

Hire Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer’s clean up.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$20.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2023/24 (GST incl.)
Bond – Functions including alcohol	\$750.00
Hire	
Meeting Room (can be hired separately)	\$21.00 per hour
Hall Hireage	
Hourly Rate	
- Morning to 6pm	\$31.00 per hour
- 6pm to midnight	\$41.00 per hour
- Midnight to 2am	\$48.00 per hour
Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate	
Maximum Daily Charge – day/night events, multi-day events	\$440.00
Kitchen Facilities (can be hired separately)	\$25.00 per hour
West End Bowls	\$20.00 per hour
Committee Room (Masonic Lodge)	\$19.00 per hour
Ante Room (available only when Committee Room and Lodge Room not in use)	\$13.00 per hour
Hire Out Equipment From West End Hall	
Tables	\$4.00 each per day
Chairs	\$0.50 each per day
Public Liability Insurance Cover (if required)	\$14.00 per hire

Cleaning Costs: Should the Hall require additional cleaning following hire, the hirer will be charged at an hourly rate.



Fishing Huts

Description		2023/24 (GST incl.)
Lease Transfer		\$200.00
Rangitata Hut Lease		\$745.00
Rangitata Hut Lease – Permanent Resident		\$1,095.00
Stratheona Hut Lease		\$745.00

Infrastructure Group Administration Fees

Description		2023/24 (GST incl.)
Services Consents (Connection/Disconnections to Public Infrastructure)		
Application Fee		\$550.00
Amendment Fee		\$275.00
Retrospective Approval Fee (additional to application fee)		\$275.00
Inspection / Re-inspection Fee for non-compliant works or missing information (per inspection)		\$275.00
Charge for works that are non-remedied after non-complaint inspection	Monthly Fee per site -	\$100.00
Bond Application Fee		\$550.00
Request for Time Extension (for other than minor changes)		\$150.00
Acceptance of Engineering Design (for new assets to be vested to Council)		Actual Cost
Occupation of Road Reserve (Installation of Private Services)		
Application Fee		\$300.00
Amendment Fee		\$150.00
Charge Rates (staff time rate)		
Group Manager		\$300.00 per hour



Description		2023/24 (GST incl.)
Unit Manager		\$210.00 per hour
Senior Engineer		\$175.00 per hour
Engineer		\$140.00 per hour
Infrastructure Planner		\$175.00 per hour
Administration Staff		\$95.00 per hour

Land Information Memorandum

Description		2023/24 (GST incl.)
Residential Single Unit Properties (based on rating differential)		\$336.00
All Other Properties		\$472.50

Latter Street Car Park

Description		2023/24 (GST incl.)
Clamping release fee for unauthorised vehicles		\$84.00

Land Transport

Description	2023/24 (GST incl.)
Services Consents (Connection/Disconnections to Public Infrastructure)	
Application fee	\$550.00
Vehicle crossing – application fee	Refer to CAR Fees below
Occupation of Road Reserve (Installation of Private Services)	
Application Fee	\$300.00
Amendment Fee	\$150.00
Road Occupation Inspection Fee	\$125.00
Private Bridge / Stock Underpass Structural Inspection Fee	\$640.00
Corridor Access Request (CAR) – Application Fees	
Works within footpaths/berms:	
<ul style="list-style-type: none"> Type FB1 (Minor) Up to 6 square metres and/or 20 lineal metres 	\$100.00
<ul style="list-style-type: none"> Type FB2 (Major) Greater than 6 square metres and/or 20 lineal metres, but less than 10 square metres and/or 100 lineal metres 	\$550.00
Works within road carriageway (formed road):	
<ul style="list-style-type: none"> Type C1 (Minor) Up to 2 square metres and/or 5 lineal metres 	\$500.00
<ul style="list-style-type: none"> Type C2 (Major) Greater than 2 square metres and/or 5 lineal metres, but less than 10 square metres and/or 15 lineal metres 	\$1,500.00
Project Work Areas greater than the above category types	At Cost
All Infrastructure Consents / CAR's	
Reinspection Fees for non-compliant works or missing information	\$275.00
Charge for works that are not remedied after non-compliant inspection – monthly fee per site	\$150.00
Temporary Traffic Management Audit fees	At cost on charge
Overweight and Overdimension Permit Fees	
Permit Fees are in accordance with Waka Kotahi - Vehicle dimensional and mass permitting manual (volume 1). Additional costs can be charged for applications with less than 3 days' notice	As per Waka Kotahi Permit Fees
Additional costs for investigation into feasibility of crossing bridges within proposed route	Actual Cost
Any work to facilitate the movement of an overweight or overdimension vehicle (ie signs / bridge engineering supervision)	Actual Cost



Library

Description	2023/24 (GST incl.)
Out of District Membership – per adult member	Free
Temporary Membership – residing in Timaru District – 1 week – 6 months	Free
Fines - Adult	Free
Fines - Children	Free
Adult Reserves	Free
Interloans	From \$6.00
Lost Borrower Card	Free
Photocopying	
A4	\$0.10 per page \$0.20 double sided
A4 Colour	\$1.00 per page \$2.00 double sided
A3	\$0.20 per page \$0.40 double sided
A3 Colour	\$1.50 per page \$3.00 per page
Other	
Temuka Meeting Room	\$18.50 per hour Free to Community Groups
Geraldine Meeting Room	\$18.50 per hour Free to Community Groups
Lost/Damaged Item - Administration fee – per invoice	\$10.00
Lost Book	Replacement cost

Licence Fees

Description	2023/24 (GST incl.)
Bylaws Licences	
Taxi Stands – Cab Fee	\$107.00 per year
Annual Mobile shop or stall permit / public trader	\$157.00
Annual Multiple mobile shop outlets for same produce/same trader (New Fee)	\$157.00 for first unit plus 25% for each additional unit
Monthly Mobile Shop or stall permit / public trader	\$105.00
One Day Mobile Shop / Stall or Hawkers permit / public trader	\$42.00
Street Dining Areas (Permit to Occupy)	
Timaru, Geraldine, Temuka and Pleasant Point:	
Seat up to 17 persons	\$285.00
Seat 17 + persons	\$555.00
Health Licences	
Application for / Renewal of: -	
Camping Grounds	\$315.00
Food Premises:	
Charge-out rate – to apply to any activities that requires recovery of costs	\$163.00 per hour
Administration fees (Food/Health)	\$78.75 per hour
Application for / Renewal of:	
Hairdressers	\$193.00
Public Health – Low Risk (i.e. Beauty Therapists [makeup only] - Non-Transferable	\$130.00
Public Health–High Risk (i.e. Skin piercing, Tattooing, etc) - Non-Transferable	\$225.00
Offensive Trades	\$225.00
Funeral Directors	\$225.00
Public Health Pool Registration/Renewal (Bylaw) includes inspection	\$220.00
Pre-Opening, etc – Cost of licence plus charge out rate per hour or part thereof.	\$220.00 - \$415.00+\$168.00 per hour



Description		2023/24 (GST incl.)
New Registration		
Food Control Plan - single site		\$150.00 fixed fee plus \$77.50 per half hour after 1st hour
Food Control Plan – multi site		\$225.00 fixed fee plus \$77.50 per half hour after 1 st hour
National Programme		\$150.00 fixed fee plus \$77.50 per hour after 1 st hour
Consultancy (optional) – new business set up assistance/preopening visit		\$155.00 per hour
Food Control Plan Mentoring (optional)		\$310.00 fixed fee
Registration Renewal		
12 month renewal Food Control Plan - single site		\$150.00 fixed fee
12 month renewal Food Control Plan - multi site		\$225.00 fixed fee
24 month renewal National Programme		\$150.00 fixed fee plus \$77.50 per half hour after 1 st hour
Food Control Plan Mentoring (optional)		\$300.00 fixed fee
Compliance and Monitoring		
Food Control Plan – annual (includes those FCP's registered before 1 March 2016)		\$75.00 fixed fee
National Plan – 24 month		\$150.00 fixed fee
Verification (Audit)		
Food Control Plan – single site audit		\$300.00 fixed fee plus \$77.50 per half hour after the first 2 hours
Food Control Plan – multi site audit		\$300.00 fixed fee plus \$77.50 per half hour after the first 2 hours
Food Control Plan Audit close-out over 15 minutes		\$155.00 per hour
National Plan 1 Check (one off)		\$155.00 per hour
National Plan 2 Audit – 3 yearly		\$155.00 per hour
National Plan 3 Audit – 2 yearly		\$155.00 per hour
Complaint Driven Investigation		
Complaint resulting in issue of improvement notice		\$155.00 per hour plus actual travel costs and disbursement



