



MINUTES

Infrastructure Committee Meeting Tuesday, 12 March 2024

Ref: 1656924

**Minutes of Timaru District Council
Infrastructure Committee Meeting**
**Held in the Council Chamber, Timaru District Council Building, 2 King George Place, Timaru
on Tuesday, 12 March 2024 at 10.22am Following Environmental Services Committee**

Present: Clr Sally Parker (Chairperson), Clr Gavin Oliver (Deputy Chairperson), Clr Peter Burt, Clr Owen Jackson, Clr Allan Booth, Clr Stacey Scott, Clr Michelle Pye, Clr Scott Shannon, Mayor Nigel Bowen

In Attendance: **Mana Whenua:** John Henry

Community Board: Anna Lyon (Pleasant Point Community Board), Rosie Jan Finlayson (Geraldine Community Board)

Officers: Nigel Trainor (Chief Executive), Paul Cooper (Group Manager Environmental Services), Andrew Dixon (Group Manager Infrastructure), Andrea Rankin (Chief Financial Officer), Hannah Goddard Coles (Group Manager Engagement and Culture), Beth Stewart (Group Manager Community Services), Nicole Timney (Manager of Property Services and Client Representative), Stephen Doran (Communications Manager), Andrew Lester (Drainage and Water Manager), Suzy Ratahi (Land Transport Manager), Shaun Johnstone (Water Services Project Manager), Jacky Clarke (Programme Delivery Manager), Rachel Scarlett (Governance Advisor), Jessica Kavanaugh (Team Leader Governance)

Public: Leigh Griffiths (General Manager Field Operations, Environment Canterbury) item 9.4

1 Apologies

1.1 Apologies Received

Resolution 2024/9

Moved: Clr Sally Parker

Seconded: Clr Stacey Scott

That the apology of Clr Stu Piddington be received and accepted.

Carried

2 Public Forum

There were no public forum items.

3 Identification of Items of Urgent Business

No items of urgent business were received.

4 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

5 Declaration of Conflicts of Interest

- Clr Peter Burt declared a conflict of interest in item 9.4 and will remove himself from the table.

6 Chairperson's Report**6.1 Presentation of Chairperson's Report****Resolution 2024/10**

Moved: Clr Sally Parker

Seconded: Mayor Nigel Bowen

The Chairperson has attended a number of meetings including; Council meetings, Aorangi Stadium discussions, Council workshops, and Meeting with Group Manager Infrastructure Andrew Dixon.

Carried

7 Confirmation of Minutes**7.1 Minutes of the Infrastructure Committee Meeting held on 13 February 2024****Resolution 2024/11**

Moved: Clr Michelle Pye

Seconded: Mayor Nigel Bowen

That the Minutes of the Infrastructure Committee Meeting held on 13 February 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Reports**8.1 Actions Register Update**

The Chairperson spoke to the report to provide the Infrastructure Committee with an update on the status of the action requests raised by councillors at previous Infrastructure Committee meetings.

The committee agreed to close the following action

- Pareora Dam

Resolution 2024/12

Moved: Clr Stacey Scott

Seconded: Mayor Nigel Bowen

That the Infrastructure Committee receives and notes the updates to the Actions Register.

Carried

8.2 Infrastructure Key Project Updates for Third Quarter 2023/24

The Chairperson spoke to the report to provide an update on key infrastructure projects.

There was further discussion and clarification on the Road Renewal and Improvement Programme and contract 2494. Reinstatement after the Pleasant Point Watermain Renewals. Clarification on the budget relating to the Pareora Pipeline Renewal.

It is noted the interest the community will have in these reports to show transparency of Capital Expenditure.

Resolution 2024/13

Moved: Clr Scott Shannon

Seconded: Clr Michelle Pye

That the Infrastructure Committee receives and notes the Infrastructure Key Project Updates for the Third Quarter 2023/24.

Carried

8.3 Seal Extension Policy

The Land Transport Manager spoke to the report to present proposed updates to the Road Seal Extension Policy, for adoption by the Committee.

Clarification was sought on schools not being in the criteria. There was discussion around the private investment of a seal extension and the occurrence of this. The Multi-criteria assessment was discussed including crashes and the ability to account for the number of crashes.

It is requested to remove the supplementary condition to the high-priority value statement.

The dwellings in proximity to the road and the cause of crashes is discussed. There is clarification on the second stage of the assessment to include one-way in/out roads.

Resolution 2024/14

Moved: Clr Sally Parker

Seconded: Clr Michelle Pye

That the Infrastructure Committee

1. Receives the updated Seal Extension Policy
2. Adopts the proposed Seal Extension Policy to enable assessment when needed using prioritisation model with the addition of the amendments discussed.

Carried

8.4 Peel Forest Closed Landfill Remediation

The Chairperson introduced the report and introduced John Henry who provided feedback on the report and preferred option to undertake the work as soon as possible.

Leah Griffiths (General Manager Field Operations, Environment Canterbury) provided an introduction, but due to technical issues could not speak to the report.

The Group Manager Infrastructure spoke to the report to provide the Council with the details regarding the risk of further erosion of the closed landfill and costings for a staged approach to remediation.

It is discussed the breakdown of costs and clarity around this to be brought back to the Infrastructure Committee.

There is a discussion about the location of the Redruth landfill and the end location of the waste removed from Peel Forest.

It is advised the importance of applying for funding for this project.

Resolution 2024/15

Moved: Mayor Nigel Bowen

Seconded: Clr Gavin Oliver

That the Infrastructure Committee;

1. Confirms its commitment to carry out remedial works for the Peel Forest Closed Landfill.
2. Confirms the approach to complete the work in one stage in the 2024/25 financial year.
3. The tender be brought back to the Tenders and Procurement Committee and a report to the Infrastructure Committee for full consideration including funding sought, expectations to landfill and the waste levy
4. That officers seek other funding opportunities

Carried

9 Consideration of Urgent Business Items

No items of urgent business were received.

10 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

11 Public Forum Items Requiring Consideration

There were no public forum items.

12 Exclusion of the Public**Resolution 2024/16**

Moved: Clr Sally Parker

Seconded: Clr Gavin Oliver

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows at 11.05am:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
13.1 - Public Excluded Minutes of the Infrastructure Committee Meeting held on 13 February 2024	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	To protect commercially sensitive information To prevent use of the information for improper gain or advantage

Carried

13 Public Excluded Reports**13.1 Public Excluded Minutes of the Infrastructure Committee Meeting held on 13 February 2024****14 Readmittance of the Public****Resolution 2024/17**

Moved: Clr Allan Booth

Seconded: Clr Owen Jackson

That the meeting moves out of Closed Meeting into Open Meeting at 11.06am.

Carried

The Meeting closed at 11.06am.

Minutes confirmed 16 April 2024.



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Clr Sally Parker
Chairperson