



AGENDA

Environmental Services Committee Meeting Tuesday, 12 March 2024

Date Tuesday, 12 March 2024

Time 10.00am

Location Council Chamber
District Council Building
King George Place
Timaru

File Reference 1656570

Timaru District Council

Notice is hereby given that a meeting of the Environmental Services Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 12 March 2024, at 10.00am.

Environmental Services Committee Members

Clr Michelle Pye (Chairperson), Clr Owen Jackson (Deputy Chairperson), Clr Sally Parker, Clr Gavin Oliver, Clr Stu Piddington, Clr Allan Booth, Clr Peter Burt, Tewera King (Mana Whenua), Clr Stacey Scott, Clr Scott Shannon and Mayor Nigel Bowen

Quorum – no less than 5 members

Local Authorities (Members' Interests) Act 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Paul Cooper

Group Manager Environmental Services

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**

7 Confirmation of Minutes

7.1 Minutes of the Environmental Services Committee Meeting held on 13 February 2024

Author: Rachel Scarlett, Governance Advisor

Recommendation

That the Minutes of the Environmental Services Committee Meeting held on 13 February 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Environmental Services Committee Meeting held on 13 February 2024**



MINUTES

Environmental Services Committee Meeting Tuesday, 13 February 2024

Ref: 1656570

**Minutes of Timaru District Council
Environmental Services Committee Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 13 February 2024 at 10.03am**

Present: Clr Michelle Pye (Chairperson), Clr Owen Jackson (Deputy Chairperson), Clr Sally Parker, Clr Gavin Oliver, Clr Stu Piddington, Clr Allan Booth, Clr Peter Burt, Clr Stacey Scott, Mayor Nigel Bowen

In Attendance: **Community Board Members:** Gaye Broker (Temuka Community Board), Rosie Woods (Geraldine Community Board), Michael Thomas (Pleasant Point Community Board)

Officers: Nigel Trainor (Chief Executive), Andrew Dixon (Group Manager Infrastructure), Paul Cooper (Group Manager Environmental Services), Andrea Rankin (Chief Financial Officer), Hannah Goddard-Coles (Group Manager Engagement & Culture), Beth Stewart (Group Manager Community Services), Mark Abbot (Acting Strategy & Corporate Planning Manager), Stephen Doran (Communications & Engagement Manager), Rosie Oliver (Development Manager), Rhys Taylor (Climate Change Advisor), Sam Esterhuyse (Continuous Improvement Business Partner), Matt Sisson (Property Projects Officer), Jessica Kavanaugh (Team Leader Governance), Rachel Scarlett (Governance Advisor)

1 Apologies

1.1 Apologies Received

Resolution 2024/1

Moved: Mayor Nigel Bowen

Seconded: Clr Gavin Oliver

That the apology of Clr Scott Shannon be received and accepted.

Carried

2 Public Forum

There were no public forum items.

3 Identification of Items of Urgent Business

No items of urgent business were received.

4 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

5 Declaration of Conflicts of Interest

No conflicts of interest were declared.

6 Chairperson's Report

5.1 Presentation of Chair Person's Report

Resolution 2024/2

Moved: Chairperson Michelle Pye

Seconded: Deputy Chairperson Owen Jackson

The Chairperson has attended a number of meetings including: Meetings with Ecan, onsite meeting in Temuka to discuss speed zones, meeting with General Manager of Environmental Services and visited the Rangitata Gorge.

Carried

7 Confirmation of Minutes

7.1 Minutes of the Environmental Services Committee Meeting held on 14 November 2023

Resolution 2024/3

Moved: Mayor Nigel Bowen

Seconded: Clr Peter Burt

That the Minutes of the Environmental Services Committee Meeting held on 14 November 2023 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Reports

8.1 Actions Register Update

The Chairperson spoke to the report to provide the Environmental Services Committee with an update on the status of the action requests raised by councillors at previous Environmental Services Committee meetings.

Update included –

- 1) To note that the scope of the second climate change role will form part of the LTP discussion and to remove from the Action Register.
- 2) To remove the Rangitata Revival Programme from the Action Register as progress is intermittent and updates will be provided when necessary.

Resolution 2024/4

Moved: Mayor Nigel Bowen

Seconded: Clr Gavin Oliver

That the Environmental Services Committee receives and notes the updates to the Actions Register.