Description	2023/24 (GST incl.)
Exemption	
Application and Assessment	\$155.00 per hour
Travel Charges (applied to the fees above as appropriate)	
Timaru District	\$10.00 fixed charge per visit
Actual Travel Costs	Where applicable, charges at 0.85c per km plus staff travel time at \$155.00 per hour
Miscellaneous Licences / Fees	
Re-inspection for Non Compliance - All licences	\$168.00 per hour
Environmental Health Regulatory Functions and Enforcement	\$168.00 per hour
Transfer Fee	\$110.00
Gambling Act Consent Fee – Deposit (Includes processing of application up to a maximum of 2 hours: Charge out fee per hour or part thereof applies thereafter)	\$330.00
Public Swimming and Spa Pools – Investigation and Tests	\$168.00 per hour plus lab costs
Liquor	
Application fees (On, Off, Club)	
Very low	\$386.00
Low	\$640.00
Medium	\$857.00
High	\$1,075.00
Very high	\$1,268.00
Annual fees (On, Off, Club)	
Very low	\$169.00
Low	\$410.00
Medium	\$664.00
High	\$1,087.00
Very high	\$1,509.00
Special licence	
Class 3: one or two small events	\$66.50
Class 2: three to twelve small events or one to three medium events	\$217.00
Class 1: one large event, more than three medium events, more than twelve small events	\$604.00



Description	2023/24 (GST incl.)
Other application fees	
Public Notice of Application Fee	\$52.50
Managers certificate application and renewal	\$332.00
Temporary authority	\$311.50
Temporary licence	\$311.50
Appeal to Alcohol Regulatory Licensing Authority (paid to ARLA)	\$543.00
Extract of register	\$60.00
Permanent club charter	\$664.00
Bylaws Regulatory function and Enforcement ³	
Removal of advertising signs	\$110.00
Removal of abandoned vehicles	\$105.00 per hour staff time plus actual cost of towage
Litter	
a) As permitted under the Litter Act 1979	\$420.00
b) Clean – up relating to litter and illegal dumping	Actual cost of contractor + \$52.50 administration fee
Animals Seized under Local Government Act 2002	
Sustenance Fee per animal (New Fee)	\$16 per day
Bylaws Regulatory functions and enforcement	\$105 per hour after first hour
Breach of Bylaw	\$525.00

- 1 Applies to applications for new licences, renewals of licences and variations to licences.
- 2 Event Definitions:
 - Small Event (0 – 100 people)
 - Medium Event (100 – 400 people)
 - Large Event (more than 400 people)
- 3 Bylaw fees and fines are charged under the LGA 2002. When the cost of bylaw monitoring and or enforcement related processes exceeds the stated fee, (min. charge), Council may recover all additional costs on a time and cost bases

Note: All Liquor Licence Fees are set by Government Statute and are subject to change.



Museum

Description		2023/24 (GST incl.)
Room rental		
Open Hours		\$30.00 per hour
After Hours		\$40.00 per hour plus \$30.00 staff charge

Note: Use of Digital Theatre equipment will attract further charge to South Canterbury Museum Development Trust. Rental fees may be reduced for organisations linked to the South Canterbury Museum at the Museum Director’s discretion.

Description		Public	SC Historical Society /Friends of the Museum
		2023/24 (GST incl.)	2023/24 (GST incl.)
Photocopying –B/W		\$0.50	\$0.30
Photocopying – Colour		\$1.00	\$0.50
Microfilm scans / digital images / colour copies – A4		\$1.00	\$0.50
Microfilm scans / digital images / colour copies – A3		\$1.50	\$1.00
Database printouts – per page		\$1.00	\$0.50
Research			
SC Genealogy Society fee ¹		\$2.00	\$2.00
Research by staff		\$31.50 per ½ hour	\$31.50 per ½ hour

1 Fee applies to use of South Canterbury Genealogy Society resources by person who is not a member of the Society.

Description	Public		SC Historical Society/ Friends of the Museum
	2023/24 (GST incl.)		2023/24 (GST incl.)
Digital reprints²			
Catalogue print		\$1.00	\$0.50
Laser print – A5 / A4		\$8.00	\$7.00
Laser print – A3		\$12.00	\$10.00
Digital images (300dpi JPG on CD)		\$20.00	\$20.00
Commercial use of single image		\$50.00 per image	\$50.00 per image
Television or commercial filming in museum ³		\$280.00	\$280.00
Delivery timeframe (indicative)		5-10 working days Postal charges apply	5-10 working days Postal charges apply

- 2 Prices given are for personal, private and non-commercial purposes. Commercial use of the museum’s images will incur further charges.
- 3 Fee may be reduced or waived with agreement from Museum Director. Filming for advertisements will be charged double the fee.



Motor Camps

Description		2023/24 (GST incl.)
Pleasant Point		
Cabins		\$32.00 adult / \$13.00 child
Caravan power sites		\$22.00 adult / \$8.00 child
Unpowered sites		\$17.00 adult / \$7.00 child

These motor camps are leased on term contracts.

- Geraldine Holiday Park
- Rangitata South Reserve
- Temuka Motor Camp
- Winchester Motor Camp

Parking

Description	2023/24 (GST incl.)
On Street Meters	\$1.40 per hour
Sophia Street Carpark	\$1.20 per hour
Sophia Street Farmers	\$0.80 per half hour
Library	\$1.00 per hour
Barnard Street	\$0.80 per hour
The Landing Services	\$1.40 per hour
Cains Terrace	\$1.00 per hour
Bay Hill On Street	\$1.40 per hour
Cone Hire	\$15.00 per day
Infringement Fees Any parking offence involving parking on a road in breach of a bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is:	
Not more than 30 minutes	\$12.00 discounted \$2.00
More than 30 minutes but not more than 1 hour	\$15.00 discounted \$2.00
More than 1 hour but not more than 2 hours	\$21.00 discounted \$2.00
More than 2 hours but not more than 4 hours	\$30.00 discounted \$2.00
More than 4 hours	\$42.00 discounted \$2.00
More than 6 hours	\$57.00 discounted \$2.00
Failing to display Pay & Display Receipt	\$40.00

Note: Discounts apply if paid within 14 days. Infringement fees are set by Statute.



Planning

Resource Management Fees

Section 36 of the Resource Management Act 1991 enables Council to charge additional fees to recover actual and reasonable costs where the Lodgement Fee is inadequate.

When the total cost to process an application exceeds the Lodgement Fee in Table One, the additional fees are charged at the rates specified in Table Two of this fee schedule.

The Council also reserves its discretion to refund part of the fixed fee if the work required to process the application is less than usual.

The Lodgement Fee will be required to accompany the application. An invoice will be sent for any additional fees. The Lodgement Fee is a deposit only and may not be the complete charge. There may be additional fees or a part refund as explained above.

Discounts shall be paid on administrative charges for applications for resource consent and applications to change or cancel conditions that are not processed within the statutory timeframes. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.

Description	2023/24 (GST incl.)
Table 1:	
Lodgement Fees (Deposit)	
Notified Consent	\$7,500.00
Limited Notified (service only) Consent	\$5,000.00
Non-notified Subdivision Consent	\$2,000.00
Non-notified Land Use Consent We need a new row for monitoring deposit for all land use consent of \$270 (2hours * monitoring officer)	\$1,800.00
Non-notified Subdivision Consent - Change to Flats Plan or Unit Title	\$780.00
Right of Way Approval (not included in Subdivision Consent)	\$780.00
Revocation of Easements and Consent Notices (not included in Subdivision Consent)	\$780.00
Existing Allotments Section 226 Certificate (new titles created)	\$780.00
Section 223 Certificate (survey plan approval)	\$630.00
Section 224(c) Certificate	\$630.00
Section 224(c) Certificate including Section 223 Certificate	\$630.00
Removal of Building Line Restriction	\$780.00
Certificates of Compliance	\$780.00



Description	2023/24 (GST incl.)
Change or Cancellation of Conditions	\$780.00
Existing Use Rights and Existing Use Certificate	\$780.00
Extension of Time	\$780.00
Outline Plan	\$780.00
Waiver of Outline Plan	Actual cost
Alteration to a Designation	\$1,200.00
Extension of Time to a Designation	\$1,200.00
Plan Change	\$20,000.00
Notice of Requirements for Designations or Heritage Order	\$6,000.00
Certificates for LMVD	\$640.00
Overseas Investment Office Certificate	Actual cost
Pre-Lodgement Work – Staff time conducting assessments, attending meeting(s) and writing correspondence prior to the lodgement of specific resource consent application(s) and private plan change(s).	Actual cost after first half hour free
Permitted Boundary Activity Notice	\$640.00
Permitted Activity Notice	\$640.00
Monitoring of Permitted Activity under the National Environmental Standards	\$135.00 per hour
Monitoring of resource consents and monitoring of non-compliance with the Timaru District Plan or the Resource Management Act 1991	\$135.00 per hour
Description	2023/24 (GST incl.)
Table 2:	
Charge Rates (staff time rate)	
District Planning Manager	\$230.00 per hour
Team Leader	\$195.00 per hour
Senior Planner	\$165.00 per hour
Planner	\$135.00 per hour
Subdivision and Compliance Officer	\$135.00 per hour
Monitoring Officer / Biodiversity Officer	\$135.00 per hour
Administration Staff	\$90.00 per hour



Description	2023/24 (GST incl.)
Council Staff from other Units	hourly rate as specified for their role
Public Notices	At cost
Disbursements	At cost
Consultants/Legal Advice (incl Aoraki Environmental Consultancy)	At cost
Commissioning Special Reports	At cost
Hearing costs	
Hearings Committee	\$116.00 per hour for the chairperson \$93.00 per hour per member who is not the chairperson
Commissioner	At cost
Other Charges	
Hard copy of Timaru District Plan (Operative)	\$250.00 + postage
Update to the hard copy of District Plan	At cost
Allocation of new Rapid Number (includes Plate)	\$60.00
Replacement Rapid Number Plate	\$30.00
Bond Application	\$550.00
Bond Refund	Variable
Road name request	\$750.00



Research and Information Services Charges

Description		2023/24 (GST incl.)
Staff time		\$55.00 per half hour
Official Information Enquiries		
Staff time – first hour is free - then		
Staff time – per half hour, or part thereof		\$40.00



Sewer

Description	2023/24 (GST incl.)
Services Consents (Connection/Disconnections to Public Infrastructure)	
Application Fee	\$550.00
Inspection/Re-inspection fee for non-compliant works or missing information (per inspection)	\$275.00
Charge for works that are not remedied after non-compliant inspection	Monthly Fee per site - \$100.00
Connection/Disconnection (Physical Works)	
All pipe sizes and manholes – all locations	Actual Costs
Trade Waste Charges	
Fixed costs – per cubic metre of consented median discharge volume per day	\$0.78
Variable costs – per cubic metre of discharge	\$0.14
(Invoiced after 1 July irrespective of time period covered)	
Inspection (per visit)	\$275.00
Special Liquid Waste Charges	
Disposal charge (per cubic metre)	\$10.50
Additional charge for high solids content (per cubic metre) – dependant on solids content – Minimum charge 1 cubic metre	\$190.00
Solid waste requiring landfill disposal (per tonne)	\$350.00



Social Housing

In accordance with amendments to the Residential Tenancies Act, rent may only be increased every 12 months.

	Single (weekly) [If full cost recovery required]	Double (weekly) [If full cost recovery required]
	2023/24 (GST incl.)	2023/24 (GST incl.)
Timaru		
Clyde Street / Le Cren Street – One bedroom	\$151.00	\$181.00
Clyde Carr Crescent – One bedroom	\$141.00	\$161.00
Clyde Carr Crescent – Bedsits	\$115.00	\$135.00
Craigie Avenue – One bedroom	\$146.00	\$166.00
Edinburgh Street – One bedroom	\$166.00	\$181.00
Flemington Street – One bedroom	\$166.00	\$181.00
Hanan Place – One bedroom	\$141.00	\$161.00
7A – 9A Harper Street – One bedroom	\$141.00	\$161.00
9 Harper Street – One bedroom	\$151.00	\$176.00
James Street / Keith Street – One bedroom	\$141.00	\$166.00
Jonas Street – One bedroom	\$156.00	\$181.00
Maltby Avenue – One bedroom	\$166.00	\$181.00
Princes Street – One bedroom	\$146.00	\$166.00
Rhodes Street – One bedroom	\$141.00	\$161.00
Taylor Street – One bedroom	\$126.00	\$146.00
Taylor Street – Bedsits	\$115.00	\$135.00
Victoria Street – One bedroom	\$171.00	\$186.00
Wilson Street – One bedroom	\$141.00	\$161.00
Woodlands Road – One bedroom	\$141.00	\$161.00



In accordance with amendments to the Residential Tenancies Act, rent may only be increased every 12 months.

	Single (weekly) [If full cost recovery required]	Double (weekly) [If full cost recovery required]
	2023/24 (GST incl.)	2023/24 (GST incl.)
Temuka		
Hamilton Street – One bedroom	\$141.00	\$161.00
Hewlings Place – One bedroom	\$146.00	\$176.00
King Street – One bedroom	\$146.00	\$161.00
Levens Lane – One bedroom	\$146.00	\$176.00
Whitcombe Street – Bedsits	\$115.00	\$135.00
Wilkin Street – One bedroom	\$141.00	\$161.00
Wilmshurst Road – One bedroom	\$141.00	\$166.00
Wilmshurst Road – Bedsits	\$115.00	\$135.00
Wilmshurst Road / King Street – One bedroom	\$166.00	\$181.00
Geraldine		
Huffey Street – One bedroom	\$146.00	\$161.00
89 Talbot Street – One bedroom	\$133.00	\$153.00
113-115 Talbot Street – One bedroom	\$166.00	\$181.00
Pareora		
King Street – One bedroom	\$146.00	\$166.00
Pleasant Point		
Horton Street – One bedroom	\$141.00	\$161.00
Horton Street – Bedsits	\$110.00	\$130.00



Sports Grounds

Description	2023/24 (GST incl.)
Private hire per ground	\$50.00
Site Fees - Clubs with facilities on Council land will pay site fees of:	
Up to 200m ²	\$35.00 per annum
200m ² – 5,000m ²	\$110.00 per annum
5,000m ² – 10,000m ²	\$220.00 per annum
10,000m ² – 50,000m ²	\$340.00 per annum
50,000m ² – 100,000m ²	\$460.00 per annum
100,000m ² – 200,000m ²	\$600.00 per annum
Greater than 200,000m ²	\$1200.00 per annum

Sports fields - Charges for sports fields will be based on the extra cost of maintaining the area at sports field standard, compared with just maintaining it as a passive green area. These are additional to any Site Fees and reflect the actual marginal cost.

Hardcourts - Charges for publicly available Hardcourts and sealed areas will be based on:

- A 25% user capital contribution when the courts are constructed or resealed.
- 20% of the balance being recovered through user charges spread over the life of the improvements
- 20% of the annual maintenance cost recovered from user charges.

Stormwater

Description		2023/24 (GST incl.)
Services Consents (Connection/Disconnections to Public Infrastructure)		
Application Fee		\$550.00
Inspection/Re-inspection Fee for non-compliant works or missing information (per inspection)		\$275.00
Charge for works that are non-remedied after non-compliant inspection		Monthly fee per site - \$100.00
All pipe sizes and manholes – all schemes		Actual Cost
Pipe to water table – rural schemes		Actual Cost
Application for Stormwater Discharge		
Application Fee – using Council acceptable solution		No Charge
Application Fee – Specific Design		Actual Processing Cost

Swimming Pools: Geraldine, Pleasant Point and Temuka

Description	2023/24 (GST incl.)
Admission	
One Preschool (under 5 years) with a paying Adult	No Charge
Junior (5 - 17 years)	\$3.00
Adult	\$5.00
i Adult 65 years and over	\$4.00
ii Adult 80 years and over (upon application)	Free entry
Family Group Admission	
Adult with 2 Preschoolers (under 5 years)	\$6.00
i Adult 65 years and over with 2 Preschoolers (under 5 years)	\$5.00
Adult with Child under 8 (5 to 7 years)	\$6.00
i Adult 65 years and over with Child under 8 (5 to 7 years)	\$6.00
Entry Only Discounts	
Buy 10 receive 11	\$30.00 junior / \$50.00 adult / \$40.00 for 65+
Buy 20 receive 23	\$60.00 junior / \$100.00 adult / \$80.00 for 65+
Buy 50 receive 60	\$150.00 junior / \$250.00 adult / \$200.00 for 65+
Seasonal swim membership	\$126.00 junior / \$200.00 adult / \$160.00 65+
Aqua classes (plus admission)	\$2.00

Notes:

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- ⁱ Adult 65 years and over - please supply proof of age
- ⁱⁱ Adult 80 years and over – application must be made and approved. Application Forms are available on request.