Carried

8.2 Carbon Inventory from TDC operations 2022-23 year

The Climate Change Advisor spoke to the report to provide the 2022-23 Baseline Year Carbon Inventory for Council operations and consider this as a foundation to inform policy decisions about future mitigation of Council carbon emissions.

Discussion included, a staff transportation survey that included how staff could reduce their footprint, councils options to lower its footprint through the vehicle fleet and staff commuting.

The meeting also covered discussions on transitioning council housing when renovated to solar power, exploring opportunities to minimize the council's environmental impact in construction projects, incorporating operational data from Timaru District Holdings Limited and Venture Timaru in the next inventory, and benefit of a new methane collection system in the landfill.

Clarification from Councillors included the inclusion of Council Housing Stock improvements (excluding tenants 'powerbills') in Councils footprint data and the governments purchase of carbon credit requirements and the continuing subscription cost of software purchased for carbon inventory, composting rules and regulations, recovering costs from carbon credits and fees and charges.

Councillors requested that a workshop to be held to look at fleet review and cross cost.

Resolution 2024/5

Moved: Mayor Nigel Bowen

Seconded: Cllr Owen Jackson

That Environmental Services Committee:

- (a) Receive the 2022-23 (Baseline Year) Carbon Inventory for Council operations; and
- (b) Consider the 2022-23 (Baseline Year) Carbon Inventory as a foundation and use it to inform policy decisions about future mitigation of carbon emissions.

Carried

8.3 Adoption of Climate Change Response Policy

The Climate Change Advisor spoke to the report to provide to the Environmental Services Standing Committee, for approval and adoption, the Climate Change Response Policy, following earlier consideration of a draft in November 2023.

Discussion included the advantage of Council having a climate change response policy, reviewing of the policy every 2 to 3 years and an update of very minor word changes proposed from AECL for Arowhenua, in the report.

Councillors discussed the differing views they held about climate change and proposed that the Scope is changed from the individuals of the governing body to the governing body collectively and that point 2 be changed to 'Prepare and publicly report at regular intervals (propose every 2 years)'.

Resolution 2024/6

Moved: Mayor Nigel Bowen

Seconded: Cllr Stacey Scott

That the Environmental Services Committee:

1. Approves and adopts the Climate Change Response Policy with attention to minor amendments which include
 - (i) Written feedback from AECL for Arowhenua
 - (ii) Inclusion of 'council' as opposed to 'councillors' in scope
 - (iii) Public reporting intervals of every 2 years proposed
1. Delegates to the Chair of Environmental Services Committee final sign off the Climate Change Response Policy.

Carried

9 Consideration of Urgent Business Items

No items of urgent business were received.

10 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

11 Public Forum Items Requiring Consideration

There were no public forum items.

The Meeting closed at 10.40am.

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Clr Michelle Pye
Chairperson

8 Reports

8.1 Actions Register Update

Author: Rachel Scarlett, Governance Advisor

Authoriser: Paul Cooper, Acting Group Manager Commercial and Strategy

Recommendation

That the Environmental Services Committee receives and notes the updates to the Actions Register. 1.

Purpose of Report

- 1 The purpose of this report is to provide the Environmental Services Committee with an update on the status of the action requests raised by councillors at previous Environmental Services Committee meetings.

Assessment of Significance

- 2 This matter is assessed to be of low significance under the Council's Significance and Engagement Policy as there is no impact on the service provision, no decision to transfer ownership or control of a strategic asset to or from Council, and no deviation from the Long Term Plan.

Discussion

- 3 The Actions register is a record of actions requested by councillors. It includes a status and comments section to update the Environmental Services Committee on the progress of each item.

Attachments

1. **Environmental Services Committee Actions Required** [↓](#) 

Information Requested from Councillors (Environmental Services Committee)

Information Requested	Workshop on Vehicle fleet		
Date Raised:	13 February 2024	Status:	Open
Issue Owner	Group Manager Infrastructure/Environmental Services	Completed Date:	
Background: It is requested that a workshop be held to look at a fleet review and cross cost.			
Update:			

9 Consideration of Urgent Business Items

10 Consideration of Minor Nature Matters

11 Public Forum Items Requiring Consideration