Swimming Pools: Caroline Bay Trust Aoraki Centre (CBay)

Description	2023/24 (GST incl.)
Admission	
One Preschool (under 5 years) with a paying Adult	No charge
Junior (5 - 17 years)	\$4.00
Adult	\$6.50
i Adult 65 years and over	\$5.50
ii Adult 80 years and over (upon application)	Free entry
Family Group Admission	
Adult with 2 Preschoolers (under 5 years)	\$8.50
i Adult 65 years and over with 2 Preschoolers (under 5 years)	\$7.50
Adult with Child under 8 (5 to 7 years)	\$8.50
i Adult 65 years and over with Child under 8 (5 to 7 years)	\$7.50
Hydro slide per session (plus admission)	\$4.00
Sauna / steam / spa per session (plus admission)	\$3.00
Entry Only Discounts	
Buy 10 receive 11	\$40.00 junior / \$65.00 adult / \$55.00 over 65 years
Buy 20 receive 23	\$80.00 junior / \$130.00 adult / \$110.00 over 65 years
Buy 50 receive 60	\$200.00 junior / \$325.00 adult / \$275.00 over 65 years
Buy 100 receive 125	\$400.00 junior / \$650.00 adult / \$550.00 over 65 years
Annual swim membership	\$500.00 junior / \$750.00 adult / \$625.00 over 65 years
Learn to Swim classes	
Explore and Learn - Pipi-frog (was Pipi-swordfish)	\$10.50
Explore and Learn - Turtle-swordfish	\$12.00
400Gold – per class – Seal-silver (CBay Learn to Swim After School Programme)	\$13.00



Description	2023/24 (GST incl.)
Aqua classes (plus admission)	
Aqua gentle - morning	\$3.00
Aqua fit – evenings	\$5.00
Fitness Pricing (prices to increase from 6 August – when pool reopens)	
Casual Gym Visit (Includes Group Fitness classes including GRIT & RPM booking in may be required)	\$16.00
CBay Fitness Locker (3 hours use)	Free
Premium Full Membership	\$24.50 per week or \$1,050.00 one year membership upfront payment
Premium Off-Peak Membership	\$17.50 per week or \$840.00 one year membership upfront payment
Standard Full Membership	\$18.50 per week or \$895.00 one year membership upfront payment
Standard Off-Peak Membership	\$14.50 per week or \$685.00 one year membership upfront payment

Notes:

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- ⁱ Adult 65 years and over - please supply proof of age.
- ⁱⁱ Adult 80 years and over – application must be made and approved. Application Forms are available on request.
- Premium Fitness memberships include all facilities - The Pools, Gym, all Les Mills Group Fitness Classes inc. GRIT, RPM, all Aqua Fitness Classes and the Chillax Area (Steam, Sauna & Spa). Standard Fitness memberships include gym facilities only - The Gym, all Les Mills Group Fitness Classes inc. GRIT & RPM Classes.



Water

Description	2023/24 (GST incl.)
Services Consents (Connection/Disconnections to Public Infrastructure)	
Application Fee - Connection/Disconnection/Flow Alteration – all schemes	\$550.00
Application Fee – Request to deviate from Downlands Policy	\$820.00
Inspection / Re-inspection fee for non-compliant works or missing information (per inspection)	\$275.00
Charge for works that are non-remedied after non-compliant inspection	Monthly fee per site - \$100.00
Connections/Disconnections/Flow Alterations (Physical Works)	
Connections - All pipe sizes – all schemes	Actual Cost
Disconnections - Permanent/ Temporary/Reconnections	Actual Cost
Flow Alterations – Jet Alterations – all schemes	Actual Cost
Backflow Preventor and Water Meter	
Backflow Testing – By Owner	Actual Cost
Backflow Testing – By Council	\$300.00
Installation	Actual Cost
Sale Price of Water (per cubic metre) (Invoiced after 1 July irrespective of time period covered)	
Geraldine	\$0.83
Pleasant Point	\$0.83
Seadown	\$1.08
Temuka	\$0.83
Timaru	\$0.83
Winchester	\$0.83
Rural Schemes – Connection Fee	
Downlands – per new connection (ie each additional tank)	\$6,500.00
Downlands – per Unit	\$8,000.00
Orari	\$700.00
Seadown	\$1,750.00
Te Moana Downs – per new connection (ie each additional tank)	\$6,500.00
Te Moana Downs – per Unit	\$8,000.00



Description	2023/24 (GST incl.)
Rural Schemes – Other Fees	
Bond to cover remedial work	\$600.00 minimum to 10% of estimated value of work
Damage to network infrastructure by third party	Actual cost
Unauthorised water tampering or take from rural water supplies	\$2,000.00 plus actual cost
Upper Pareora Water Supply (annual charges) - per Tank Connection	\$692.00
Upper Pareora Water Supply (annual charges) - per Unit	\$277.00



Waste Minimisation

The small and large options are available upon application.

Extra Bins - It is likely that there will be situations where people will require extra bins (limits will apply – contact Council if required – up to two sets per property). For example, an extra recycle or rubbish bin for businesses, an extra compost bin for properties with a large garden. This option is available on application and will be invoiced pro-rata in the first year, after which costs will be charged on rates.

Extra Bin Fee	Compost	Recycle	Rubbish	Glass (New)
	2023/24 (GST incl.)	2023/24 (GST incl.)	2023/24 (GST incl.)	2023/24 (GST incl.)
Standard 140L	\$257.00	\$168.00	\$356.00	\$168.00
Large 240L	\$306.00	\$197.00	\$494.00	\$197.00

Replacement Bin Fee	2023/24 (GST incl.)
Standard 140L	\$167.00
Large 240L	\$200.00

Bin Reinstatement Fee	2023/24 (GST incl.)
Return of bins after removal for non-compliance	\$115.00

Geraldine, Pleasant Point, Temuka and Timaru Transfer Station charges (for non-permitted users)

A **Waste Levy** of \$57.50 per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Key: t = Tonne



Description (all vehicles charged by weight)	Charge by Tonne	Minimum Charge
	2023/24 (GST incl.)	2023/24 (GST incl.)
Rubbish	\$323.00 /t	\$17.00
Sand, Soil, Clay*	\$12.00 /t	\$12.00
Bricks, Blocks, Concrete	\$98.00 /t	\$12.00
Organic	\$93.00 /t	\$12.00
Recyclable °	\$71.00 /t	\$12.00

Description	Minimum Charge
	2023/24 (GST incl.)
Public weigh	\$13.00

* Sand, Soil, Clay not currently accepted at Pleasant Point Transfer Station

° Applies to recycling delivered to the Materials Recovery Facility only

Free drop-off facilities for recyclable materials are provided at all transfer stations.



Special Waste Streams

A **Waste Levy** of \$57.50 per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Key: t = Tonne

Waste Materials Requiring Permits

Criteria apply for the delivery of the following goods. Customers may apply to Council for the following permits:

Permit Type	Description of Materials	Cost of Permit	Cost of Materials (GST incl.)
Organics Permit	Delivery of organic materials to the Compost Facility	\$55.00	\$93.00 / t Minimum fee: \$12.00
Polystyrene Permit	Delivery of clean packaging polystyrene to the Materials Recovery Facility	\$55.00	\$5.00 / woolsack \$ 10.00 / m ³
Landfill Access Permit (LAP) Waste Category	Delivery of waste to Redruth Landfill	\$55.00	Waste \$290.00 / t Minimum fee: \$45.00
Landfill Access Permit (LAP) Clean fill Category	Delivery of clean fill to Redruth Landfill	\$55.00	Sand, soil, clay \$12.00 / t Minimum fee \$12.00 Slurry \$40.00 / t Minimum fee \$12.00 Hardfill: bricks, blocks, concrete \$98.00 / t Other clean fill as notified
Waste Manifest	Required for Special or Hazardous Waste		\$323.00 / t Minimum fee \$12.00
Cover – Recreational Guidelines – testing and approval required, along with Waste Manifest approval			\$54.00 / t



Recycling Services

Description	2023/24 (GST incl.)
ESCRAP	
Computer Screen	\$15.00
Television	\$18.00
Photocopier - small - medium (0.1 – 0.5m3)	\$30.00
Photocopier - large (>0.5m3)	\$52.00
All other miscellaneous electronic items accepted at no charge for households only. Commercial deliveries (schools, organisations, businesses) please contact Council.	
Mice, cellphones, GPS units and digital cameras free for commercial deliveries.	
Child car seat	\$5.00
Tyres	
Car / 4x4 / Light Truck	\$8.00
Heavy Truck	\$23.00
Tractor	\$85.00
Per tonne (must be de-rimmed or per tyre charge applies)	\$770.00

Transfer Station Administration Fees	2023/24 (GST incl.)
Monday to Friday after hours opening. Actual cost charged if exceeds minimum	\$120.00 Minimum fee
Saturday, Sunday and Public Holidays after hours opening. Actual cost charged if it exceeds minimum	\$175.00 Minimum fee
Drive off Administration Fee	\$35.00
Delivery of non-compliant materials	\$125.00 Minimum fee or charged at cost



7.2 Resolution to Set Rates 2023/24

Author: Jason Rivett, Financial Advisor
 Andrea Rankin, Financial Controller
 Bradley Robertson, Senior Finance Business Partner

Authoriser: Trudie Hurst, Group Manager Commercial and Strategy

Recommendation

That as the Annual Plan 2023/24 has been adopted and in accordance with the Funding Impact Statement (FIS) and relevant provisions of the Long Term Plan 2021 – 31 Council resolves:

1 To set the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2023 and ending on 30 June 2024. Such rates shall become due and payable by instalments on the dates prescribed in clause 11 of this resolution.

2 All rates and charges are inclusive of Goods and Services Tax (GST).

3 General Rate

That pursuant to Section 13(2)(b) and Section 14 of the Local Government (Rating) Act 2002 a general rate set as a rate in the dollar on the land value of all rating units within the Timaru District, assessed on a differential basis as described in the Funding Impact Statement (FIS) are as follows:

Timaru District - Accommodation	\$0.01346
Timaru District - Commercial Central	\$0.01346
Timaru District - Commercial Other	\$0.01346
Timaru District - Community Services	\$0.00310
Timaru District - Industrial	\$0.01346
Timaru District - Primary	\$0.00208
Timaru District - Recreational	\$0.00310
Timaru District - Residential General	\$0.00310
Timaru District - Residential Multi Unit	\$0.00597

The differential categories are defined in the FIS 2023/24.

4 Uniform Annual General Charge

That pursuant to Section 15(1)(a) of the Local Government (Rating) Act 2002 a uniform annual general charge of \$996.00 per rating unit is set and assessed on every rating unit within the Timaru District.

5 Community Works and Services

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 a targeted community works and services rate set and assessed as a rate in the dollar on the land value of all rating units within each of the following community areas:

Geraldine	\$0.00138
Rural	\$0.00005

Temuka	\$0.00158
Timaru	\$0.00137

Community areas are defined in the FIS 2023/24.

6 Community Board

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 targeted uniform annual Community Board rates set and assessed per rating unit within each of the Temuka, Geraldine and Pleasant Point communities, as follows:

Geraldine	\$6.00
Pleasant Point	\$5.00
Temuka	\$5.00

7 Sewer

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 a targeted uniform rate for sewage disposal set per water closet or urinal connected either directly or through a private drain to a public sewerage drain subject to the proviso that every rating unit used primarily as a residence of not more than one household shall be treated as having not more than one water closet or urinal, as follows:

Sewer	\$346.27
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8 Waste Management

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 a targeted rate set and assessed on all rateable and non-rateable rating units based on the extent of the waste collection, which is actually provided, as follows:

- (a) A targeted annual waste management charge of a fixed amount per set of 4 bins for all rateable and non-rateable land (see description of waste categories in FIS):
 - (i) \$238.00 per "Standard" 4 bins provided to each rating unit; and
 - (ii) \$310.00 per "Large" 4 bins provided to each rating unit;

Additional bins are charged for as a targeted annual waste management bin charge of a fixed amount per additional bin:

- (i) \$60.00 per additional small (140 litres) recycling bin provided to each rating unit;
- (ii) \$67.00 per additional large (240 litres) recycling bin provided to each rating unit;
- (iii) \$93.00 per additional small (140 litres) compost bin provided to each rating unit;
- (iv) \$108.00 per additional large (240 litres) compost bin provided to each rating unit;
- (v) \$115.00 per additional small (140 litres) rubbish bin provided to each rating unit;
- (vi) \$162.00 per additional large (240 litres) rubbish bin provided to each rating unit;
- (vii) \$60.00 per additional small (80 litres) glass bin provided to each rating unit; and
- (viii) \$67.00 per additional large (240 litres) glass bin provided to each rating unit

9 Water

That pursuant to Section 16(3)(b), 16(4)(b), and section 19 of the Local Government (Rating) Act 2002 targeted rates for the supply of water in the following areas are as follows:

(a) Urban Water

A differential annual rate of \$548.00 set and assessed per separately used or inhabited part of a rating unit for all connected rating units (excluding those supplied through a meter) and \$273.90 set and assessed per rating unit for all serviceable rating units within the Geraldine, Pleasant Point, Peel Forest, Temuka, Timaru and Winchester urban supply areas.

Definitions of "connected", "serviceable", "unit", and of the differential categories are contained in the FIS 2023/24.

(b) Rural Water**(i) The Rangitata-Orari Water Supply District**

A targeted rate of \$18.70 set and assessed per hectare within the rating unit.

(ii) The Te Moana Downs Water Supply District

a) A targeted rate of \$396.00 set and assessed for each unit of water supplied;

b) A targeted rate of \$826.00 set and assessed for each tank except where there is more than one tank to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.

(iii) The Orari Water Supply District

A targeted rate of \$487.70 set and assessed for each unit of water supplied.

(iv) The Seadown Water Supply District

a) A targeted rate of \$35.50 set and assessed per hectare within the rating unit;

b) A targeted rate of \$887.00 set and assessed per separately used or inhabited part of a rating unit for each domestic supply;

(v) Beautiful Valley Water Supply District

A targeted rate of \$22.40 set and assessed per hectare within the rating unit.

(vi) Downlands Water Supply District

On so much of the rating unit appearing on District Valuation Rolls number 24640, 24660, 24670, 24680, 24690, 24700, 24710, 24820, 24840, 24850, 24860, and part 25033, as is situated within the Downlands Water Supply District:

- a) A targeted rate of \$958.00 set and assessed for each separately used or inhabited part of a rating unit within the Pareora Township and for rating units used as halls within the scheme.
- b) A targeted rate of \$1,641.00 set and assessed per rating unit for rating units used as schools within the Pareora Township.
- c) In addition a targeted rate of \$684.00 set and assessed for each separate connection (excluding Pareora Township) to the water supply except where there is more than one connection to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.
- d) In addition to the charge assessed in (c) above, a targeted rate of \$274.00 set and assessed per unit of water or where water supplied in one half units a charge of \$137.00 set and assessed per half unit supplied.

The differential categories are defined in the FIS 2023/24.

(c) Water by Meter

Targeted rates for water supply, set under Section 19 of the Local Government (Rating) Act 2002 per cubic metre of water consumed to any rating unit situated in the following areas which has been fitted with a water meter:

Seadown	\$1.08
Urban	\$0.83

10 Community Centre

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, the following uniform targeted rates are set and assessed in respect of each separately used or inhabited part of a rating unit situated in the following Community Centre Areas:

Claremont Community Centre	\$19.00
Fairview Community Centre	\$29.00
Kingsdown Community Centre	\$35.00
Otipua Community Centre	\$18.00
Seadown Community Centre	\$33.00

11 Instalment Dates

The above rates and charges (except for metered water) are due and payable in four equal instalments on the following dates:

All Ratepayers

Instalment	Due Date
1	20 September 2023
2	20 December 2023
3	20 March 2024
4	20 June 2024

The due dates for metered water charges are as follows:

Month invoice raised	Due Date
July 2023	21 August 2023
August 2023	20 September 2023
September 2023	20 October 2023
October 2023	20 November 2023
November 2023	20 December 2023
December 2023	22 January 2024
January 2024	20 February 2024
February 2024	20 March 2024
March 2024	22 April 2024
April 2024	20 May 2024
May 2024	20 June 2024
June 2024	22 July 2024

12 Penalties

That pursuant to Section 57 of the Local Government (Rating) Act 2002 the Timaru District Council prescribes the following penalties to be added to unpaid rates:-

(a) A Penalty

A penalty under section 58(1)(a) of 10% of the amount of the instalment that remains unpaid after the due date of that instalment will be added on or after the following dates:

Instalment	Penalty Date
1	22 September 2023
2	22 December 2023
3	22 March 2024
4	22 June 2024

(b) Further Penalties

A further penalty under section 58(1)(b) and 58(1)(c) of 10% of the amount of any rates from previous financial years remaining unpaid on 7 July 2023 will be added on 20 July 2023.

Under section 58(1)(c), an additional penalty of 10% will be added to any unpaid rates from previous financial years that remain unpaid on 22 January 2024. This penalty will be added on 22 January 2024.

Penalties will not be applied to the metered water targeted rates.

Purpose of Report

- 1 To set the rates, due dates and penalties regime for the 2023/24 financial year.

Legal Compliance

- 2 Rates are set and assessed in accordance with requirements of the Local Government (Rating) Act 2002 and the Local Government Act 2002.
- 3 Rates are a tax and a very high standard of administration is expected in the tax setting process.

- 4 The rates resolution must be made after the Annual Plan has been adopted.
- 5 Due to the significance of rates revenue and the complex requirements of rates resolutions, staff have obtained legal advice to ensure that all parts of the Funding Impact Statement (FIS) and rates resolutions are compliant with legal requirements.

Risks

- 6 If the information in the resolution is not accurate the rates could be invalid. The wording and calculations have been prepared and checked by members of the Finance Team to ensure the information is correct. It has also had an external legal review as we do each year to provide assurance regarding the correctness of the rates setting resolution.
- 7 The rating model has been used for a number of years and the output from the rates resolution has been run through the rating system to ensure that the revenue generated is correct.
- 8 Should the Annual Plan not be adopted at the meeting, the rates cannot be set.
- 9 Officers recommend that Council adopts the Timaru District Council Rates Resolution 2023/24 and that Council resolves (set out below is the proposed resolution and its numbering as recommended):

- 1 To set the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2023 and ending on 30 June 2024. Such rates shall become due and payable by instalments on the dates prescribed in clause 11 of this resolution.

- 2 All rates and charges are inclusive of Goods and Services Tax (GST).

- 3 **General Rate**

That pursuant to Section 13(2)(b) and Section 14 of the Local Government (Rating) Act 2002 a general rate set as a rate in the dollar on the land value of all rating units within the Timaru District, assessed on a differential basis as described in the Funding Impact Statement (FIS) are as follows:

Timaru District - Accommodation	\$0.01346
Timaru District - Commercial Central	\$0.01346
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Timaru District - Primary	\$0.00208
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The differential categories are defined in the FIS 2023/24.

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That pursuant to Section 15(1)(a) of the Local Government (Rating) Act 2002 a uniform annual general charge of \$996.00 per rating unit is set and assessed on every rating unit within the Timaru District.

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That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 a targeted community works and services rate set and assessed as a rate in the dollar on the land value of all rating units within each of the following community areas:

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Timaru	\$0.00137

Community areas are defined in the FIS 2023/24.

6 Community Board

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 targeted uniform annual Community Board rates set and assessed per rating unit within each of the Temuka, Geraldine and Pleasant Point communities, as follows:

Geraldine	\$6.00
Pleasant Point	\$5.00
Temuka	\$5.00

7 Sewer

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 a targeted uniform rate for sewage disposal set per water closet or urinal connected either directly or through a private drain to a public sewerage drain subject to the proviso that every rating unit used primarily as a residence of not more than one household shall be treated as having not more than one water closet or urinal, as follows:

Sewer	\$346.27
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8 Waste Management

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 a targeted rate set and assessed on all rateable and non-rateable rating units based on the extent of the waste collection, which is actually provided, as follows:

(a) A targeted annual waste management charge of a fixed amount per set of 4 bins for all rateable and non-rateable land (see description of waste categories in FIS):

- (i) \$238.00 per "Standard" 4 bins provided to each rating unit; and
- (ii) \$310.00 per "Large" 4 bins provided to each rating unit;

Additional bins are charged for as a targeted annual waste management bin charge of a fixed amount per additional bin:

- \$60.00 per additional small (140 litres) recycling bin provided to each rating unit;
- (ii) \$67.00 per additional large (240 litres) recycling bin provided to each rating unit;

- (iii) \$93.00 per additional small (140 litres) compost bin provided to each rating unit;
- (iv) \$108.00 per additional large (240 litres) compost bin provided to each rating unit;
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- (vi) \$162.00 per additional large (240 litres) rubbish bin provided to each rating unit;
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That pursuant to Section 16(3)(b), 16(4)(b), and section 19 of the Local Government (Rating) Act 2002 targeted rates for the supply of water in the following areas are as follows:

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A differential annual rate of \$548.00 set and assessed per separately used or inhabited part of a rating unit for all connected rating units (excluding those supplied through a meter) and \$273.90 set and assessed per rating unit for all serviceable rating units within the Geraldine, Pleasant Point, Peel Forest, Temuka, Timaru and Winchester urban supply areas.

Definitions of "connected", "serviceable", "unit", and of the differential categories are contained in the FIS 2023/24.

(b) Rural Water

(i) **The Rangitata-Orari Water Supply District**

A targeted rate of \$18.70 set and assessed per hectare within the rating unit.

(ii) **The Te Moana Downs Water Supply District**

- a) A targeted rate of \$396.00 set and assessed for each unit of water supplied;
- b) A targeted rate of \$826.00 set and assessed for each tank except where there is more than one tank to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.

(iii) **The Orari Water Supply District**

A targeted rate of \$487.70 set and assessed for each unit of water supplied.

(iv) **The Seadown Water Supply District**

- a) A targeted rate of \$35.50 set and assessed per hectare within the rating unit;
- b) A targeted rate of \$887.00 set and assessed per separately used or inhabited part of a rating unit for each domestic supply;

- (v) **Beautiful Valley Water Supply District**
A targeted rate of \$22.40 set and assessed per hectare within the rating unit.

- (vi) **Downlands Water Supply District**
On so much of the rating unit appearing on District Valuation Rolls number 24640, 24660, 24670, 24680, 24690, 24700, 24710, 24820, 24840, 24850, 24860, and part 25033, as is situated within the Downlands Water Supply District:

- a) A targeted rate of \$958.00 set and assessed for each separately used or inhabited part of a rating unit within the Pareora Township and for rating units used as halls within the scheme.
- b) A targeted rate of \$1,641.00 set and assessed per rating unit for rating units used as schools within the Pareora Township.
- c) In addition a targeted rate of \$684.00 set and assessed for each separate connection (excluding Pareora Township) to the water supply except where there is more than one connection to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.
- d) In addition to the charge assessed in (c) above, a targeted rate of \$274.00 set and assessed per unit of water or where water supplied in one half units a charge of \$137.00 set and assessed per half unit supplied.

The differential categories are defined in the FIS 2023/24.

- (c) **Water by Meter**
Targeted rates for water supply, set under Section 19 of the Local Government (Rating) Act 2002 per cubic metre of water consumed to any rating unit situated in the following areas which has been fitted with a water meter:

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(b) Further Penalties

A further penalty under section 58(1)(b) and 58(1)(c) of 10% of the amount of any rates from previous financial years remaining unpaid on 7 July 2023 will be added on 20 July 2023.

Under section 58(1)(c), an additional penalty of 10% will be added to any unpaid rates from previous financial years that remain unpaid on 22 January 2024. This penalty will be added on 22 January 2024.

Penalties will not be applied to the metered water targeted rates.

Attachments

1. **FIS 2023-2024 - Rating Information June 2023** [↓](#) 

Funding Impact Statement 2023-2024 - Rating Information

(All amounts are shown inclusive of 15.0% GST)

Rates are set and assessed on properties in accordance with the Local Government (Rating) Act 2002. The Funding Impact Statement provides information on the general rates and targeted rates, including how the liability for rates is calculated and the activities that targeted rates fund.

Definition of separately used or inhabited parts of a rating unit

For the purposes of setting and assessing rates, the following definition of 'a separately used or inhabited part of a rating unit' is used:

'A separately used or inhabited part of a rating unit is any part which is, or is able to be, separately used or inhabited by the ratepayer, or by any other person or body, having a right to use or inhabit that part by virtue of a tenancy, lease, licence or other agreement'.

Examples include:

- Each separately used or inhabited part of a residential unit will count as a separate part. This includes minor household units with kitchen facilities often referred to as "granny flats".
- Where residential properties are partially used for business, the number of parts will equal the number of separately used or inhabited residential units plus one for each separate business use (e.g. a house with a doctor's surgery attached contains two parts).
- In the case of retirement villages and similar types of properties, each separately used or inhabited residential unit and each other major use (such as halls, libraries etc) are separate parts.

Rates examples

The following examples show how the adopted changes will affect properties in different areas. The examples show the rates proposed for 2023/24 compared with the actual rates for 2022/23.

In the following examples the variables are used to demonstrate the potential impacts on rateable properties in different locations:

- Standard waste management rates have only been used.
- Rural water supplies are not included and where applicable will be additional to the rates identified.
- Metered water is not included and where applicable will be additional to the rates identified.
- Community centre rates are not included and where applicable will be additional to the rates identified.

Timaru – residential, recreational, community

	Actual	Budget
	2022/23	2023/24
Land Valuation	203,400	203,400
UAGC	925.00	996.00
General Rates	630.54	630.54
Community Works and Services	191.20	278.66
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$2,668.41	\$3,037.47

Timaru – commercial, industrial, accommodation

	Actual	Budget
	2022/23	2023/24
Land Valuation	536,100	536,100
UAGC	925.00	996.00
General Rates	7,215.91	7,215.91
Community Works and Services	503.93	734.46
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$9,566.51	\$10,078.64

Timaru – residential multi unit

	Actual	Budget
	2022/2023	2023/24
Land Valuation	265,500	265,500
UAGC	925.00	996.00
General Rates	1,585.04	1,585.04
Community Works and Services	249.57	363.74
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$3,681.27	\$4,077.04

Timaru – primary

	Actual	Budget
	2022/23	2023/24
Land Valuation	400,000	400,000
UAGC	925.00	996.00
General Rates	832.00	832.00
Community Works and Services	376.00	548.00
	\$2,133.00	\$2,376.00

Geraldine – residential, recreational, community

	Actual	Budget
	2022/23	2023/24
Land Valuation	175,100	175,100
UAGC	925.00	996.00
General Rates	542.81	542.81
Community Works and Services	213.62	241.64
Community Board	5.00	6.00
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$2,608.10	\$2,918.72

Pleasant Point – residential, recreational, community

	Actual	Budget
	2022/23	2023/24
Land Valuation	161,500	161,500
UAGC	925.00	996.00
General Rates	500.65	500.65
Community Works and Services	6.46	8.08
Community Board	5.00	5.00
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$2,358.78	\$2,642.00

Temuka – residential, recreational, community

	Actual	Budget
	2022/23	2023/24
Land Valuation	132,000	132,000
UAGC	925.00	996.00
General Rates	409.20	409.20
Community Works and Services	161.04	208.56
Community Board	3.50	5.00
Sewer	294.67	346.27
Waste Management	176.00	238.00
Water	451.00	548.00
	\$2,420.41	\$2,751.03

Rural – Primary

	Actual	Budget
	2022/23	2023/24
Land Valuation	1,571,400	1,571,400
UAGC	925.00	996.00
General Rates	3,268.51	3,268.51
Community Works and Services	62.86	78.57
	\$4,256.37	\$4,343.08

Uniform Annual General Charge (UAGC)

The cost of providing community amenities, such as libraries, swimming pools (including Caroline Bay aquatic centre), parks and the cost of governance and leadership, civil defence, environmental health, the roading network, street lighting, road/streets landscapes refuse disposal, footpaths, dog control, economic development and promotion, property costs (non commercial), and the airport, is recovered from all ratepayers in the form of a uniform annual general charge assessed as a fixed amount per rating unit.

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Uniform Annual General Charge	\$925.00	\$996.00	21,210

General Rate

The general rate includes that portion of the above activities not recovered by the uniform annual general charge, plus costs associated with building control and district planning. It is assessed on all rateable land within the District in the form of a differential general rate assessed on the Land Value of the rating unit. Information about the categories of rateable land and the differentials can be found under the heading Differential Rating.

	Differential Factor	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Commercial-Central/Commercial-Other /Industrial/Accommodation	4.35	\$0.01346	\$0.01346	7,824
Primary	0.67	\$0.00208	\$0.00208	6,967
Residential - General/Recreational/ Community Services	1.00	\$0.00310	\$0.00310	11,136
Residential - Multi-Unit	1.93	\$0.00597	\$0.00597	347

TARGETED RATES

Community Works and Services

The cost of stormwater drainage is recovered from each community in which the service is provided in the form of a targeted community works and services rate assessed on the Land Value of the rating unit. The communities in which these rates are assessed are:

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Geraldine	\$0.00122	\$0.00138	358
Rural	\$0.00004	\$0.00005	208
Temuka	\$0.00122	\$0.00158	467
Timaru	\$0.00094	\$0.00137	3,931

Community Boards

The cost of providing specific Council services as determined by the Temuka, Geraldine and Pleasant Point Community Boards, is recovered from those ratepayers in the form of a targeted fixed amount per rating unit in each of the Temuka, Pleasant Point and Geraldine communities (see description of these areas below).

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Geraldine	\$5.00	\$6.00	17
Pleasant Point	\$5.00	\$5.00	7
Temuka	\$3.50	\$5.00	14

Sewer

The cost of providing sewage disposal is recovered from those ratepayers who receive the service, and are not subject to tradewaste charges, in the form of a targeted uniform sewer rate. This is a fixed amount per water closet or urinal connected either directly or through a private drain to a public sewage drain subject to the proviso that every rating unit used primarily as a residence of not more than one household shall be treated as having not more than one water closet or urinal.

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Sewer Charge	\$294.67	\$346.27	7,826

Waste Management Charges

The cost of providing waste collection is recovered from rating units which receive the service in the form of a targeted annual waste management charge of a fixed amount per set of 4 bins for all rateable and non-rateable land (see description of waste categories below).

- **"Standard"** waste rate is for 4 bins: a 140 litre rubbish bin, a compost bin, a recycling bin and a glass bin, or a 3 bin stacker set and a glass bin.
- **"Large"** waste rate is for a 240 litre rubbish bin, a compost bin, a recycling bin and a glass bin.

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Standard	\$176.00	\$238.00	4,368
Large	\$229.00	\$310.00	872

Additional bins are charged for as a targeted annual waste management bin charge of a fixed amount per additional bin:

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Small Recycling (140 litres) / Small Glass (80 litres)	\$44.00	\$60.00	4
Large Recycling (240 litres) / Large Glass (240 litres)	\$50.16	\$67.00	41
Small Compost (140 litres)	\$69.00	\$93.00	5
Large Compost (240 litres)	\$80.16	\$108.00	58
Small Rubbish (140 Litres)	\$85.26	\$115.00	39
Large Rubbish (240 litres)	\$120.00	\$162.00	118

Water Charges

The cost of providing a water supply is recovered from those ratepayers who receive or could receive the service in the form of a targeted water rate.

- **"Connected"** means those rating units which receive an ordinary water supply.
- **"Serviceable"** means those rating units which are situated within 100 metres from any part to the water works to which water can be but is not supplied.
- **"Unit"** means 1,000 litres per day per day delivered at a constant rate through a trickle feed to provide that volume over 24 hours

(a) Urban

- (i) Urban water is supplied at Geraldine, Pleasant Point, Peel Forest, Temuka, Timaru and Winchester.
- (ii) A differential targeted rate of fixed amounts in accordance with the following differentials (excluding those rating units supplied through a meter):
 - (i) per separately used or inhabited part of a Connected rating unit;
 - (ii) per Serviceable rating units (being 50% of the above amount) assessed on rating units as:

	Actual Rate 2022/23		Rate 2023/24		Estimated revenue 2023/24 (\$000)
	Connected	Serviceable	Connected	Serviceable	
Urban supplies	\$451.00	\$225.20	\$548.00	\$273.90	\$9,931.00

(b) Rural

- (i) A targeted rate of a fixed amount per hectare within the rating unit located in the Rangitata-Orari Water Supply District.
- (ii) A targeted rate in the Te Moana Downs Water Supply District of a fixed amount per unit of water supplied **and** a targeted rate of a fixed amount for each tank, except where there is more than one tank to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.
- (iii) A targeted rate of a fixed amount per unit of water supplied in the Orari Water Supply District.
- (iv) A targeted rate in the Seadown Water Supply District of a fixed amount per hectare within the rating unit **and** a targeted rate of a fixed amount per separately used or inhabited part of a rating unit for each domestic supply. Metered rating units within the Seadown Water Supply District are not subject to Area and Domestic charges.
- (v) A targeted rate per rating unit of a fixed amount per hectare in the Beautiful Valley Water Supply District.
- (vi) On so much of the rating units appearing on Valuation Rolls number 24640, 24660, 24670, 24680, 24690, 24700, 24710, 24820, 24840, 24850, 24860, and part 25033, as is situated within the Downlands Water Supply District the following targeted rates.
 - (a) a fixed amount for each separately used or inhabited part of a rating unit within the Pareora Township and for rating units used as halls within the scheme.
 - (b) a fixed amount per rating unit for rating units used as schools within the Pareora Township.
 - (c) a fixed amount for each separate connection (excluding Pareora Township) to the water supply except where there is more than one connection to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.

- (d) in addition to the charge assessed in (c) above, a fixed amount per unit of water or where water supplied in one half units a fixed charge (being 50% of the amount per unit) per half unit.

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Rangitata-Orari (Area charge)	\$16.80	\$18.70	341
Te Moana (Unit charge)	\$396.92	\$396.00	491
Te Moana (Tank charge)	\$833.53	\$826.00	548
Orari (Unit charge)	\$349.90	\$487.70	59
Seadown (Area charge)	\$28.80	\$35.50	182
Seadown (Domestic charge)	\$720.00	\$887.00	321
Beautiful Valley (Area charge)	\$16.70	\$22.40	42
Downlands (Domestic charge)	\$777.00	\$958.00	185
Downlands (School charge)	\$1,332.00	\$1,641.00	2
Downlands (Service charge)	\$555.00	\$684.00	1,333
Downlands (Unit charge)	\$222.00	\$274.00	1,246

(c) Water by Meter

Targeted rates for water supply per cubic meter of water consumed to any rating unit situated in the following areas which has been fitted with a water meter:

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Seadown	\$0.98	\$1.08	2
Urban	\$0.75	\$0.83	2,007

Community Centre Charges

To provide funding for community centres uniform targeted rates of a fixed amount per separately used or inhabited part of a rating unit situated in the following Community Centre Areas:

	Actual Rate 2022/23	Rate 2023/24	Estimated revenue 2023/24 (\$000)
Claremont Community Centre	\$19.00	\$19.00	5
Fairview Community Centre	\$29.00	\$29.00	6
Kingsdown Community Centre	\$35.00	\$35.00	5
Otipua Community Centre	\$18.00	\$18.00	2
Seadown Community Centre	\$33.00	\$33.00	6

Lump sum contributions

Lump sum contributions will not be invited in respect of any targeted rates.

Differential Rating

The Council differentiates the general rate based on land use, location, and the activities permitted/controlled/discretionary (Schedule 2 Local Government (Rating) Act 2002).

For the general rate, the relationship between the rates set on rateable land value in each different differential type is shown below. A rating unit can be partitioned into property parts that can be put into different differential categories.

There are nine differential categories, as follows:

Type		General Rate factor
1	Accommodation	4.35
2	Commercial - Central	4.35
3	Commercial - Other	4.35
4	Community Services	1.00
5	Industrial	4.35
6	Primary	0.67
7	Recreational	1.00
8	Residential – General	1.00
9	Residential – Multi Unit	1.93

Description of differential categories***Type 1 - Accommodation***

All properties used primarily for hotel, motel or similar short term or travellers' accommodation purposes.

Type 2 – Commercial - Central

All properties situated within the Timaru Central Business District and used primarily for commercial purposes and excluding properties used primarily for hotel, motel or similar short term or travellers' accommodation purposes.

Type 3 – Commercial - Other

All properties used primarily for commercial purposes other than those situated in the Timaru Central Business District and excluding properties used primarily for hotel, motel or similar short term or travellers' accommodation purposes.

Type 4 – Community Services

All properties used primarily for education, religious and/or community purposes.

Type 5 - Industrial

All properties used primarily for industrial purposes.

Type 6 - Primary

All properties used primarily for agricultural, horticultural or pastoral purposes, including the grazing of animals.

Type 7 - Recreational

Properties used primarily for active or passive indoor/outdoor recreational activities.

Type 8 – Residential – General (including baches)

All properties used primarily for residential accommodation of a single household or used for residential purposes and not otherwise classified or which are vacant or of not determined use of those differential categories and situated in an area in which residential dwellings are permitted.

Type 9 – Residential – Multi Unit

All properties used primarily for multi unit residential accommodation, for example, purpose-built rental flats.

Timaru means the area comprising the rating units on valuation roll numbers 24930, 24941, 24942, 24950, 24960, 24971, 24972, 24981, 24991, 25000, 25011, 25021, 25022, 25023, 25032 and 25033.

Geraldine means the area comprising the rating units on valuation roll numbers 24751 and 24752.

Temuka means the area comprising the rating units on valuation roll numbers 24770 and 24780.

Pleasant Point means the area comprising the rating units on valuation roll number 24821.

Peel Forest means the area comprising the rating units on valuation roll number 24640.

Winchester means the area comprising the rating unit appearing on valuation roll number 24700.

Rural means all parts of the Timaru District excluding Geraldine, Pleasant Point, Temuka and Timaru.

Rates payable by instalment

Rates and charges (except for metered water) are due and payable in four equal instalments on the following dates:

All Ratepayers

<i>Instalment</i>	<i>Due Date</i>
1	20 September 2023
2	20 December 2023
3	20 March 2024
4	20 June 2024

Ratepayers may elect to pay on a more regular basis if they choose. Rates may be paid using any one of a number of payment methods acceptable to the Council including direct debits, cash or EFTPOS at Council offices, credit card via Council website, direct credits or other bank transfer methods.

The due dates for metered water charges are as follows:

Month invoice raised	Due Date
July 2023	21 August 2023
August 2023	20 September 2023
September 2023	20 October 2023
October 2023	20 November 2023
November 2023	20 December 2023
December 2023	22 January 2024
January 2024	20 February 2024
February 2024	20 March 2024
March 2024	22 April 2024
April 2024	20 May 2024
May 2024	20 June 2024
June 2024	22 July 2024

Penalties

A penalty of 10% of the amount of the instalment remaining unpaid will be added if not paid on or before the instalment due date, on the following dates:

<i>Instalment</i>	<i>Penalty Date</i>
1	22 September 2023
2	22 December 2023
3	22 March 2024
4	22 June 2024

Under section 58(1)(b) a further penalty of 10% of the amount of any rates from previous financial years remaining unpaid on 7 July 2023 will be added on 20 July 2023.

Under section 58(1)(c), an additional penalty of 10% will be added to any unpaid rates from previous financial years that remain unpaid on 22 January 2024. This penalty will be added on 22 January 2024.

Penalties will not be applied to the metered water charges.

8 Consideration of Urgent Business Items

9 Consideration of Minor Nature Matters

10 Public Forum Items Requiring Consideration

11 Exclusion of Public

11.1 Insurance Renewal Programme 2023/24

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
11.1 - Insurance Renewal Programme 2023/24	s7(2)(h) - The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	To enable commercial activities